

Ways & Means Committee Meeting

There will be a Ways & Means Committee meeting for review of the 2015 Appropriations prior to the Council meeting on March 9, 2015. This session will begin at 6:00 p.m. in Council Chambers.

Public Hearing

A Public Hearing will be held at 6:30 p.m., Monday, March 09, 2015 in the City of Zanesville's Council Chambers, 401 Market Street, Zanesville, OH to hear a request by Dutro Real Estate LLC for the vacation of small undocumented right-of-ways near 5th and South Streets and at the rear of 400 South Street in downtown Zanesville. All testimony for and against will be heard.

Mayor Tilton will give the State of the City address following the public hearing.

City Council meeting Agenda of business March 09, 2015

The Lord's Prayer

Pledge of Allegiance to the flag

Item
no.

- A. Roll call
- B. Approval of minutes
- C. Communications, reports, and resolutions
 - 1. Resolution No. 15-29 - Introduced by Council – A Resolution of support for the Ohio Development Services Agency (ODSA) Appalachian Assistance Line Item. (First Reading)
- D. Proposed ordinances
 - 2. Ordinance No. 15-30 – Introduced by Council – An Ordinance approving a Labor Agreement with Local #1573, Council #8, American Federation of State, County, and Municipal employees, and declaring an emergency. (Emergency or First Reading)
 - 3. Ordinance No. 15-31 – Introduced by Council – An Ordinance adopting an updated Citizens Participation Plan required for CDBG and Home funding. (First Reading)

4. Ordinance No. 15-32 – Introduced by Council – An Ordinance authorizing the proper city official to provide funds to the Transportation Improvement District Board for Operational Expenses. (First Reading)
5. Ordinance No. 15-33 – Introduced by Council – An Ordinance authorizing the proper city official to purchase a new mow trim from Muskingum Tractor & Equipment for the Street Division, and declaring an emergency. (Emergency or First Reading)

E. Ordinances for action

6. Ordinance No. 15-19 – Introduced by Council – An Ordinance rescinding Ordinance 00-46. (Second Reading)
7. Ordinance No. 15-20 - Introduced by Council – An Ordinance amending Ordinance 13-45, which provided for dual occupancy of an employment position. (Second Reading)
8. Ordinance No. 15-23 - Introduced by Council – An Ordinance providing appropriations for use during the fiscal year 2015, and declaring an emergency. (Second Reading)
9. Ordinance No. 15-24 – Introduced by Council – An Ordinance authorizing the proper city official to apply for OWDA low interest loan funding, advertise for construction of the Linden Draining Project, and enter into contracts with the lowest and best bidder. (Second Reading)
10. Ordinance No. 15-25 – Introduced by Council – An Ordinance authorizing the proper city official to advertise for bids and enter into a contract for the 2015 citywide overlays, with the lowest and best bidder. (Second Reading)
11. Ordinance No. 15-17 – Introduced by Council – An Ordinance amending Ordinance Number 00-16, which adopted a classification plan for city employees; amending Ordinance No. 13-15 (Amended), which authorized a maximum schedule of positions; and amending Ordinance No. 13-16 (Amended), which established pay, benefits and employment policies for unaffiliated employees. (Third Reading)

F. Traffic orders

G. Private petitions and communications

H. Miscellaneous and unfinished business

Mayor Tilton read a proclamation for the Girl Scouts declaring February 27 and 28 as National Girl Scout Cookie Weekend as it marks the 98th year of the Girl Scouts selling cookies. 2015 also marks the 98th year of teaching team life skills to Girl Scouts everywhere. The cookie sale campaign is the largest and most successful girl led business in the world and February 27 and 28, 2015 is proclaimed Girl Scout Cookie Weekend in Zanesville, Ohio.

CITY COUNCIL MEETING – MONDAY, FEBRUARY 23, 2015

The Council of the City of Zanesville met in regular session at 7:00 p.m. on Monday, February 23, 2015 in the City Council Chambers, 401 Market Street, Zanesville, Ohio.

Mr. Vincent led those present in the Lord's Prayer.

Mr. Vincent: If everyone will remain standing we are very, honored tonight to have Miss Ohio present. Mackenzie Bart has joined us this evening and she is going to lead us in the Pledge of Allegiance to the Flag and the Girl Scouts are going to join her to help her with it. Mr. Vincent thanked the guests for leading the pledge.

The following members of Council answered Roll Call: Mr. Sharrer, Mr. Hutcheson, Mr. Roberts, Ms. Gildow, Mr. Foreman, Mrs. Gentry, Mr. Tarbert, Mr. Baker; Mrs. Norman, and Mr. Vincent.

APPROVAL OF MINUTES

Mr. Hutcheson moved to accept the minutes of Monday, February 09, 2015 as printed, seconded by Mr. Tarbert. All were in favor of approval. None were opposed.

Motion carries. Minutes stand approved.

COMMUNICATIONS, REPORTS, AND RESOLUTIONS

Resolution No. 15-27 – Introduced by Council – A Resolution recognizing and honoring Mackenzie Bart, Miss Ohio 2014.

Mr. Sharrer moved to waive the three readings and it was seconded by Mr. Hutcheson.

Mr. Vincent: Is there any discussion on waiving of the readings? Hearing none, we will have roll call vote on waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Mr. Vincent: I now need a motion for passage.

Ms. Gildow moved for passage, seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion?

Mr. Sharrer had requested to read the Resolution in its entirety and we got ahead of the request.

Mr. Sharrer: That is ok. Can we do that after passage?

Mr. Vincent: Mr. Sharrer was hoping to read this so would you like to withdrawal your motion.

Mr. Foreman: Yes, I will.

Ms. Gildow: Yes, certainly.

Mr. Sharrer: If I could I would like to make a motion to have the Resolution read in its entirety.

Mr. Vincent: There was a motion by Mr. Sharrer to read the motion in its entirety. It was seconded by Mr. Baker. Is there any discussion? Hearing none, all in favor of allowing Mr. Sharrer to read the Resolution in its entirety, signify by saying Aye. All were in favor, none opposed.

Motion carries.

Mr. Sharrer then read the Resolution in its entirety.

Mr. Vincent: Thank you Mr. Sharrer. With that I will entertain a motion for passage.

Ms. Gildow moved for passage, seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion? Hearing none, we will have roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Resolution is passed.

Mr. Vincent: Miss Bart, we do appreciate you coming. We are very honored and appreciate the work you are doing to help encourage youth in these areas that you are promoting. Thank you.

Miss Bart: Thank you. I am honored to be here.

Resolution No. 15-28 – Introduced by Council – A Resolution authorizing the appointing authority to appoint a new employee at a higher step and declaring an emergency.

Mr. Vincent: I will entertain a motion to waive or for first reading.

Mr. Tarbert moved to waive the readings and it was seconded by Mr. Hutcheson.

Mr. Vincent: Is there any discussion on waiving of the readings? Hearing none, we will have roll call vote on waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Mr. Vincent: I need a motion for passage.

Mrs. Norman moved for passage, seconded by Mr. Tarbert.

Mr. Vincent: Is there any discussion?

Mr. Sharrer: It is my understanding that this is for an employee that we have, I guess the Judge is here.

Private Petition: Judge Joseph, 2689 Center Drive, Zanesville, Ohio to speak in favor of this Resolution for Municipal Court.

Judge Joseph: This kind of feels like Deja vu. I was here in October of 2013 when my long time Probation Officer retired. So I had to go out and hire a new Probation Officer. Basically it is a new position from what it used to be. The Probation Department is funded by a grant from the Ohio Department of Rehabilitation and Corrections. They give us \$60,000 a year to run our Probation Department and with that come a lot of stipulations. You have to meet about sixty different standards. You have to report, they audit you a couple times a year, and it is a different job than it used to be. So when I went out and tried to hire a Probation Officer and Program Director to run our grant, I could not find anybody that remotely qualified at the pay range that I was allowed to start at. So I came to Council and what I found out was nobody in the City had the authority to say yes, we understand and we will make an exception. So I came to Council in October 2013 and asked that you allow yourselves to make that exception when it was necessary. Otherwise you can only start at this mid-step of the range that you are in. You approved that. Then I asked you to approve allowing me to start Mr. Bishop who I had lined up to start at pay range 19. You approved that. It worked out fine. He came in and did a great job for about a year; so good that he got hired away. He came from Athens County Municipal Court. He was a Probation Officer down there. He came up here because he had some ideas that he wanted to implement and the

judge apparently wasn't very progressive. I gave him some opportunities to do some things which really improved our Probation Department. Unfortunately the Common Pleas Court in Athens County had a position come open and they were very familiar with him. They contacted him and offered him a salary of almost double what I was paying. So, he obviously took that job and went back to Athens County. So I found myself looking for a new Probation Officer again. I had the same situation. Fortunately I found a gentleman who actually lives in Crooksville, but has worked in Licking County for probably fifteen years. He was in a program up there that was discontinued so he went to the Municipal Court Probation Department up there for like three years. So he came and I interviewed him. He was very familiar with the program and all of the things that you have to do to qualify for the grant each year. Mistakenly I believed that I had authority to hire him at the same rate that you approved from me to hire a Probation Officer. The Ordinance just said I could hire a new Probation Officer and Program Director at the Pay Range 19 so I hired him.

Mr. Vincent: Excuse me Judge Joseph. I am sorry, we do have a three minute time limit. I will entertain a motion to add an additional three minutes.

Mr. Roberts moved to waive the time limit. It was seconded by Mr. Sharrer.

Mr. Vincent: Is there any discussion on extending the time limit. All in favor of extending the three minute limit signify by saying aye. All were in favor. None were opposed. The motion carries. My apologies sir, please go ahead.

Judge Joseph: So I hired him and I think it came from the Auditor's office. They were a little concerned since they thought maybe I needed to come back to Council for approval again, since this was a different hire. So basically what I am here asking you to do is allow me to hire a Probation Officer/Program Director at the same rate as I was paying the last one that you approved that I have already hired. But if not, obviously we will work around it. He actually took a pay cut. He was making more in Licking County than he is making now, but decided it was worth it because he is closer to home, can save money on driving, and save time. So I am asking you to allow me to hire him at the same rate that you approved that I hired my last Probation Officer.

Mr. Vincent: Thank you Judge Joseph. Are there any questions from Council?

Judge Joseph: I just might add so that this doesn't continue. What really needs to happen and we have started the process is the job needs to be reclassified. It is not the same job as it used to be. It is not just a Probation Officer because the Program Director adds a lot more work, a lot more responsibility, and qualifications. So we are going to start the process to get the job reclassified, so any time we have to hire somebody I don't have to come back and ask you if I can do that. Are there any questions?

Mr. Vincent: Thank you again, sir. We do appreciate it. Is there anything else from Council? If there are no other questions, we will now have roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Resolution is passed.

Judge Joseph: Thank you.

PROPOSED ORDINANCES

Ordinance No. 15-19 – Introduced by Council – An Ordinance rescinding Ordinance 00-46.

Mr. Roberts moved for first reading, seconded by Mr. Tarbert.

Mr. Vincent: Is there any discussion? Ok, no discussion; all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-20 – Introduced by Council – An Ordinance amending Ordinance 13-45, which provided for dual occupancy of an employment position.

Mr. Vincent: We are at first reading.

Mr. Sharrer moved for first reading, seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion? Hearing none, I do have a private petition from Randy Case.

Private Petition: Randy Case, 916 Vine Street, Zanesville, OH 43701 in opposition to this Ordinance.

Randy Case expressed concerns about the extended time for training and dual working allowance from six weeks to twelve weeks. He felt six weeks should be an adequate time period. He liked the idea of the six week training timeframe for a good transition when it was implemented, but feels twelve weeks is outrageous and the person might not be qualified for the job if training takes that long.

Mr. Vincent: Thank you Mr. Case. Is there anything from Council? With that we are at first reading so all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-21 – Introduced by Council – An Ordinance authorizing the proper city official to enter into Professional Contract with Brian Addis Architect, LLC. and declaring an emergency.

Mr. Roberts moved to waive the readings and it was seconded by Mr. Hutcheson.

Mr. Vincent: Is there any discussion on waiving of the readings? Hearing none, we will have roll call vote on waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Mr. Vincent: Now I need a motion for passage.

Mrs. Norman moved for passage, seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion from Council? With that I do have Cole Ryan here from Brian Addis Architecture for this Ordinance and the next one too, if anyone has any questions for him. He wasn't going to speak otherwise, but he is here in case you do have questions. That is correct, right? Just in case there are questions.

Cole Ryan: Yes, absolutely.

Mr. Vincent: Is there anything from Council?

Mr. Roberts: I would just like to say that I am glad to see this is finally moving forward. We have been talking about this for a long time. So glad we can finally get this taken care of.

Fred Buck: A lot of work has been done by a lot of people. So, I want to thank Jay for a lot of that and really for Addis and Cole Ryan especially for helping us through this. We do not want to make any more mistakes.

Dan Vincent: We want to do it right this time to save the taxpayers' money. Is there anything else from Council? With that we will have roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

Ordinance No. 15-22 – Introduced by Council – An Ordinance authorizing the purchase of HVAC materials through the State of Ohio Purchase Program, and declaring an emergency.

Mr. Roberts moved to waive the readings and it was seconded by Mr. Hutcheson.

Mr. Vincent: Is there any discussion on waiving of the readings? Hearing none, we will have roll call vote on waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Mr. Vincent: I now need a motion for passage.

Mr. Roberts moved for passage, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? Again I do have Cole Ryan here, from Brian Addis Architecture, if there are any questions. Nothing, we will have roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

Mr. Vincent: Thank you Mr. Ryan for coming. We appreciate it.

Ordinance No. 15-23 – Introduced by Council – An Ordinance providing appropriations for use during the fiscal year 2015, and declaring an emergency.

Mr. Vincent: This can go either first reading or waived, it needs to be passed by April 1, 2015.

Mr. Sharrer moved for first reading, seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion?

Mr. Tarbert: Ms. Heskett and I talked and if anybody would like a work session on this, or a Council work session, or Ways & Means to go over this again, I think she said she would be happy to do that and I would be happy to call a committee meeting as well. We can have a work session before Council. It is your prerogative if you would like to do something.

Mr. Vincent: Ok. As far as a work session before Council, I think we need to check on times as we may have something else going on, I am not positive. We can figure out something and get word out if we find a time that works well for everyone on Council

and have it then. Thank you. Is there any other discussion? We are at first reading so all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-24 – Introduced by Council – An Ordinance authorizing the proper city official to apply for OWDA Low Interest Loan Funding, advertise for bids for construction of the Linden Draining project, and enter into contracts with the lowest and best bidder.

Mr. Vincent: We are at first reading.

Mr. Tarbert moved for first reading, seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion? Hearing none all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-25 – Introduced by Council – An Ordinance authorizing the proper city official to advertise for bids and enter into a contract for the 2015 citywide overlays, with the lowest and best bidder.

Mr. Vincent: We are at first reading. Mr. Bennett is there any benefit for this to move along as far as getting out to bid?

Mr. Bennett: The funding for this project is within the budget that you have taken for first reading so they are companions.

Mr. Tarbert moved for first reading, seconded by Mr. Baker.

Mr. Vincent: Is there any discussion? Hearing none all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-26 – Introduced by Council – An Ordinance amending exhibit A of Ordinance 99-99, which designated property owned by the City of Zanesville as a park and authorized the proper city official to enter into an agreement with Bartlett Hagemeyer Jr. and Kathleen Hagemeyer for the development and maintenance of the park, and declaring an emergency.

Mr. Hutcheson moved to waive the readings and it was seconded by Ms. Gildow.

Mr. Vincent: Is there any discussion on waiving of the readings? Hearing none, we will have roll call vote on waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Mr. Vincent: I now need a motion for passage.

Ms. Gildow moved for passage, seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion? Hearing none, we will have roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

ORDINANCES FOR ACTION

Ordinance No. 15-17 – Introduced by Council – An Ordinance amending Ordinance No. 00-16, which adopted a classification plan for City employees; amending Ordinance No. 13-15 (amended), which authorized a maximum schedule of positions; and amending Ordinance No. 13-16 (amended), which established pay, benefits and employment policies for unaffiliated employees.

Mr. Vincent: We are at second reading.

Mr. Roberts moved for second reading, seconded by Mr. Tarbert.

Mr. Vincent: Is there any discussion? Hearing none all in favor of second reading signify by saying aye. All were in favor. None were opposed.

Motion carries.

Ordinance No. 15-06A - Introduced by Council – An Ordinance authorizing the proper city official to reduce the Water and Sewer Tap fees for Genesis at the new Bethesda Campus.

Mr. Vincent: We are at third reading.

Mr. Roberts moved for third reading and passage, seconded by Ms. Gildow.

Mr. Vincent: Is there any discussion? Hearing none, I do have a private petition from Randy Case.

Private Petition: Randy Case, 916 Vine Street, Zanesville, OH 43701 in opposition to this Ordinance.

Mr. Randy Case spoke on this Ordinance at the first reading. He stated he has a dislike for this Ordinance. He expressed concerns about what he feels is an inconsistent process with water and sewer tap fees and considerations for Genesis. He mentioned another Ordinance that had been proposed to waive all the tap fees for non-profits and it failed because the water fees are at the sole discretion of the Public Service Director. He then wondered why the water tap fee of this Ordinance is coming before Council. He mentioned the City lost 300 County water customers and with reduced revenue why waive water fees? Will water rates be increased later this year for City residents due to decreased revenue? He cannot see the City waiving fees for one specific company when they wouldn't do it for anybody else. Mr. Case said Genesis knew what their fees would be and they planned for it.

Mr. Vincent: Is there anything else? Thank you, Mr. Case. We do appreciate it. I will see if there are any questions from Council? You are done, you can have a seat. Thank you.

Mr. Roberts: I guess I will make the same statement that I made prior when Mr. Case addressed this at first reading. I agree with you fully on the whole thing with the non-profits. That whole deal I wasn't in agreement with it either. What we are dealing with here is not waiving of the tap fees, but what we are dealing with is transferring, as you said when you were speaking, the consumption of water. They were using it at two campuses and now they will be using it at one. They are consolidating, they are moving the taps and they are paying the difference between what the consumption was. I understand you have issue with it, but I don't see this as waiving of tap fees and I don't think a lot of the other Councilmembers see it that way either. That is all I have.

Mr. Vincent: Is there anything else from Council?

Mr. Bennett: Additionally is the significant reduction in the volume of capacity of sewage as a result of the closure and ultimately removal of the Good Samaritan Hospital. So that is in this as well.

Mr. Vincent: Ok. Is there anything else from Council? And then, Mr. Case's question; did you get to answer that?

Mr. Bennett: No, it was just, I believe the question was as to previously the water policies established at the setting of rates solely by the Public Service Director position. I presented to the Mayor an outline of what we believed and looking at this methodology the Mayor submitted to Council for transparency and it went to Public Service committee.

Mr. Vincent: Ok, thank you. Is there anything else from Administration? I do have a petition basically to answer questions if there are any questions for Mr. Allen Burns,

representative from Genesis HealthCare System. Are there any questions for Genesis? Ok, with that we are at third reading. If there is nothing else from Council we will have roll call vote for passage.

Roll call vote for passage.

7 Ayes

1 Nays Mr. Hutcheson

1 Abstention Mr. Tarbert

Motion carries. Ordinance is passed.

TRAFFIC ORDERS

None

PRIVATE PETITIONS AND COMMUNICATIONS

David Rogers, 1104 Benjamin Street, Zanesville, Ohio regarding Ohio Sunshine Laws Public Records training at Zane State on July 8th.

Mr. Rogers wanted to make the general public, that are watching on TV, aware of the training for the Public Records and Open Meeting Act on July 8th at OUZ. Registration can be made online at the Ohio Attorney General's site. He highly disagreed with Mr. Vincent's interruption of his speaking at the prior Council meeting of not mentioning names from public record. Elected officials entitled to any and all criticism without any recourse to the individual.

Mr. Vincent asked for anyone being addressed should be by title and not by personal names. Go ahead and speak sir for your three minutes.

Mr. Rogers suggested some of the police officers might need to attend the training previously mentioned since it is open to the general public and Mr. Rogers does not feel they responded well to a records request.

Mr. Vincent: Thank you, sir. Are there any questions from Council? Thank you. I have a petition from Mr. Eric Jones.

Eric Jones, 221 Luck Avenue, Zanesville, Ohio regarding allegations continued.

Mr. Jones made a statement about being deprived of a republican democracy and concerns about the government process. He expressed concerns about how things have changed over time and the ability of Council to use and enforce some of the policies and the Ohio Revised Code. Mr. Jones states only attorneys can interrupt and rule on items of the Ohio Revised Code. Mr. Jones mentioned his request for Councilmembers to read two books: Roberts Rules of Order and The Federalist Papers as a foundation for civics. Mr. Jones stated he made allegations at the last meeting as he said the President of Council was basically a liar, a traitor, and he is a tyrant. Mr. Jones said he can prove each of those statements, but Mr. Jones feels he doesn't have

to because Mr. Vincent has not denied and defended himself, and silence is construed as consent.

Mr. Jones asked for a time extension, but no motion was made to extend his time.

MISCELLANEOUS AND UNFINISHED BUSINESS

Mr. Vincent: Is there anything from Administration?

Mayor Tilton: I have a couple of things this evening. Before the next Council meeting I would like to give the State of the City address, as quickly as possible. I know we have a Public Hearing and I will be short and to the point. Also on March 26 we will have the third of our community meetings. It will be held at the Eastside Community Ministry building. It will be the same hours as the others to begin at 6:30 p.m. to 8:30 p.m. We would like Council and all of the people of that ward to show up and ask questions or express concerns.

Mr. Vincent: Thank you, Mayor. Is there anything else from the Administration?

Mr. Bennett: Quickly, a shout out to the Street Department, employees of the Public Service Department that have worked a lot of hours lately. Thank them; thank their other halves, for getting them out the door at various times throughout the day and weekend to do the work. For those residents who have been snowed in, shall we say, as a result of plows going up the street; we apologize for that. We are trying as hard as we can to move as much snow as possible. Again, we apologize for that and our folks will help out where we can, but our objective is to get streets open and passable for safety. Thank you.

Mr. Vincent: We do appreciate them. I saw wonderful things such as people walking along the street and the drivers slowed down as it wouldn't cover them with snow. So, it was very kind and thoughtful of them. I encourage people, when you see the drivers out there, to give them a little wave as a thank you. They have had a long day. It might help brighten their day and help keep them going for however many hours they are working. I know they are out all night long.

Jay Bennett: We have some cold weather coming up so everybody stay warm.

Mr. Vincent: Thank you. Is there anything else from Council?

Mr. Hutcheson moved to adjourn. It was seconded by Mr. Roberts.

Mr. Vincent: All in favor of adjournment signify by saying aye. All were in favor. None were opposed. Motion carries. Thank you everyone. We stand adjourned. Have a good evening.

The meeting adjourned at 7:40 p.m.

Department of Public Service
Jay D. Bennett, Director

RESOLUTION NO. 15- 29
INTRODUCED BY COUNCIL

**A RESOLUTION OF SUPPORT FOR THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA)
APPALACHIAN ASSISTANCE LINE ITEM.**

WHEREAS, the City of Zanesville is served by the Ohio Mid-Eastern Governments Association (OMEGA), including the counties of Belmont, Carroll, Columbiana, Coshocton, Guernsey, Harrison, Holmes, Jefferson, Muskingum, and Tuscarawas, as its Local Development District (LDD) for the Appalachian Regional Commission (ARC); and

WHEREAS, the ARC is a model for federal economic and community development programs and has assisted the OMEGA region to improve the social and economic climate and improve critical infrastructure; and

WHEREAS, the Ohio Development Services Agency (ODSA) Appalachian Assistance funding provides much needed economic development project funding in the region, improves the social and economic climate of local communities, and improves critical infrastructure; and

WHEREAS, the ARC and ODSA Appalachian Assistance funding provide funding for business development, education and job training, telecommunications, infrastructure, community development, housing, and transportation projects creating new jobs; improvements to local water and sewer systems; increasing workforce readiness; expanding access to healthcare; assisting local communities with strategic planning; and providing technical and managerial assistance to emerging businesses; and

WHEREAS, in 2014, Ohio's LDDs administered 63 ARC and ODSA Appalachian Assistance funded projects totaling over \$72,140,914 in total project costs and resulting in 750 new jobs and another 2,025 jobs retained in the region with funding provided by the ODSA Appalachian Assistance funding and the federal ARC; and

WHEREAS, governance of the Governor's Office of Appalachia is addressed in Ohio Revised Code Section 107.21; and

WHEREAS, the LDDs have developed a comprehensive and competitive process for the selection and recommendation for projects to receive funding through ODSA and ARC and that this locally initiated process should continue; and

WHEREAS, we support full restoration of funding for the Community Facilities program and encourage administration by the LDDs to continue meeting the community needs of the Appalachian Region.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio:

SECTION ONE: The City Council of the City of Zanesville supports continued funding of the ODSA Appalachian Assistance line item with the following statement explicitly included:

Funding allocated to the Buckeye-Hills Hocking Valley Regional Development District, Ohio Mid-Eastern Governments Association, and Ohio Valley Regional Development Commission be no less than \$135,000.00 and funding allocated to Eastgate Regional Council of Governments be no less than \$35,000.00.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Resolution No. 15-29

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2015

THIS LEGISLATION APPROVED AS TO FORM

JEFF TILTON,
Mayor



LAW DIRECTOR'S OFFICE

ORDINANCE NO. 15-30
INTRODUCED BY COUNCIL

APPROVING A LABOR AGREEMENT WITH LOCAL #1573, COUNCIL #8,
AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL
EMPLOYEES, AND DECLARING AN EMERGENCY.

WHEREAS, Local #1573, Council #8, American Federation of State, County, and Municipal Employees, hereinafter referred to as AFSCME, has been recognized as the exclusive bargaining agent for permanent City employees occupying AFSCME position classifications within Public Service and Public Safety Divisions; and

WHEREAS, the City and AFSCME have reached a tentative agreement which has subsequently been approved by the members of the bargaining unit; and

WHEREAS, City Council must adopt the terms of the agreement in order for it to go into effect; and

WHEREAS, pursuant to Ohio Revised Code Section 4117.10 (B), City Council must approve or reject the proposed agreement within 30 days of its introduction or the agreement will be deemed approved, making it necessary for this ordinance to be declared an emergency measure.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The labor agreement between the City of Zanesville and AFSCME, Local #1573, Council #8, and on file in the office of the Clerk of Council, is hereby approved.

SECTION TWO: The agreement authorized by this ordinance is intended to take effect January 1, 2015. If necessary due to delays in implementation, the pay provisions within the agreement shall be retroactive to the first day of the first full pay period of 2015. If necessary due to delays in implementation, the Mayor is authorized to determine the date other provisions of the agreement shall take effect.

SECTION THREE: For the reasons stated in the preamble hereto, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2015

ATTEST: _____
Susan Culbertson
Clerk Of Council

Daniel M. Vincent
President Of Council

APPROVED: _____, 2015

This legislation approved as to form:

Jeff Tilton, Mayor



Law Director's Office

MEMO

To: Honorable Members of Council
From: Rhonda Heskett, Budget & Finance Director
Date: March 3, 2015
Re: Proposed Ordinance #15-30

The final labor agreement negotiated this year is the AFSCME agreement. AFSCME became a recognized bargaining unit in 1969; over the years parts of the contract had become obsolete and new articles had been added without being incorporated into existing articles. We spent a great deal of time and effort on this contract, cleaning up the obsolete articles, condensing and combining articles, and consequently renumbering almost the entire contract.

Financially, there are only three changes. They are as follows.

1. Wage increases for the three years of the contract will be 2015 – 3%, 2016 – 1%, and 2017 – 2%. Increases for the year 2015 are retroactive to the first full pay period in January.
2. The health insurance article has been changed to match all the other recently negotiated unions. Language regarding the specific contents of the insurance plan will no longer be spelled out in the agreement. The City will have a health care committee and that committee will review the content of the health insurance annually. This is extremely important when you consider the ever changing demands imposed on employers as a result of Health Care Reform, and the impending Cadillac Tax we may or may not be facing. Additionally, employee payroll deductions for health insurance will be \$33.00 – single coverage and \$76.00 family coverage for the years 2015 & 2016. The deduction for 2017 will not exceed \$37.00 – single coverage and \$84.00 – family coverage.
3. For employees required to wear steel toe safety shoes, up to a \$100.00 reimbursement has been added. Employees will be required to turn in receipts by March 31st of each year in order to receive the reimbursement.

Finally, the employees in our Utility Billing Department will become members of the AFSCME Union once this contract is ratified. Provisions were made throughout the contract to include this new division where appropriate. For example, the article on representation was changed to allow 9 union stewards instead of 8. The job classifications were added to Appendix II which shows the newly assigned pay ranges of, Utility Billing Clerk I - pay range 105, Utility Billing Clerk II – pay range 110, and Utility Billing Clerk III – pay range 120.

**ORDINANCE NO. 15-31
INTRODUCED BY COUNCIL**

**AN ORDINANCE ADOPTING AN UPDATED CITIZENS PARTICIPATION PLAN
REQUIRED FOR CDBG AND HOME FUNDING.**

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, the Ohio Development Services Agency is authorized to provide financial assistance to units of general local government for undertaking and carrying out community development activities; and

WHEREAS, to be eligible for Community Development Block Grants (CDBG) and Home Investment Partnerships (HOME) funding the City of Zanesville must adopt an updated Citizens' Participation Plan every five (5) years as required by 24 CFR 570.486 (3) (6).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The City of Zanesville's funding-required Citizens Participation Plan is adopted (see attached) and the Community Development Director is hereby authorized to certify that the City of Zanesville will follow said Participation Plan when applying for and implementing projects and programs assisted with funds provided under the housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.486 (3) (6). The Mayor is designated official representative of the City of Zanesville with respect to all matters relating to the application for the Community Development Block Grant assistance authorized by this Ordinance.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2015

**THIS LEGISLATION APPROVED AS
TO FORM**

JEFF TILTON,
Mayor



LAW DIRECTOR'S OFFICE

**CITY OF ZANESVILLE
CITIZEN PARTICIPATION PLAN**

Community Development Block Grant
HOME Investment Partnerships

2015

SECTION 1. INTRODUCTION AND SCOPE OF PARTICIPATION

The City of Zanesville has designed this community-wide Citizen Participation Plan to provide for and encourage citizen participation in the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Plan is an essential element of the City of Zanesville's present and future community development process and has been developed to comply with the regulations and requirements of the CDBG program as administered by the Ohio Development Services Agency (ODAS) and the US Department of Housing and Urban Development (HUD). This Plan supersedes all other Citizen Participation Plans which may have been adopted by the City of Zanesville.

The primary goal of this Citizen Participation Plan is to provide all citizens of the community with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of the City's CDBG and HOME programs. The Plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for citizen participation in the community development process. Special emphasis has been placed on encouraging participation by persons of low and moderate incomes, residents of blighted neighborhoods, and residents of areas where community development funds are utilized.

The City of Zanesville will undertake efforts to provide for citizen participation during the community development process and throughout the planning, implementation and assessment of all CDBG and HOME programs undertaken by the City. The City will make reasonable effort to involve citizens in the development, implementation and assessment of community development programs including, but not limited to, the following phases:

- a. identification and assessment of housing and community development needs; determination of CDBG project(s) and documentation; and the development of CDBG and HOME applications;
- b. changes and/or amendments to approved CDBG and HOME projects; and
- c. assessment of CDBG and HOME program performance.

All phases of the process will be conducted by local officials in an open manner. Citizens are encouraged to participate at all levels and will be given access to program information during each phase of the programs as outlined herein.

SECTION 2. TECHNICAL ASSISTANCE

The City of Zanesville staff shall provide technical assistance to individual citizens and citizen groups, especially those groups representative of persons of low or moderate income, as may be required to adequately provide for citizen participation in the planning, implementation and assessment of CDBG and HOME program(s).

Such technical assistance is intended to increase citizen participation in the community development decision making process and to ensure that such participation is meaningful. Technical assistance shall also be utilized to foster public understanding of the program requirements.

Technical assistance shall be provided on request and may include, but not necessarily be limited to: interpreting the CDBG program and its rules, regulations, procedures and/or requirements; providing information and/or materials concerning the CDBG and HOME programs; and, assisting low and moderate income citizens, and residents of blighted neighborhoods to develop statements of views, identify their needs, and to develop activities and proposals for projects which, when implemented, will resolve those needs.

Technical assistance may be obtained by contacting the Mayor or the Community Development Director for the City of Zanesville.

SECTION 3. PUBLIC HEARINGS

Citizen participation in the community development process will be conducted on a community-wide basis and will actively involve the views and proposals of all citizens, with particular attention to low and moderate income persons and residents of areas where CDBG and HOME activities are proposed or on-going.

Public hearings will be held during all phases of the community development process, as outlined herein, to allow citizens to voice opinions and offer proposals concerning the development and performance of CDBG and HOME programs. Local officials will respond to questions and proposals from citizens at each public hearing. Any questions that citizens may have concerning a program will be answered and their comments, suggestions, and/or proposals will be received. Citizens may also express comments and views concerning the community development process or any specific CDBG or HOME project to the City Council at any regularly scheduled meeting.

3.1 Public Hearing Times and Locations

All public hearings will be held at times and locations which will be accessible to all citizens, with particular attention to persons of low and moderate incomes, and residents of CDBG and HOME project areas.

Public hearings will be scheduled for times convenient to the general public, as determined by the City Council. Public hearings may be held at any site which, in the opinion of the local officials, provides adequate access for citizen participation.

Hearings will normally be held at City Hall Council Chambers during regularly scheduled Council meetings. The site is centrally located and generally accessible to all citizens, including persons with disabilities. Hearings may, however, at the option of local officials, be held at alternate locations to be specified in the public hearing notice(s).

3.2 Application Public Hearing

At least one public hearing shall be held during any program's fiscal year prior to the submission of an application to the ODSA for CDBG and/or HOME assistance. The primary purposes of the public hearing shall be to assess community needs and problems in an effort to determine the most critical needs to be addressed by the CDBG or HOME programs; and also to present for public comment and review the program activities which have been selected by the City of Zanesville to resolve the identified needs.

An application public hearing will be held during the initial stage of program development to discuss items regarding community development and housing needs, the CDBG and/or HOME programs, and the application process. The objective of citizen participation at this stage is to provide meaningful, community-wide citizen input into the decision-making process during the assessment of community needs and the consideration of priorities and options associated with the development and submission of an application. Local officials will also entertain proposals and comments from citizens concerning community development activities at this hearing.

This hearing will normally serve to discuss and review the information appropriate for all applications submitted by the City of Zanesville during any fiscal year. Substantial changes in community development or housing needs in the community as determined by local officials may necessitate another hearing to fulfill the role of the first public hearing prior to the submission of other CDBG or HOME applications late in the fiscal year.

Citizens will be provided with information concerning the program at this public hearing. Such information shall include, but not necessarily be limited to: the goals and objectives of the CDBG and/or HOME program; the total amount of CDBG funds available; the role of citizens in program planning, implementation, and assessment; the range of activities which may be undertaken; the process to be followed in developing a CDBG and/or HOME application; the application timetable(s); the application rating process; the schedule of meetings and hearings; activities previously funded in the City of Zanesville through the federal programs; and, an identification of projects which could result in the relocation of area residences or businesses; and the actions that would be undertaken if such relocation were necessary. Furthermore, the effectiveness of the Citizen Participation Plan in allowing citizen participation in the community development process and potential changes and/or amendments to the Plan will also be discussed at this meeting.

The City of Zanesville may, at the option of local officials, review multiple CDBG project applications at one hearing when more than one application is to be submitted during the same fiscal year. Each such hearing shall be held prior to, and in preparation for, the application's approval by the City Council.

A second objective of citizen participation during this stage is to inform citizens of the proposed project activities to be included in a CDBG or HOME application(s) and to solicit comments from citizens concerning these activities.

Citizens attending this hearing will be provided with information concerning the CDBG project(s) proposed including, but not necessarily limited to: the project application(s) to be submitted and the applicable CDBG fund; specific project activities to be included; the location of the project activities; the approximate cost estimate for the proposed activities; the estimate of local match required; the impact of the project on low and moderate income persons; and, the approximate application submittal date.

3.3 Substantial Amendment Public Hearings

The City of Zanesville will assure the opportunity for citizen participation during the implementation of any CDBG and HOME programs when changes to the project are under consideration. Citizen participation shall be obtained and considered in any amendments to CDBG and HOME programs which involve significant changes in dollar amounts spent on activities, changes in program beneficiaries, changes in the location of approved activities, and major budget shifts between approved activities.

3.4 Public Hearing Notice

Notice of public hearings will be published in a local newspaper at least ten (10) days prior to the hearing date. The City may waive hearing notice requirements in cases where unusual circumstances justify alternative means of notifying the general public. In such situations, shorter notice may be given, and public notices posted in public places may be used in place of a notice published in the newspaper.

Each notice of a hearing shall include the time, date, place, and topics and procedures to be discussed. Notices for public hearings may be run or posted, separately or together, as may be deemed necessary.

3.5 Accessibility to Persons with Disabilities

The locations of all public hearings as described herein shall be made accessible to persons with disabilities. A sign language interpreter will be provided whenever the City is notified in advance that one or more deaf persons will be in attendance, according to the instructions provided in the Public Hearing Notice. The City shall provide a qualified reader whenever the City is notified in advance that one or more visually impaired persons will be in attendance. Additionally, the City shall provide reasonable accommodations whenever the City is notified in advance that one or more persons with mobility or developmental disabilities will be in attendance.

3.6 Limited English Proficiency Residents

The City of Zanesville recognizes the need to undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency. Local officials will undertake all reasonable actions necessary to allow such persons to participate in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

SECTION 4. PROGRAM INFORMATION

Citizens will be provided full access to CDBG and HOME program information during all phases of a project. Local officials of the City of Zanesville shall make reasonable effort to assure that CDBG and/or HOME program information is available to all citizens, especially those of low and moderate incomes and those residing in blighted or Limited English Proficiency neighborhoods and/or project areas.

To facilitate citizen access to CDBG program information, the Community Development Director will keep all documents related to a CDBG and/or HOME program on file in the Community Development office. Information from the project files shall be made available for examination and duplication, on request, during regular business hours. CDBG and HOME program information and materials, concerning specific funded projects will be available and distributed to the public at the regularly scheduled public hearings as outlined in this Plan. Furthermore, information concerning any CDBG and/or HOME project will be available at regularly scheduled council meetings where the program is discussed.

Materials to be made available shall include, but are not necessarily limited to: the Citizen Participation Plan; records of public hearing; mailings and promotional materials; prior CDBG program applications; letters of approval; grant agreements; the environmental review record; financial and procurement records; project design and construction specifications; labor standards materials; performance and evaluation reports; other reports required by the ODSA and/or the DHUD; proposed and approved CDBG program application(s) for the current year or project; written comments or complaints received concerning the community development program, and written responses from the City of Zanesville; and, copies of the applicable Federal and State rules, regulations, policies, requirements and procedures governing the CDBG program.

In no case shall the City of Zanesville disclose any information concerning the financial status of any program participant(s) which may be required to document program eligibility or benefit. Furthermore, the City of Zanesville shall not disclose any information which may, in the opinion of the Mayor, be deemed of a confidential nature.

SECTION 5. PROCEDURES FOR COMMENTS, OBJECTIONS AND COMPLAINTS

The scheduled public hearings described in this Citizen Participation Plan are designed to facilitate public participation in all phases of the community development process. Citizens are encouraged to submit their views on all aspects of programs during review and comment periods and public hearings. However, to ensure that citizens are given the opportunity to assess and comment on all aspects of the community development program on a continuous basis, citizens may, at any time, submit written comments or complaints to the City.

Citizens or citizen's groups desiring to comment or object to any phase of the planning, development, approval or implementation of CDBG and HOME activities should submit such comments or objections in writing to the City through a progressive level of review. The initial comment or objection should be sent to the City's Community Development Director. Should, after a reasonable period, a party believe the comment or complaint has not been properly addressed or considered, then the aggrieved may appeal his/her case to the Mayor, and finally, after a reasonable period of time, to the City Council.

Local officials shall make every effort to provide written responses to citizen proposals or complaints within fifteen (15) working days of the receipt of such comments or complaints where practicable. Should the City Council be unable to sufficiently resolve an objection or complaint, it may be forwarded by the aggrieved party to ODSA and/or HUD.

Citizens may, at any time, contact HUD directly to register comments, objections or complaints concerning the City's CDBG and HOME application(s) and/or program(s). Citizens are encouraged, however, to attempt to resolve any complaints at the local level as outlined above prior to contacting ODSA and/or HUD.

All comments or complaints submitted to ODSA and/or HUD should be addressed in writing to:

Ohio Development Services Agency
Attn: Office of Community Development
77 South High Street, P O Box 1001
Columbus, Ohio 43216-1001

Or

U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410

SECTION 6. AMENDMENTS

The City may, from time to time, modify the provisions outlined herein through amendment to this Citizen Participation Plan. It shall be the policy of the City of Zanesville to periodically review the effectiveness of this Plan in facilitating citizen participation in the process and in helping to meet the community development needs and goals identified. To this end, the effectiveness of the Plan may be discussed at public hearings held in conjunction with the community development program as discussed herein, and potential amendments to the Plan will be reviewed.

Amendments to the Plan will be made as necessary. All amendments shall be approved by resolution of the City Council and shall be incorporated into this Plan.

SECTION 7. AUTHORITY

No portion of this Citizen Participation Plan shall be construed to restrict the responsibility and authority of the elected officials of the City of Zanesville in the development, implementation and execution of any CDBG and HOME program.

Jeff Tilton, Mayor

ORDINANCE NO. 15-32
INTRODUCED BY COUNCIL

AUTHORIZING THE PROPER CITY OFFICIAL TO PROVIDE FUNDS
TO THE TRANSPORTATION IMPROVEMENT DISTRICT BOARD
FOR OPERATIONAL EXPENSES

WHEREAS, the Transportation Improvement District Board herein after referred to as TID has facilitated funding to the City for numerous transportation improvement projects which would have otherwise gone unfunded; and

WHEREAS, the TID no longer may use State funds for operational expenses such as the cost of insurance and audit fees; and

WHEREAS, the City of Zanesville and the Board of Commissioners of Muskingum County believe it is in the community's best interest to share the annual operational costs of the TID.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The TID Board will provide the City with an annual invoice for operating costs, and upon receipt of said invoice the proper city official is authorized to provide operating funds to the Transportation Improvement District Board in an amount up to \$5,000.00 annually. Said funding shall be for each of the years 2015, 2016, & 2017, and be paid from line item 101.7791.53226.

SECTION TWO: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2015

ATTEST: _____
Sue Culbertson
Clerk Of Council

Daniel M. Vincent
President Of Council

APPROVED: _____, 2015

This legislation approved as to form:

Jeff Tilton
Mayor



Law Director's Office

ORDINANCE NO. 15- 33
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO PURCHASE A NEW MOW TRIM FROM MUSKINGUM TRACTOR & EQUIPMENT FOR THE STREET DIVISION, AND DECLARING AN EMERGENCY.

WHEREAS, providing quality service to citizens is dependent upon a reliable operating fleet of equipment; and

WHEREAS, the City's current mow trim tractor is a 1985 model and is in need of replacement; and

WHEREAS, 2015 models will be increasing in cost significantly due to a modification in the emission controls on this piece of equipment, thereby creating a time-sensitive situation; and

WHEREAS, Muskingum Tractor & Equipment has a new 2014 model in stock that is available at state purchase price; and

WHEREAS, the vehicle to be purchased is listed below:

MOW TRIM (STREET DIVISION)

- **Description:** New Holland TS6.120 with 22' Alamo Machete 2 Boom
- **Price:** \$97,321.40
- **Less Trade-in value:** - \$7,800.00
- **After Trade-in** \$89,521.40

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to purchase a new mow trim from Muskingum Tractor & Equipment for the Street Department via the best purchase price available to the City, which is by state purchase price with a local vendor, at \$89,521.40.

SECTION TWO: For the reasons stated in the preamble hereto, this Ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six (6) or more members of City Council, this Ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2015

JEFF TILTON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM



LAW DIRECTOR'S OFFICE



NEW HOLLAND

Muskingum Tractor & Equipment

200 West Monroe Street, Zanesville, Ohio 43701

Ph. 740-454-1289 Fax. 740-454-6498



NEW HOLLAND

To: City of Zanesville

From: Jim Azbell

Re: Trade-In Price for Ford 6610

Used Ford 6610

2wd , Cab, No Air

5383.5 Hours

Serial# C751814

w/McConnel 93 Boom Mower

Trade In Price \$ 7,800.00

New Holland TS6.120 Ohio STS Price \$ 49,547.00

Less Ford 6610 Trade-In \$- 7,800.00

Total Price after Trade-In \$ 41,747.00

(TRACTOR Cost)



NEW HOLLAND

Muskingum Tractor & Equipment
200 West Monroe Street, Zanesville, Ohio 43701
Ph. 740-454-1289 Fax. 740-454-6498



NEW HOLLAND

To: City of Zanesville

From: Jim Azbell

Re: Ohio STS Price on TS6.120

New Holland

TS6.120

118 Gross Engine hp

95 PTO hp @ 2200 rpm

274 cu in. (4.5L) Displacement

4 Cylinders, Turbocharged

Intercooled Engine

4 x 4

Cab with Heat & Air

\$ 57,914.00

16 x 8 Trans with Power Shuttle

(8x4 with Dual Power)

\$ 3,459.00

Fuel Tank Guard

\$ 153.00

External 3Pt Control

\$ 154.00

Air Suspension Seat

\$ 799.00

Rear Wiper / Washer

\$ 239.00

Total New Holland List Price

\$ 62,718.00

Ohio STS Discount 21%

~~\$-13,171.00~~

Your Ohio STS Price

\$ 49,547.00



-T1EZ 01

**780,000 ALL PURPOSE TRACTORS
US PRICE LIST**

Standard Equipment

DIESEL ENGINE

TS6.110

110 Gross Engine hp
90 PTO hp @ 2200 rpm
274 cu. in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Engine

TS6.120

118 Gross Engine hp
95 PTO hp @ 2200 rpm
274 cu in. (4.5L) Displacement
4 Cylinders, Turbocharged
Intercooled Engine

TS6.125

124 Gross Engine hp
105 PTO hp @ 2200 rpm
411 cu in. (6.7L) Displacement
6 Cylinders, Turbocharged
Intercooled Engine

TS6.140

139 Gross Engine hp
115 PTO hp @ 2200 rpm
411 cu in. (6.7L) Displacement
6 Cylinders, Turbocharged
Intercooled Engine

ALL MODELS

Tier III Emissions Compliant
Bosch Fuel Injection Pump (mechanical)
Vertical Muffler/ Exhaust
Electric Engine Shutoff
Under Hood Dual Element Dry Air Cleaner
Fixed Fan
Cooling System with Antifreeze
Water Separator and Dual Fuel Filters
Plastic Fuel Tank
39.6 gallon (150L) Fuel Capacity - 4cyl
62 gallon (235L) Fuel Capacity - 6cyl
Grid Heater Starting Aid

TRANSMISSION

8X8

8 Forward x 8 Reverse
Main gearbox synchronized
Left-hand shuttle lever
(2) Right-hand Shift Levers
14 in. Cerametallic Clutch

STEERING

Hydrostatic Power Steering

AXLES

Front - 2WD
55° Turning Angle
12° Axle Oscillation
Adjustable Tread Width from 56 in.
to 80 in.

Front - FWD
4 cylinder - Class 3 Standard Duty
6 cylinder - Class 3 Heavy Duty
Limited Slip Front Wheel Drive
Mechanical FWD Engagement
55° Turning Angle
12° Axle Oscillation
Front Drive Shaft Shield
Manual Adjustable Tread Width from
64 in. to 80 in.

Rear
Hydraulic Wet Brakes (equalizing and
self-adjusting)
Park Brake Lever
Swinging Drawbar
Manual Adjustable Tread Width from
64 in. to 80 in.

PTO

Independent, 540/1000 rpm PTO
Multi-plate Wet Clutch
Mechanical Engagement



-T1EZ 01

**T88,000 ALL PURPOSE TRACTORS
US PRICE LIST**

Standard Equipment

HYDRAULIC SYSTEM

Open Center System
Dual Gear Pumps
Maximum Flow at Rated Engine Speed:
Implement Pump: 13 gpm
Steering Pump: 7 gpm
Total Flow: 20 gpm
(2) Close Center Deluxe Remotes with
Flow Controls, Adjustable Detents
and (4) Couplers

3-POINT LIFT SYSTEM

Top Link Draft Sensing
3600 lbs. Lift Capacity @ 24 in. (ASAE)
Category II, 3-point Linkage with Flexible
Link Ends
Telescopic Stabilizers

INSTRUMENTATION

Tachometer/Hour Meter
Fuel Gauge
Coolant Temperature Gauge
Engine Oil Pressure Warning Light
Alternator Warning Light
Air Cleaner Restriction Light
Fuel System Water Separator Warning
Light
Transmission Oil Pressure Light
"Parking Brake On" Light
"FWD On" Light
"Headlights On" Light

ELECTRICAL

(1) 12-volt, 950 cca Battery
120 amp Alternator
7-pin Outlet for trailer/implement lighting
Single Pin (8 amp) Accessory Power
Outlet
Safety Start Switch
Horn

LIGHTING

ROPS
(2) Dual Beam Halogen Headlights
Rear Worklight
(2) Rear Light Assemblies which
include:
Turn Signal Lights
Rear Brake Lights
Flashing Safety Lights

CAB

(2) Halogen Headlights and (2)
Worklights
(2) Rear Worklights
(2) Rear Light Assemblies which
include:
Turn Signal Lights
Rear Brake Lights
Flashing Safety Lights

OPERATOR'S STATION

ROPS
ISO Mounted Platform
Deluxe Vinyl Mechanical Seat with
Operator's Presence Sensor
Tilt Steering Wheel
Retractable Seat Belt
Full Coverage Fenders
Rubber Floor Mat
Left Hand Entry Steps
Suspended Brake and Clutch Pedals
Folding ROPS



-T1EZ 01

**750,000 ALL PURPOSE TRACTORS
US PRICE LIST**

Standard Equipment

OPERATOR'S STATION - Continued

CAB

ROPS protected, flat deck platform with heat and air conditioning, tinted windshield, retractable sun screen, front wiper and washer, two doors with locks, left hand and right hand entry steps, interior mirror, two external mirrors, partially opening side windows, hinged rear window (fully opens), radio ready (speakers, wiring, antenna)

Steering Wheel - adjustable tilt

Seat - Cloth covered with mechanical suspension, operator's presence sensor, retractable seat belts and arm rests

Suspended Brake and Clutch Pedals

MISCELLANEOUS

Pivoting Engine Hood
SMV Emblem
Toolbox

WARRANTY

New Holland Standard Warranty Applies



EFFICIENCY WITH STRENGTH

MACHETE²



Unruly vegetation is no match for the power of the Machete 2. With 215" head rotation and 120" boom swing, this mower makes a clean sweep of the competition. The ability to cut through material up to five inches in diameter makes it ideal for parks, airports, roadside, and right-of-way clearing.

Machete²

Boom Mower

Machete²

Safety Stored
 The backhoe loader is stored in a safe position to allow for easy transport and storage.

Convenient Control
 The backhoe loader is controlled by a single joystick, making it easy to operate.

Versatility You Need
 The backhoe loader is a versatile machine that can be used for a variety of tasks, including trenching, grading, and backfilling.

Heavy Duty Cutting
 The backhoe loader is equipped with a heavy duty cutting edge, making it ideal for digging and trenching.

Built with Strength
 The boom is constructed of a two-piece design and made completely of heavy duty alloy steel for longevity. It features 2" pins with greasable, hardened steel bushings.

Optimal Visibility
 A high frame is included to improve operator visibility.

Designed for Longevity
 The backhoe loader features a 2" diameter scraper which seals dirt to the lift. An anti-siphon feature, combined with hardened steel bushings, ensures a long life.

Efficient Hydraulics
 The unit features a closed loop piston pump for the tractor front, while the control circuit features a load-sensing piston pump and electric hydraulic control valve. The self-contained system allows the Machete² hydraulic system to operate independent of the tractor's system.



Always purchase genuine OEM parts
 1-800-882-5762

www.alamo.com

Additional Specifications

- Tractor Requirements:
- 3,500 lb. minimum shipping weight with an 80" maximum wheelbase
 - Engine: 90 hp minimum
 - Minimum 14" ground clearance
 - 25 1/2 models require 4WD option

Warranty: One year parts and labor. Non-governmental users are subject to a modified policy. Only genuine Alamo Industrial parts may be used for warranty replacement.



BUILT SHARPER

1-800-882-5762

www.alamo.com



Department of Public Service
Jay D. Bennett, Director

ORDINANCE NO. 15 - 19
INTRODUCED BY COUNCIL

AN ORDINANCE RESCINDING ORDINANCE 00-46.

WHEREAS, City Council approved Ordinance 00-46 as shown in "Attachment A," which authorized the Zanesville Civic League Community Center to prepare and utilize a vacant city lot for Community Center attendee parking; and

WHEREAS, the parking lot is no longer being utilized and will not be used in the future by the Zanesville Civic League.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: Ordinance 00-46 is hereby rescinded.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON
Clerk of Council

DANIEL M. VINCENT
President of Council

APPROVED: _____, 2015

JEFF TILTON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM



LAW DIRECTOR'S OFFICE

Department of Public Service
Michael A. Sims, Deputy Director

ORDINANCE NO. 00-46 (Amended)
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO AUTHORIZE THE ZANESVILLE CIVIC LEAGUE COMMUNITY CENTER TO PREPARE AND UTILIZE A VACANT CITY LOT FOR COMMUNITY CENTER ATTENDEE PARKING.

WHEREAS, the current Civic League's success has inconvenienced local neighbors with parking in the area of the Community Center; and

WHEREAS, the City owns a vacant lot in Brown's Subdivision, Lot Number 9, on Jackson Street; and

WHEREAS, this vacant lot serves no Municipal purpose to the City; and

WHEREAS, the Civic League is willing to prepare the lot for parking and maintain it; and

WHEREAS, this action would benefit the Civic League, the area residents, and remove the maintenance requirement by the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to enter into an agreement to permit the Zanesville Civic League to utilize Lot #9 in the Brown's Subdivision for parking by Community Center attendees.

SECTION TWO: The City of Zanesville shall retain ownership of the property and reserve all rights for future use.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: April 10, 2000

ATTEST: Joan L. Ziemer
JOAN L. ZIEMER
Clerk of Council

Joanne K. Winland
JOANNE K. WINLAND,
President of Council

APPROVED: April 10, 2000

John F. Fenton
JOHN F. FENTON,
Mayor

[Signature]

Department of Public Service
Jay D. Bennett, Director



ORDINANCE NO. 15 - 20
INTRODUCED BY COUNCIL

**AN ORDINANCE AMENDING ORDINANCE 13-45, WHICH PROVIDED FOR
DUAL OCCUPANCY OF AN EMPLOYMENT POSITION.**

WHEREAS, Ordinance 13-45 was passed on May 28, 2013 to establish a procedure for on-the-job training of unaffiliated employees in the municipal service; and

WHEREAS, periodically, there is a need for dual occupancy of a position to include emergency measures, which may include a short-term leave of absence, and not solely just for the purpose of on-the-job training.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: Section Two of Ordinance No. 13-45 which reads:

When deemed necessary by the appointing authority, the City will allow two employees to occupy the same position for a period not to exceed six (6) weeks, thirty (30) working days.

Shall be amended to read:

When deemed necessary by the appointing authority, the City may allow two employees to occupy the same position for a period not to exceed twelve (12) calendar weeks, sixty (60) working days.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON
Clerk of Council

DANIEL M. VINCENT
President of Council

APPROVED: _____, 2015

JEFF TILTON,
Mayor

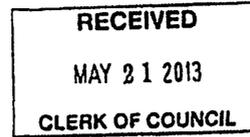
THIS LEGISLATION APPROVED AS TO FORM



LAW DIRECTOR'S OFFICE

Ordinance 15-20

Attachment A



Mayor Jeff Tilton

ORDINANCE NO. 13-45
INTRODUCED BY COUNCIL

ESTABLISHING A PROCEDURE FOR ON-THE-JOB TRAINING OF
UNAFFILIATED EMPLOYEES IN THE MUNICIPAL SERVICE
AND DECLARING AN EMERGENCY

WHEREAS, Ordinance No. 13-15 A authorizes a maximum number of employees and positions the City may have on payroll at any given time; and

WHEREAS, periodically it is necessary to allow two people to occupy the same position for the purpose of on-the-job training; and

WHEREAS, Ordinance No. 13-16 A establishes ~~classification and job titles for the~~ City of Zanesville unaffiliated employees; and

WHEREAS, it is anticipated that an unaffiliated position will soon be filled and the Director and Supervisor of the department would like to allow for on-the-job training of the newly appointed employee, therefore necessitating this ordinance be passed as an emergency.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: For the unaffiliated positions governed by Ordinance No. 13-16 A, there is hereby established a procedure for on-the-job training.

SECTION TWO: When deemed necessary by the appointing authority, the City will allow two employees to occupy the same position for a period not to exceed six (6) weeks, thirty (30) working days.

SECTION THREE: The training period may be allowed for newly appointed unaffiliated employees or current employees transferring and/or moving into an unaffiliated position governed by Ordinance No. 13-16 A.

SECTION FOUR: For the reasons stated in the preamble hereto, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: May 28, 2013

Vicki L. Figgins
Clerk of Council

Daniel M. Vincent
President of Council

APPROVED: May 29, 2013

Jeff Tilton, Mayor

This legislation approved as to form:

Law Director's Office

Rhonda Heskett,
Budget & Finance Director

ORDINANCE NO. 15-23
INTRODUCED BY COUNCIL

PROVIDING APPROPRIATIONS FOR USE DURING THE FISCAL YEAR 2015, AND
DECLARING AN EMERGENCY

WHEREAS, City Council must establish an annual budget for the operations of the City of Zanesville for the fiscal year 2015; and

WHEREAS, said budget must be passed and be in effect on or before April 1, 2015; and

WHEREAS, In order to maintain the daily operations of municipal departments within the City it is essential this ordinance become effective prior to thirty days after passage.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The City of Zanesville's FY 2015 working budget is attached as Exhibit 1, and with Council's approval shall be amended as necessary to meet the daily operations of the City.

SECTION TWO: Out of the monies known to be in the Treasury and estimated to come into the Treasury during the period from January 1, 2015 through December 31, 2015, from the collection of taxes and from all other sources of revenue, there is hereby appropriated the following amounts set forth in the columns designated as "Appropriations." Each of the following sections numbered 101.0000.41102 etc. (Revenues) and 101.1021. etc. (Appropriations), is hereby declared to be a separate and distinct section for purposes of this ordinance.

SECTION THREE: The amounts presented in the budget for the years, 2013 and 2014 are provided for informational purposes only.

SECTION FOUR: For the reasons stated in the preamble hereto, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2015

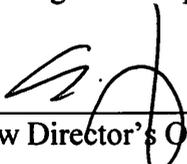
ATTEST: _____
Susan Culbertson
Clerk of Council

Daniel M. Vincent
President of Council

APPROVED: _____, 2015

This legislation approved as to form:

Jeff Tilton, Mayor



Law Director's Office

MEMO

To: Honorable Members of Council
From: Rhonda Heskett, Budget & Finance Director
Date: February 20, 2015
Re: Ordinance #15-23 Budget

The permanent budget has been presented to you as an emergency. However, we have until April 1st to post the budget so it can actually go three readings.

As far as changes from the temporary budget, the two largest changes were to wages and capital outlay.

The wages and benefits for all of the funds were changed in accordance with the labor agreements we have settled.

The two largest Capital Outlay items added were \$500,000 for paving and 1.3mill for the repairs to Secret.

Other appropriations for equipment purchases and projects are as follows.

Equipment purchases for the Public Service Divisions include: \$100,000 for a mow/trim in Auto Gas, \$12,000 for a zero turn mower at the Airport, \$5,000 for a four wheeler with a snow blade for Parks, and \$40,000 for a recycle truck for Sanitation. We are also looking at the possibility of a lease purchase program for a new vactor truck for Sewer.

Projects in the Public Service Divisions include: \$35,000 for a Pavement Condition Inventory program (PCI) in Auto Gas, \$20,000 for culvert repair at Riverside Park, \$21,000 for a new mausoleum roof and \$17,000 for construction of a cremation vault in the Cemetery Funds, and \$45,000 for a roof repair and \$150,000 for renovation of the "Back-road Pump Station" in the Sewer Funds.

Projects and equipment purchases for the Public Safety Division include: \$33,000 to equip the three new police cruisers and \$42,000 for bullet proof vests in the Police Department, \$6,000 for an inflatable rescue boat, \$72,000 for heart monitors, \$15,000 for PAC Trackers, and \$27,500 for Turn-Out Gear in the Fire Fund.

The Police Department will evaluate the need for new cruisers towards the end of the year, there are funds appropriated in capital outlay if we need them.

The Fire Department has applied for two more AFG Grants, but the awarding of those grants will not happen until mid-year. Those funds are not appropriated for at this time.

As you have time to peruse the budget you may find you have more specific questions. I will be happy to answer those questions at any time.

Ordinance 15-23
 THE CITY OF ZANESVILLE
 WORKING BUDGET 1/1/2015 - 12/31/2015
 ORDINANCE #15-23 (Exhibit #1)

101	GENERAL FUND	<u>BUDGET 2015</u>	<u>ACTUAL 2014</u>	<u>ACTUAL 2013</u>
	BALANCE AVAILABLE	\$3,306,636	\$4,019,315	\$1,888,890
REVENUES:				
101.0000.41102	Real Estate Taxes	\$987,000	\$993,772	\$961,364
101.0000.41103	Personal Property Taxes	0	13,967	23,993
101.0000.41104	Sales & Intangible Taxes	726,343	718,623	734,065
101.0000.41106	State Liquor Tax	50,000	46,772	47,350
101.0000.41107	State Cigarette Tax	2,000	1,980	1,707
101.0000.41108	Inheritance Tax	0	394,562	925,901
101.0000.41110	Admission Tax	1,000	1,855	918
101.0000.41117	Special Assessment Tax	9,000	213	13,861
101.0000.42101	Taxi License	\$250	\$240	\$300
101.0000.42102	Curb and Street Cut Permits	500	330	1,060
101.0000.42103	Theaters, Shows and Dance Licenses	2,020	2,021	2,021
101.0000.42104	Bowling and Billiard Licenses	1,500	1,500	1,500
101.0000.42105	Cable TV Franchise Fee	315,000	301,966	318,498
101.0000.42106	Mechanical Amusement License	5,000	4,800	4,800
101.0000.42107	Gas/Electric/Phone Deregulation Fees	0	0	725
101.0000.42108	Electrician Licenses	5,000	6,313	4,670
101.0000.42109	Parking Lot Licenses	150	104	214
101.0000.42113	Pawnbroker Licenses	400	600	0
101.0000.43101	Residential Building Permits	\$20,000	\$17,712	\$17,511
101.0000.43103	Vacant Property Registration Fees	10,000	8,900	10,500
101.0000.43105	Stormwater Drainage Permits	4,000	2,150	4,800
101.0000.43107	Right-of-Way Fees	41,500	41,500	44,350
101.0000.44101	Court Fines and Costs	\$277,488	\$236,326	\$290,270
101.0000.45101	Sale of Assets	\$330,000	\$0	\$1,785
101.0000.46100	Government Administrative Charges	\$270,000	\$580,660	\$591,438
101.0000.46103	Postage Charges	20,000	16,555	28,470
101.0000.46105	Civil Service Testing Fees	2,000	1,400	3,320
101.0000.46110	Commercial Building Charges	30,000	36,539	77,584
101.0000.46111	Recreation Activity Revenue	10,000	3,917	9,984
101.0000.46119	Building Rent	7,200	12,050	83,885
101.0000.46125	Bandwagon Rental	1,000	720	900
101.0000.48205	Transfer from Income Tax Fund	\$10,037,907	\$9,046,542	\$8,623,301
101.0000.48824	Transfer from Unclaimed Monies Fund	3,000	4,918	0
101.0000.49101	Interest Income	\$20,000	\$18,168	\$85,354
101.0000.49106	Ohio PUSTR Compensation	\$19,350	\$0	\$0
101.0000.49140	Returned Check Charges	100	30	15
101.0000.49199	Miscellaneous Revenues	30,000	91,749	37,170
	TOTAL RECEIPTS	\$13,238,708	\$12,609,454	\$12,953,584
	TOTAL AVAILABLE FUNDS	\$16,545,344	\$16,628,769	\$14,842,474

Department of Public Service
Jay D. Bennett, Director

ORDINANCE NO. 15- 24
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO APPLY FOR OWDA LOW INTEREST LOAN FUNDING, ADVERTISE FOR BIDS FOR CONSTRUCTION OF THE LINDEN DRAINING PROJECT, AND ENTER INTO CONTRACTS WITH THE LOWEST AND BEST BIDDER.

WHEREAS, the City has committed existing local stormwater fund resources to other projects in anticipation that the Linden Avenue Drainage Project would be financed through an Ohio Water Development Authority (OWDA) low interest loan; and

WHEREAS, the corridor along Linden Avenue between Hoge Avenue and Tileston Avenue has experienced repeated high water and flooding over the last several years, resulting in traffic inconvenience, resident safety, and moderate flood damage to properties; and

WHEREAS, the City has designed improvements to implement a construction plan that will improve drainage in the immediate area, thus reducing the future flood potential in the area; and

WHEREAS, the City has secured the necessary easements for construction of the improvements.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper city official is hereby authorized to apply for funding through the Ohio Water Development Authority (OWDA) in the amount of \$700,000.00 for the construction of the Linden Avenue Drainage Project.

SECTION TWO: The proper city official is hereby authorized to advertise for bids for the construction of the Linden Avenue Drainage Project and enter into a contract with the lowest and best bidder.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2015

JEFF TILTON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM



LAW DIRECTOR'S OFFICE

Department of Public Service
Jay D. Bennett, Director

ORDINANCE NO. 15 – 25
INTRODUCED BY COUNCIL

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO
ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE 2015
CITYWIDE OVERLAYS, WITH THE LOWEST AND BEST BIDDER.**

WHEREAS, the City has budgeted general fund monies within the 2015 permanent budget for necessary improvements to City streets; and

WHEREAS, the City would like to proceed with bid advertisement and award to the lowest and best bidder.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to advertise for bids and enter into a contract for 2015 Overlays, as delineated within Attachment A, with the lowest and best bidder.

SECTION TWO: The cost of the overlays is estimated to be \$500,000.00 and shall be taken from Line Item 202.6541.54426.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON
Clerk of Council

DANIEL M. VINCENT
President of Council

APPROVED: _____, 2015

JEFF TILTON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM



LAW DIRECTOR'S OFFICE

City Funded 2015 Paving Program

Elberon Ave.

Pierce St.

Indiana St. (Cliffwood Ave. to Pershing Ave.)

Colony Dr.

Brown St.

Elm St. (Hamline to Underwood)

Woodlawn Ave.

Ohio St. (Pine St. to Brighton Blvd.)

Center Dr.

ORDINANCE NO. 15- 17
INTRODUCED BY COUNCIL

AMENDING ORDINANCE NO. 00-16, WHICH ADOPTED A CLASSIFICATION PLAN FOR CITY EMPLOYEES; AMENDING ORDINANCE NO. 13-15 (AMENDED), WHICH AUTHORIZED A MAXIMUM SCHEDULE OF POSITIONS; AND AMENDING ORDINANCE NO. 13-16 (AMENDED), WHICH ESTABLISHED PAY, BENEFITS AND EMPLOYMENT POLICIES FOR UNAFFILIATED EMPLOYEES.

WHEREAS, City Council has previously passed Ordinance No. 00-16, which adopted a Classification Plan for city employees; Ordinance No. 13-15 (Amended), which authorized a maximum schedule of positions; and Ordinance No. 13-16 (Amended), which established pay, benefits and employment policies for unaffiliated employees; and

WHEREAS, the Community Development Director requested an amendment to the Classification Plan by creating the position of Redevelopment Administrator, and the Civil Service Commission at their meeting on December 15, 2014 has approved and recommended said position; and

WHEREAS, it is necessary to amend the maximum strength ordinance, and the unaffiliated pay and benefits ordinance for the newly created position.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: Ordinance No. 00-16 is hereby amended by adding the position description for the classification title of Redevelopment Administrator to the classification plan; description attached hereto as Exhibit A.

SECTION TWO: The specified section of Section One of Ordinance No. 13-15 (Amended), which reads:

<u>SECTION</u>	<u>CLASSIFICATION</u>	<u>NUMBER AUTHORIZED</u>
304-4361	COMMUNITY DEVELOPMENT:	
	Administrative Secretary to Community	1
	Development Director	1
	Housing Administrator	1
	Planner—Planning & Zoning	1
	Community Development Director	1
	Deputy Director/Community Development	1
	Grants Compliance Administrator	1

is hereby amended to read:

<u>SECTION</u>	<u>CLASSIFICATION</u>	<u>NUMBER AUTHORIZED</u>
304-4361	COMMUNITY DEVELOPMENT:	
	Administrative Secretary to Community	1
	Development Director	1
	Housing Administrator	0
	Planner—Planning & Zoning	1
	Community Development Director	1
	Deputy Director/Community Development	1
	Grants Compliance Administrator	0
	Redevelopment Administrator	1

Ordinance 15-17

SECTION THREE: Section Six (A) of Ordinance No. 13-16 (Amended) is hereby amended by adding classification title as described below:

<u>CLASSIFICATION TITLE</u>	<u>PAY RANGE</u>
Redevelopment Administrator	12

SECTION FOUR: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2015

ATTEST: _____
SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2015

THIS LEGISLATION APPROVED AS TO FORM

JEFF TILTON,
Mayor



LAW DIRECTOR'S OFFICE

The City of Zanesville

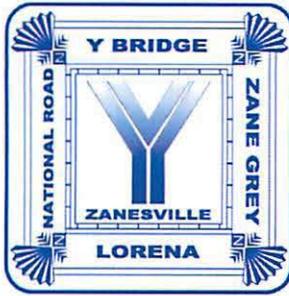
401 Market Street, Zanesville, Ohio 43701

Phone: (740) 455-0601 X101

Email: jay.bennett@coz.org

Department of Public Service

Jay D. Bennett, DIRECTOR



MEMORANDUM

Date: February 4, 2015

To: Honorable Members of City Council

From: Jay D. Bennett, Public Service/Community Development Director

Re: Ordinance No. 15-17

Consideration a Redevelopment Administrator's Job Position within the Community Development Department

For City Council's consideration, Ordinance No 15-17 proposes to amend the City's Maximum Strength Ordinance and other associated ordinances for the addition of a new job title and associated pay of City of Zanesville Redevelopment Administrator.

In July of last year, the then Housing Administrator resigned, which lead staff to the recruitment and interview of candidates to fill the existing (unclassified) position vacancy. I subsequently declined to recommend appointment of any of the candidates to the Mayor.

I have had several discussions with the Mayor concerning direction of the department along with evaluation of existing staff and positions, measured against the current (and future) challenges faced by the City of Zanesville. Through those dialogs, a proposed departmental reorganization has been mapped which takes into account the needs of the department and how to best utilize existing staff and job positions. The creation of a Redevelopment Administrator job classification is specifically aimed at how to most effectively implement the expressed city development goals of the Mayor and the City Council.

City Council previously authorized the first step of this effort through the approval of Ordinance No 14-81, a Memorandum of Understanding with Muskingum County, providing for their implementation of our housing projects.

City Council should note, as discussed with the Community Development Committee on January 22nd, the last step in reshaping the department will be to fill the existing Deputy Director of Community Development position, preferring to not fill the vacant Grants Compliance staff position.

Ordinance 15-17

Thusly, proposed Ordinance No 15-17 also decreases the authorized staffing level of the currently vacant Housing position from one to zero; and reduction to zero of authorized staff in the position of Grants Compliance.

The forth coming FY 2015 Permanent Budget for the Community Development Department proposes sufficient funding for the proposed actions. The net budgetary increase between full-time Redevelopment Administrator vs a full-time Housing staffer is approximately \$6,800 (inclusive) per year.

Redevelopment Administrator

The duties and responsibilities of a proposed Redevelopment Administrator position involves the application of specialized knowledge and abilities regarding redevelopment of economic and housing properties within the City of Zanesville.

Under direction, this position would be responsible for planning and administering activities associated with creation and implementation of major City economic and housing redevelopment. A separate position classification is appropriate due to the specialized nature of the work. The proposed salary range is equivalent to the current on-going pay range for the Planning/Zoning Administrator, which is work at a similar level of complexity.

A snap shot summary of the position responsibilities are as follows:

- In conjunction with Director, develop projects that encourage redevelopment within the City;
- Review proposals for development and redevelopment in the various investment districts to be established within the City;
- Work with the Port Authority, ZDA, the Community Development Corporation, and other partners within the City to provide technical expertise of redevelopment issues;
- Work with neighborhood interests, landowners and developers regarding redevelopment projects in the City.

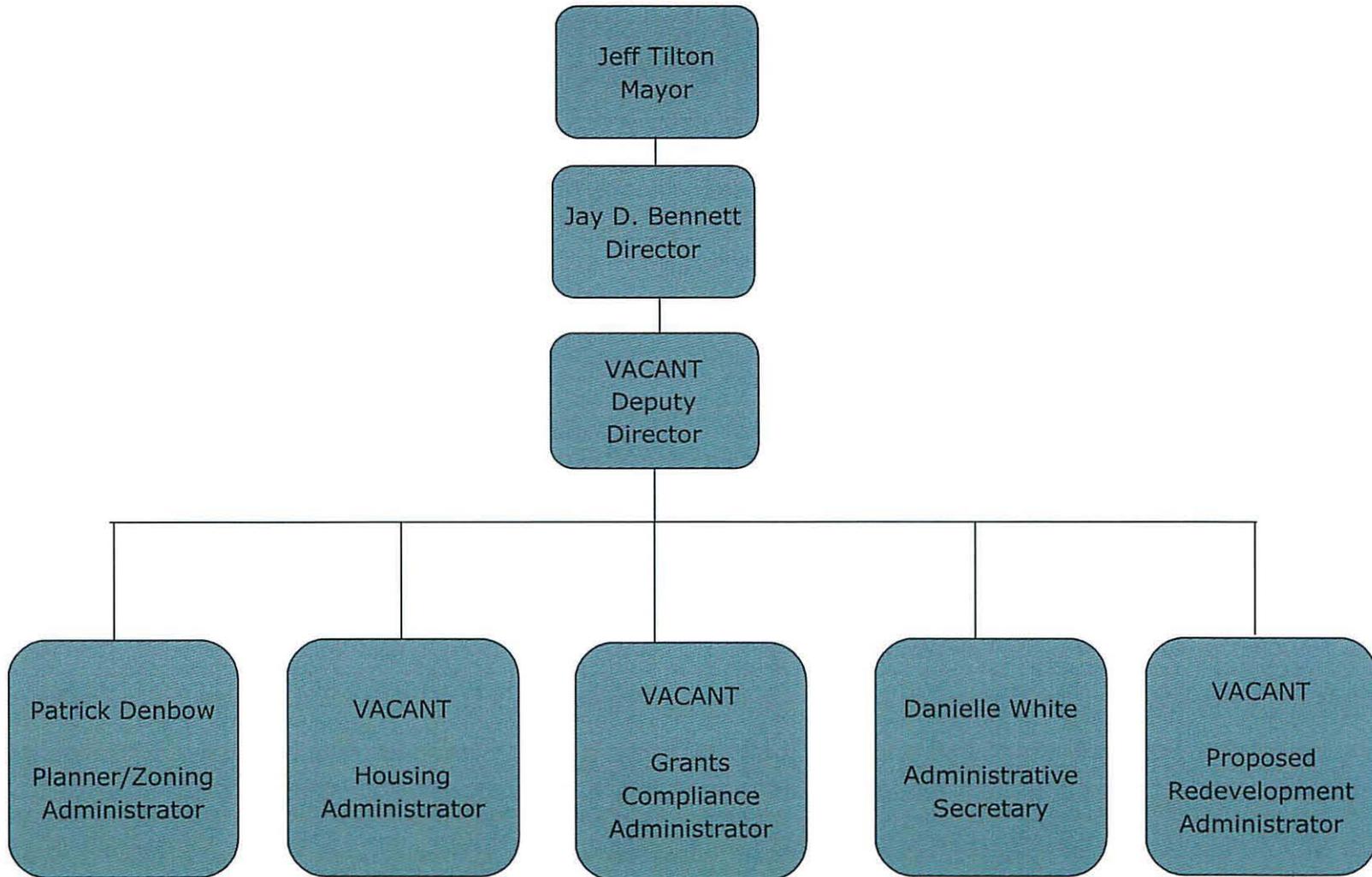
As evidenced by the attachment to the proposed ordinance, the Civil Service Commission met, discussed and approved the proposed job classification, job description and recommended pay range within the un-affiliated scale.

I have attached the proposed job description and the organizational chart of the department.

The proposed ordinance is not written as an emergency legislation. If/when the City Council is comfortable with the proposal; expediting would enable staff to move forward through the hiring process.

I look forward to meeting with you and discussing this proposed position.

City of Zanesville Community Development Department





THE CITY OF
Zanesville

401 Market Street • Zanesville, Ohio 43701
Phone (740) 455-0601, ext.148 • Fax (740) 455-0675
E-mail: civser@coz.org Civil Service Commission

Council-Mayor Government

TO: Jay D. Bennett
Director Public Service/Community Development

FROM: Civil Service Commission

DATE: December 15, 2014

SUBJECT: Proposed Classification Title and Job Description

The Civil Service Commission met with you on December 15, 2014 and discussed the proposed classification title and job description for the unclassified position of Redevelopment Administrator for the City of Zanesville.

After explanation and discussion, motion was made to approve the classification, job description, proposed title and pay range. Please proceed with obtaining Council's approval and having the position added to the schedule of positions.

Thank you for attending the Civil Service meeting and thoroughly explaining your thoughts on this new, proposed position as well as sharing your future plans to further develop the Community Development Department.

Should you have any further questions, please do not hesitate to contact the office.

POSITION DESCRIPTION

City of Zanesville

CLASSIFICATION TITLE: Redevelopment Administrator

FLSA STATUS/TYPE	Non-exempt	EMPLOYMENT STATUS	Full-time
CIVIL SERVICE STATUS	Unclassified	REPORTS TO	CD Director
BARGAINING UNIT	None	PAY GRADE	12
DEPARTMENT	Community Development	CLASS SERIES NUMBER	

POSITION QUALIFICATIONS

An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities. An example of an acceptable qualification is: Equivalent to a Bachelor's degree from an accredited college or university with major course work in geography, urban planning, business administration, public administration, or a related field.

One (1) year of related experience; any equivalent combination of education and progressively responsible experience, with additional work experience, analytical or project management experience with a public agency, community development corporation, private developer, or consulting firm is desirable.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

LICENSURE OR CERTIFICATION REQUIREMENTS

State of Ohio Driver's License.

DISTINGUISHING JOB CHARACTERISTICS

Under general supervision, assists in planning, organizing, implementing, and monitoring community redevelopment, housing, and economic development projects and programs; and to provide highly responsible and complex staff assistance to the Community Development Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty listed below. Reasonable accommodation will be made for disabled persons, covered by the Americans With Disabilities Act, in accordance with its requirements.

Assist in the preparation and delivery of the City's Community Development Department's goals and objectives; conduct studies and analyses regarding redevelopment, housing and economic development;

Works with Director in negotiations with owners, developers and investors into real properties;

Works with Director in securing funding which leads to redevelopment of real property;

Plans, implements, monitors and reports on redevelopment, housing, and economic development projects and programs;

Leadership in implementing and monitoring of redevelopment, CDBG and HOME housing activities; and economic development project budgets and the department's annual budget;

Assist in the preparation of the Community Development Department's annual report;

Prepares funding applications; requests for qualifications and requests for proposals;

Monitors and reports on work performed by legal acquisition, relocation, land use, engineering, and financial consultants;

Participate in problem resolution with contractors, citizen groups, citizens, and other public agencies;

Prepare and review pending legislation and make recommendations for appropriate responses.

OTHER DUTIES AND RESPONSIBILITIES

Make public presentations regarding redevelopment, housing, and economic development activities, projects, and programs. Coordinate applicable City departments involved in redevelopment, housing, and economic development programs and projects. Attend meetings of the Community Investment Corporation, City/County Land Bank, relevant City boards, commissions, committees, and other public meetings. Perform related duties and responsibilities as assigned.

SCOPE OF SUPERVISION

May exercise technical and functional supervision over lower level staff and interns.

EQUIPMENT OPERATED

Personal computer, including word processing; spreadsheet and data base software; calculator; phone; copy machine; fax machine.

CONTACTS WITH OTHERS

Elected Officials; developers; investors; financial lenders; staff; and general public.

CONFIDENTIAL DATA

Information relating to negotiations with prospects, finances and financial projections, customers, clients, marketing, and current or future plans and models, proprietary ideas and inventions, ideas, trade secrets, existing and/or contemplated products and services.

WORKING CONDITIONS

Good working conditions but with occasional exposure to heat, cold, dampness, fumes, equipment noise, dirt, dust and other conditions associated with construction. The employee must use standard safety precautions due to exposure to injury from work requirements.

USUAL PHYSICAL DEMANDS

The following physical demands are typically exhibited by position incumbents performing this job's essential duties and responsibilities. These physical demands are not, and should not, be construed to be job qualification standards, but are illustrated to help the employer, employee and/or applicant identify tasks where reasonable accommodations may need to be made when an otherwise qualified person is unable to perform the job's essential duties because of an ADA disability.

While performing duties of this job, the employee frequently required to sit and talk or listen, use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Principles of redevelopment, government land use planning, tax credit programs, tax increment financing, and commercial, industrial, and residential development.
- Pertinent Federal, State and local laws, codes and regulations.
- Sources of information related to a broad range of redevelopment, housing, and economic development programs, services and administration.
- Public relations techniques.
- Modern office procedures, methods and computer software and hardware.
- Principles and procedures of record keeping and report preparation.

Ability to:

- Research, analyze, and evaluate redevelopment, housing, and economic development programs, policies, and procedures.
- Prepare clear correspondence and reports on a variety of community redevelopment, economic development, housing, financial issues.

- Effectively administer a variety of departmental redevelopment, housing and economic development programs, and administrative activities.
- Plan, organize, and carry out assignments from Director with minimal supervision and direction.
- Interpret and apply Federal, State, and local policies, procedures, laws and regulations.
- Develop and administer assigned budgets.

Skill in:

- Skill in developing and implementing municipal redevelopment programs.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the employee filling this position, who will be required to follow instructions and perform any duties required by the employee's supervisor or designee.

MANAGEMENT APPROVAL

_____ / /
 Department Head Date

EMPLOYEE UNDERSTANDING AND AGREEMENT

I understand, and will effectively perform, the duties & requirements specified in this job description.

_____ / /
 Employee Date