

Rhonda Heskett,  
Budget & Finance Director



ORDINANCE NO. 16-73  
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO  
DISPOSE OF SURPLUS PROPERTY

WHEREAS, ordinance #14-71 established a policy for the disposal of property the City deems to be surplus; and

WHEREAS, the Public Service and Public Safety Departments have identified items no longer needed for the usual daily operations of the City; and

WHEREAS, some items are deemed to be of value in excess of \$1,000.00, therefore requiring Council's approval for disposal.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The proper City Official is hereby authorized to dispose of the surplus property listed on Exhibit A attached hereto, by the procedures established in the City's Surplus Property Disposal Policy adopted January 1, 2015.

SECTION TWO: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2016

\_\_\_\_\_  
Sue Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

APPROVED: \_\_\_\_\_, 2016

\_\_\_\_\_  
Jeff Tilton, Mayor

This legislation approved as to form:

  
\_\_\_\_\_  
Law Director's Office

**CITY OF ZANESVILLE SURPLUS PROPERTY  
JULY, 2016**

**Public Safety Surplus Items:**

**Police:**

1999 Ford Crown Victoria, 2FAFP71W4XX137350  
2005 Ford Crown Victoria, 2FAFP71W75X116666  
2009 Ford Crown Victoria, 2FAHP71V49X110572  
2009 Ford Crown Victoria, 2FAHP71V09X110570  
2000 Ford Explorer, 1FMZU73E2YZC02014  
1998 Jeep Grand Cherokee, 1J4GZ58S1WC123203

**Fire:**

2009 Mercury boat motor, M#F25ELHJET – S#OR240572  
1996 Ford Crown Victoria, 2FALP71W6TX191603

**Weed Control/Code Enforcement:**

Billy Goat mower, M#BC2401H – S#020998033  
Billy Goat mower, M#BC2401E – S#013100070  
Bachtold Weed & Brush mower, M#H8200P – S#0113274

**Traffic Signal:**

J C Penney mower, M#0348 – S#L1620  
Troybilt Walk behind mower, M#34356 – S#343561101754

**Public Service Surplus Items:**

**Water:**

2001 Ford Econoline van, 1FTRE14271HB15787

**Sewer:**

1999 Varian 220FS Atomic Absorption Spectrometer, S#EL99113199  
Graphite Furnace, S#EL9911353  
SIPS 10/20 Autosampler, S#EL99113739  
Mark 7 Flame Burner  
Spray Chamber  
VGA 76 Auto Analyzer  
Assorted Coded HCL Lamps – Pb, Ni, Cd, Cr, As, Se, Mo, Hg, Cu, Zn

Public Service Committee  
Andy Roberts, Chair



**ORDINANCE NO. 16 - 74**  
**INTRODUCED BY COUNCIL**

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS FOR MANAGEMENT SERVICES FOR THE RIVERSIDE PARK SOFTBALL AND SOCCER COMPLEXES.**

**WHEREAS**, the City Administration has determined that there is a need to supplement resources in order to maintain the full array of sports offerings at the Riverside Park Softball and Soccer Fields and staff time for promoting, scheduling, and tracking the various events; and

**WHEREAS**, the City previously contracted management and maintenance services at the facility, which provided sufficient evidence to seek similar arrangements; and

**WHEREAS**, Ohio Revised Code Section 721.03 provides that *“No contract, except as provided in section 721.28 of the Revised Code, for the sale or lease of real estate belonging to a municipal corporation shall be made unless authorized by an ordinance, approved by a two-thirds vote of the members of the legislative authority of such municipal corporation, and by the board or officer having supervision or management of such real estate. When the contract is so authorized, it shall be made in writing by such board or officer, and, except as provided in section 721.27 or 721.29 of the Revised Code, only with the highest bidder, after advertisement once a week for five consecutive weeks in a newspaper of general circulation within the municipal corporation or as provided in section 7.16 of the Revised Code. Such board or officer may reject any bids and readvertise until all such real estate is sold or leased,”* and therefore must be formally bid; and

**WHEREAS**, additional maintenance and management through a Management Service Agreement offers the best potential for sufficient future operation of the Riverside Softball and Soccer Complexes.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper city official is hereby authorized to advertise for bids for the Management Services of the Riverside Park Softball and Soccer Complexes, which includes certain upkeep and improvement activities.

**SECTION TWO:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2016

**ATTEST:**  
\_\_\_\_\_  
SUSAN CULBERTSON  
Clerk of Council

\_\_\_\_\_  
DANIEL M. VINCENT  
President of Council

**APPROVED:** \_\_\_\_\_, 2016

\_\_\_\_\_  
JEFF TILTON, Mayor

THIS LEGISLATION APPROVED AS TO FORM

\_\_\_\_\_  
LAW DIRECTOR'S OFFICE

RECEIVED  
JUL 20 2016  
CLERK OF COUNCIL

Public Service Committee  
Andy Roberts, Chair

ORDINANCE NO. 16 - 75  
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS  
FOR MANAGEMENT SERVICES FOR GANT PARK MUNICIPAL STADIUM COMPLEX.

**WHEREAS**, the City Administration has determined that there is not sufficient resources to maintain the Gant Park Municipal Stadium and staff time for promoting, scheduling, and tracking the various events; and

**WHEREAS**, the City has had a long-term agreement with Muskingum Valley Old Timers Association that has provided benefits to both parties and evidence to seek similar arrangements; and

**WHEREAS**, Ohio Revised Code Section 721.03 provides that *"No contract, except as provided in section 721.28 of the Revised Code, for the sale or lease of real estate belonging to a municipal corporation shall be made unless authorized by an ordinance, approved by a two-thirds vote of the members of the legislative authority of such municipal corporation, and by the board or officer having supervision or management of such real estate. When the contract is so authorized, it shall be made in writing by such board or officer, and, except as provided in section 721.27 or 721.29 of the Revised Code, only with the highest bidder, after advertisement once a week for five consecutive weeks in a newspaper of general circulation within the municipal corporation or as provided in section 7.16 of the Revised Code. Such board or officer may reject any bids and readvertise until all such real estate is sold or leased,"* and therefore must be formally bid; and

**WHEREAS**, competitive bidding for Management Sights offers the best potential for future operation of the Gant Park Municipal Stadium Complex.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper city official is hereby authorized to advertise for bid for the Management Services of the Gant Park Municipal Stadium Complex.

**SECTION TWO:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2016

**ATTEST:**  
\_\_\_\_\_  
SUSAN CULBERTSON  
Clerk of Council

\_\_\_\_\_  
DANIEL M. VINCENT  
President of Council

**APPROVED:** \_\_\_\_\_, 2016

\_\_\_\_\_  
JEFF TILTON  
Mayor

THIS LEGISLATION APPROVED AS TO FORM

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE

City Council  
Andy Roberts



**ORDINANCE NO. 16- 76**

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A LEASE AGREEMENT OF A PIERCE PUMPER FOR THE DEPARTMENT OF PUBLIC SAFETY FIRE DEPARTMENT THROUGH THE STATE PURCHASING AGREEMENT, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Fire Department current 1996 Pierce pumper has reached its useful life and needs replaced and,

**WHEREAS**, providing quality fire service is dependent upon a reliable operating equipment; and

**WHEREAS**, pricing for the Pierce pumper is current only until August 4<sup>th</sup> making this a time-sensitive purchase.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper City official is hereby authorized to enter into an agreement in substantially the same form as the Attachment for the lease of a Pierce 15006 gpm pumper mounted on a velocity chassis for the Fire Department via state purchase plan.

**SECTION TWO:** The term of the lease shall be for a period of 10 years with an annual lease payment not to exceed \$67,763.27 to be paid from line item 275.1041.53428.

**SECTION THREE:** For the reasons stated, this Ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six (6) or more members of City Council, this Ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2016

**ATTEST:** \_\_\_\_\_  
Susan Culbertson,  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent,  
President of Council

Ordinance 16-76

APPROVED: \_\_\_\_\_, 2016

\_\_\_\_\_  
Jeff Tilton  
Mayor

THIS LEGISLATION APPROVED  
AS TO FORM

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE



FINANCIAL SOLUTIONS



### Tax Exempt Lease Purchase

<b>SALES ORGANIZATION:</b>	<b>Finley Fire - John</b>	<b>Contact information:</b>
<b>LESSEE:</b>	City of Zanesville	Tuesday, July 05, 2016
<b>TYPE OF EQUIPMENT:</b>	Pierce Pumper	Kim Simon
	\$604,992.00 less discounts of	Locator: B3-B230-05-07
<b>EQUIPMENT COST:</b>	\$23,699.00= \$581,293.00	
<b>CUSTOMER DOWNPAYMENT:</b>	\$0.00	155 East Broad St
<b>TRADE-IN:</b>	\$0.00	Columbus, OH 43215
<b>DELIVERY TIME:</b>	Std delivery	P: (800) 820-9041, ext. 1
<b>PAYMENT MODE:</b>	Annual In Arrears	M: (614)-670-3994
<b>FIRST PAYMENT DUE DATE:</b>	1 Year After Lease Commencement	Fax:(800)-678-0602
<b>LEASE COMMENCEMENT DATE:</b>	Upon contract signing with Pierce	Kim.simon@pnc.com

Term	10 years
Number of Payments	10 annual
Payment Amount	\$67,763.27

**NOTE:** All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts. There will be a \$250 fee if an escrow option is necessary.

**PERFORMANCE BOND:** To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce manufacturing or financed by PNC Equipment Finance as part of the transaction

**TYPE OF FINANCING:** Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

**BANK QUALIFICATION:** This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

**LEGAL TITLE:** Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest

**AUTHORIZED SIGNORS:** The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

**LEGAL OPINION:** The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

**VOLUNTEER FIRE DEPARTMENTS:** If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for **fourteen (14) days** from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: \_\_\_\_\_ Proposal submitted by Kim Simon

Ordinance 16-76



FINANCIAL SOLUTIONS



## Tax Exempt Lease Purchase

<b>SALES ORGANIZATION:</b>	<b>Finley Fire - John</b>	<b>Contact information:</b>
<b>LESSEE:</b>	City of Zanesville	Tuesday, July 05, 2016
<b>TYPE OF EQUIPMENT:</b>	Pierce Pumper	Kim Simon
	\$604,992.00 less discounts of	Locator: B3-B230-05-07
<b>EQUIPMENT COST:</b>	\$23,699.00= \$581,293.00	
<b>CUSTOMER DOWNPAYMENT:</b>	\$0.00	155 East Broad St
<b>TRADE-IN:</b>	\$0.00	Columbus, OH 43215
<b>DELIVERY TIME:</b>	Std delivery	P: (800) 820-9041, ext. 1
<b>PAYMENT MODE:</b>	Monthly In Arrears ( see below )	M: (614)-670-3994
<b>FIRST PAYMENT DUE DATE:</b>	1 year After Lease Commencement	Fax:(800)-678-0602
<b>LEASE COMMENCEMENT DATE:</b>	Upon contract signing with Pierce	Kim.simon@pnc.com

Term	10 years
Number of Payments	109 Monthly
Payment Amount	1 @ \$67,763.27 in 12 months followed by 108 monthly @ \$5,584.95 due 30 days after

**NOTE:** All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts. There will be a \$250 fee if an escrow option is necessary.

**PERFORMANCE BOND:** To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce manufacturing or financed by PNC Equipment Finance as part of the transaction

**TYPE OF FINANCING:** Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

**BANK QUALIFICATION:** This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

**LEGAL TITLE:** Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest

**AUTHORIZED SIGNORS:** The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

**LEGAL OPINION:** The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

**VOLUNTEER FIRE DEPARTMENTS:** If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for **fourteen (14) days** from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: \_\_\_\_\_ Proposal submitted by Kim Simon



FINANCIAL SOLUTIONS



## Tax Exempt Lease Purchase

<b>SALES ORGANIZATION:</b>	<b>Finley Fire - John</b>	<b>Contact information:</b>
<b>LESSEE:</b>	City of Zanesville	Tuesday, July 05, 2016
<b>TYPE OF EQUIPMENT:</b>	Pierce Pumper	Kim Simon
	\$604,992.00 less discounts of	Locator: B3-B230-05-07
<b>EQUIPMENT COST:</b>	\$23,699.00= \$581,293.00	
<b>CUSTOMER DOWNPAYMENT:</b>	\$0.00	155 East Broad St
<b>TRADE-IN:</b>	\$0.00	Columbus, OH 43215
<b>DELIVERY TIME:</b>	Std delivery	P: (800) 820-9041, ext. 1
<b>PAYMENT MODE:</b>	Monthly In Arrears	M: (614)-670-3994
<b>FIRST PAYMENT DUE DATE:</b>	1 month After Lease Commencement	Fax:(800)-678-0602
<b>LEASE COMMENCEMENT DATE:</b>	Upon contract signing with Pierce	Kim.simon@pnc.com

<b>Term</b>	<b>10 years</b>
<b>Number of Payments</b>	120 Monthly
<b>Payment Amount</b>	\$5,583.54

**NOTE:** All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts. There will be a \$250 fee if an escrow option is necessary.

**PERFORMANCE BOND:** To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce manufacturing or financed by PNC Equipment Finance as part of the transaction

**TYPE OF FINANCING:** Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

**BANK QUALIFICATION:** This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

**LEGAL TITLE:** Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest

**AUTHORIZED SIGNORS:** The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

**LEGAL OPINION:** The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

**VOLUNTEER FIRE DEPARTMENTS:** If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for **fourteen (14) days** from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: \_\_\_\_\_ Proposal submitted by Kim Simon

Ordinance 16-76

Public Service Committee  
Andy Roberts, Chair



**ORDINANCE NO. 16-77**  
**INTRODUCED BY COUNCIL**

**AN ORDINANCE AUTHORIZING THE ASSESSMENT OF LIENS AGAINST  
CERTAIN PROPERTIES WITH DELINQUENT BILLS, AND DECLARING AN  
EMERGENCY.**

**WHEREAS**, the City of Zanesville, Ohio is authorized by sections 743.04 and 729.49 of the Ohio Revised Code to charge rents for water and sewage services and to certify delinquent rents to the County Auditor to facilitate the assessment of a lien against the property; and

**WHEREAS**, there are delinquent accounts of certain property owners from which the City has been unable to collect charges due and of which the delinquent owners have been notified; and

**WHEREAS**, the City desires to exercise its authority in regards to delinquent water and sewage bills now and in the future; and

**WHEREAS**, the Muskingum County Auditor's Office has established a Monday, September 12, 2016 date (ORC 727.30) to file property assessments, therefore an emergency situation exists.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** Each water or sewer charged in accordance with the Ordinances or Regulations of the City of Zanesville shall constitute a lien upon the corresponding lot, parcel, building or premises served by a connection to the water or sewer system of the City of Zanesville. If the same is not paid in full within 22 days after becoming due, such delinquency shall be certified to the Muskingum County Auditor by the Public Service Director or the Clerk of Council. Upon certification, the lien shall vest, and the Auditor shall place the same on the tax duplicate of the County with the interest and penalties allowed by law and to be collected in the same manner as other taxes.

**SECTION TWO:** City Council hereby authorizes the Public Service Director or City Clerk to file delinquent water and sewer assessments for the period ending December 31, 2015 with the Muskingum County Auditor against subject parcels indicated in Attachment A in the total amount of \$28,900.43.

**SECTION THREE:** The Public Service Director is authorized to remove a lien upon payment in full of a delinquent account.

**SECTION FOUR:** Assessment and certifications regarding water and sewer delinquencies may be made at any time.

**SECTION FIVE:** For the reasons stated, this Ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six (6) or more members of City Council, this Ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Ordinance 16-77

**PASSED:** \_\_\_\_\_, 2016

**ATTEST:** \_\_\_\_\_  
SUSAN CULBERTSON  
Clerk of Council

\_\_\_\_\_  
DANIEL M. VINCENT  
President of Council

**APPROVED:** \_\_\_\_\_, 2016

THIS LEGISLATION APPROVED AS TO FORM

\_\_\_\_\_  
JEFF TILTON, Mayor

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE



**Special Assessment Requirements:**  
**Filed by: Townships or Villages**

Political Subdivision	Stamp Date	Type of Assessment	Format and Information Approve By	Assigned Unit Code by Auditor's Office

- Authorization** of Special Assessment per Ohio Revised Code included in the body of the Ordinance or Resolution.  
 Examples:      Municipal Corp: Water ORC 743.04/Sewer ORC 729.49  
                      Townships: Lighting ORC 515.11  
                      County: Water & Sewer ORC 6103.081C
- Effective Year:** When the Special Assessment is in effect by Tax Year. (For Example: 2015 Tax Year, Payable in 2016 Tax Year)
- Time Period** in which the Special Assessment will be assessed to the property owners. (Example: From 2015 Tax Year through 2019 Tax Year (5 Year Period))
- Total Amount of Assessment** that should be generated annually reflected in the body of the Ordinance/Resolution
- The **millage** that is to be charged to each property owner within the body of the spreadsheet.
- If a **flat rate** is to be assessed, that should be reflected in the body of the Ordinance/Resolution.
- An Ordinance/Resolution along with a hard copy of the spreadsheet will be submitted to the County Auditor on or before the **second Monday of September**. (ORC 727.30)
- A disc will also be filed with the County Auditor at the same time the Ordinance/Resolution and hard copy of spreadsheet is filed. Both the disc and hard copy shall be the same exact data, without exception. If for some reason, the hard copy and the disc do not agree, the entire packet will be given back to the political subdivision to be reviewed and make corrections, then resubmit.
- The spreadsheet and hard copy will reflect the following information in order to accurately and correctly assess property owners:
  - a. Parcel Number
  - b. Property Owner
  - c. Address
  - d. Valuation
  - e. Millage
  - f. Total Amount to be Assessed to Property Owner
  - g. Amount Broken Down By:
    - i. 1<sup>st</sup> Half Total Due
    - ii. 2<sup>nd</sup> Half Total Due
    - iii. Grand Total of Assessment

Ordinance 16-77

CITY OF ZANESVILLE, OHIO		WATER / SEWER ASSESSMENT REPORT			PERIOD ENDING 12/31/2015		
PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
82-02-01-25-000	RONALD H WESTERHEIDE	921	FEDERAL	AVE	\$ 7.25	\$ 3.63	\$ 3.62
62-53-06-10-000	LARRY E WATTS	1410	NATIONAL	WAY	\$ 286.81	\$ 143.41	\$ 143.40
82-05-03-36-000	TINA CHAPIN	1103	ARCH	ST	\$ 60.99	\$ 30.50	\$ 30.49
82-05-03-30-000	JOHN WAGNER / Y-CITY PROP	1131	ARCH	ST	\$ 109.40	\$ 54.70	\$ 54.70
82-04-03-28-000	JACK L BARNETT JR	819	RACE	ST	\$ 80.86	\$ 40.43	\$ 40.43
82-01-01-06-000	KELSCON ENTERPRISES LLC	1331	RACE	ST	\$ 168.31	\$ 84.16	\$ 84.15
82-05-03-08-000	FRANK M PETERSON	1020	RACE	ST	\$ 31.66	\$ 15.83	\$ 15.83
82-10-01-03-000	JOHN WAGNER / Y-CITY PROP	1519	MAYSVILLE	AVE	\$ 105.99	\$ 53.00	\$ 52.99
82-10-01-04-000	JOHN WAGNER / Y-CITY PROP	1525 1/2	MAYSVILLE	AVE	\$ 66.91	\$ 33.46	\$ 33.45
82-08-01-02-000	JAMES CAVANAUGH	630	ALFRED	ST	\$ 26.13	\$ 13.07	\$ 13.06
82-09-02-10-000	BOBBI J SPOFFORD	834	GROVE	AVE	\$ 66.19	\$ 33.10	\$ 33.09
82-10-03-17-000	BOBBI J SPOFFORD	865	GROVE	AVE	\$ 58.60	\$ 29.30	\$ 29.30
82-11-01-34-000	JOSEPH F HARGROVE	1115	TALLEY	AVE	\$ 43.22	\$ 21.61	\$ 21.61
82-16-03-04-000	DANNY L WILSON	822	SEBORN	AVE	\$ 25.09	\$ 12.55	\$ 12.54
82-14-01-26-000	JOHN WAGNER / TOTAL PROP	339	SEBORN	AVE	\$ 54.21	\$ 27.11	\$ 27.10
82-15-01-06-000	JERROLD SMITH	429	SEBORN	AVE	\$ 55.36	\$ 27.68	\$ 27.68
82-14-03-07-000	DANIEL REINSTETLE	340	SEBORN	AVE	\$ 118.56	\$ 59.28	\$ 59.28
82-26-03-02-000	JACOB K PARKS	921	SEVALL	ST	\$ 82.24	\$ 41.12	\$ 41.12
82-21-03-28-000	DAVID W ALLEN	1049	SEVALL	ST	\$ 82.85	\$ 41.43	\$ 41.42
82-21-03-74-000	RALPH NEWELL	1050	LUCK	AVE	\$ 236.32	\$ 118.16	\$ 118.16
82-26-02-18-000	GEORGE M/CAROLYN S SHERRY	921	PINE	ST	\$ 22.62	\$ 11.31	\$ 11.31
82-26-02-15-000	TRAVIS L MANNING	939	PINE	ST	\$ 38.75	\$ 19.38	\$ 19.37
82-21-02-25-000	JOHN WAGNER / Y-CITY PROP	1083	PINE	ST, #2	\$ 107.15	\$ 53.58	\$ 53.57
82-15-05-45-000	TERRI A OSBORN	503	EPPLEY	AVE	\$ 121.73	\$ 60.87	\$ 60.86
82-15-05-40-000	TOTAL PROP RESOURCES	529	EPPLEY	AVE	\$ 28.54	\$ 14.27	\$ 14.27
82-13-01-08-000	37 PROPERTIES LLC	518 1/2	EPPLEY	AVE, #4	\$ 54.64	\$ 27.32	\$ 27.32
82-14-01-06-000	DANIEL REINSTETLE	333	SPENCE	AVE	\$ 48.25	\$ 24.13	\$ 24.12
82-14-01-08-000	AIRO PROPERTY DEV LLC	343	SPENCE	AVE	\$ 67.02	\$ 33.51	\$ 33.51
81-08-04-11-000	JOHN M KEMP	1236	WOODLAWN	AVE	\$ 184.11	\$ 92.06	\$ 92.05
81-13-02-07-000	DANIEL REINSTETLE	1169	LAKE	DR	\$ 53.59	\$ 26.80	\$ 26.79
81-13-02-10-000	TERRY M BOCOOK	1205	LAKE	DR, UP	\$ 20.04	\$ 10.02	\$ 10.02
81-13-02-14-000	JOHN WAGNER / TOTAL PROP	1229	LAKE	DR	\$ 19.32	\$ 9.66	\$ 9.66
81-13-03-05-000	JOHN WAGNER / Y-CITY PROP	1307	JEWETT	DR	\$ 28.52	\$ 14.26	\$ 14.26
81-13-01-07-000	MIKE NAUGHTON ASSOCIATES LTD	1304 1/2	JEWETT	DR	\$ 44.65	\$ 22.33	\$ 22.32

CITY OF ZANESVILLE, OHIO		WATER / SEWER ASSESSMENT REPORT			PERIOD ENDING 12/31/2015		
PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
81-07-03-05-000	GREGORY VAN WOERT	1057	PUTNAM	AVE	\$ 56.48	\$ 28.24	\$ 28.24
81-08-03-15-000	RITA J PAXTON	1139	PUTNAM	AVE	\$ 60.00	\$ 30.00	\$ 30.00
81-08-04-19-000	JENNIFER J BUSSEY	1223	PUTNAM	AVE	\$ 135.82	\$ 67.91	\$ 67.91
81-08-04-17-000	MICHAEL K FOSTER	1235	PUTNAM	AVE	\$ 104.67	\$ 52.34	\$ 52.33
81-10-05-09-000	SCOTT M LEPI	1629	PUTNAM	AVE	\$ 162.78	\$ 81.39	\$ 81.39
81-07-02-17-000	TERRY BELL	1070	PUTNAM	AVE	\$ 87.43	\$ 43.72	\$ 43.71
81-09-05-09-000	EDWARD/CHRISTINA SWARTZ	1438	PUTNAM	AVE	\$ 62.12	\$ 31.06	\$ 31.06
81-07-02-27-000	MICHAEL K FOSTER	1013	MOXAHALA	AVE	\$ 133.26	\$ 66.63	\$ 66.63
81-07-02-25-000	MICHAEL K FOSTER	1023 1/2	MOXAHALA	AVE	\$ 28.35	\$ 14.18	\$ 14.17
81-07-01-06-000	JOHN E WILLIAMS	1024	MOXAHALA	AVE	\$ 27.00	\$ 13.50	\$ 13.50
81-07-01-20-000	SEO HERITAGE GROUP	1072	MOXAHALA	AVE	\$ 37.63	\$ 18.82	\$ 18.81
81-08-01-08-000	TAD D SOWERS	1104	MOXAHALA	AVE	\$ 57.47	\$ 28.74	\$ 28.73
81-08-06-06-000	KENNETH E ATKINS JR	1220	MOXAHALA	AVE	\$ 93.17	\$ 46.59	\$ 46.58
81-08-06-08-000	JOHN WAGNER / TOTAL PROP	1226	MOXAHALA	AVE	\$ 163.11	\$ 81.56	\$ 81.55
81-09-01-05-000	CHARLES JOHNSON	1318	MOXAHALA	AVE	\$ 28.48	\$ 14.24	\$ 14.24
81-02-04-18-000	JOHN WAGNER / TOTAL PROP	523	MOXAHALA	AVE	\$ 84.25	\$ 42.13	\$ 42.12
81-03-02-28-000	RUSSELL K ELLIOTT / T & E RENTALS	609 1/2	MOXAHALA	AVE	\$ 80.95	\$ 40.48	\$ 40.47
81-03-02-27-000	GEORGE M/CAROLYN S SHERRY	615	MOXAHALA	AVE	\$ 34.95	\$ 17.48	\$ 17.47
81-05-03-22-000	JOHN WAGNER / Y-CITY PROP	103	PIERCE	ST	\$ 62.75	\$ 31.38	\$ 31.37
81-06-02-03-000	EARNEST ENDEAVORS LLC	114	PIERCE	ST	\$ 187.76	\$ 93.88	\$ 93.88
81-18-03-10-000	RANDY TOMPKINS	543	PUTNAM	AVE	\$ 243.66	\$ 121.83	\$ 121.83
81-03-02-10-000	DENISE E SNODE	644	PUTNAM	AVE	\$ 34.01	\$ 17.01	\$ 17.00
81-06-02-18-000	LANCE M SHIRER	950	PUTNAM	AVE	\$ 64.90	\$ 32.45	\$ 32.45
81-17-03-17-000	TAD D SOWERS	225	VAN BUREN	ST	\$ 91.14	\$ 45.57	\$ 45.57
81-17-04-02-000	JOHN M MC FARLAND	236 1/2	VAN BUREN	ST	\$ 181.77	\$ 90.89	\$ 90.88
81-15-01-06-000	PHILLIS S HENRY	229	PIERCE	ST	\$ 73.87	\$ 36.94	\$ 36.93
82-30-03-20-000	BRIGETTE M PALMER	609	PERSHING	RD	\$ 87.87	\$ 43.94	\$ 43.93
82-33-03-19-000	SAMUEL A STEWART	603	BAKER	ST	\$ 20.77	\$ 10.39	\$ 10.38
82-39-01-32-000	JOHN C SMITH	779	PINE	ST	\$ 86.48	\$ 43.24	\$ 43.24
82-37-02-07-000	TAD D SOWERS	510	PINE	ST	\$ 113.04	\$ 56.52	\$ 56.52
82-37-02-18-000	RUSSELL K ELLIOTT	564	PINE	ST	\$ 47.27	\$ 23.64	\$ 23.63
82-37-02-19-000	RUSSELL K ELLIOTT / T & E RENTALS	570	PINE	ST	\$ 31.76	\$ 15.88	\$ 15.88
82-33-01-07-000	WESLEE A ALEXANDER	658	PINE	ST	\$ 60.31	\$ 30.16	\$ 30.15
82-37-02-26-000	ANTHONY SAAD	541	CAREY	ST	\$ 38.78	\$ 19.39	\$ 19.39

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PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
82-33-03-22-000	ZACHARY K MAYLE	645	CLIFFWOOD	AVE	\$ 20.07	\$ 10.04	\$ 10.03
83-09-03-11-000	TOTAL PROP RESOURCES	560	CLIFFWOOD	AVE	\$ 22.66	\$ 11.33	\$ 11.33
83-28-03-06-000	JOHN WAGNER / TOTAL PROP	827	W MUSKINGUM	AVE	\$ 47.76	\$ 23.88	\$ 23.88
83-18-09-29-000	JOHN WAGNER / TOTAL PROP	437	PINE	ST	\$ 520.35	\$ 260.18	\$ 260.17
83-19-02-19-000	JOHN M KEMP	430	PINE	ST	\$ 33.35	\$ 16.68	\$ 16.67
83-20-01-27-000	DANIEL REINSTETLE	613	PROSPECT	AVE	\$ 11.04	\$ 5.52	\$ 5.52
83-19-01-44-000	PETER J RAPOL	625	BATES	ST	\$ 95.08	\$ 47.54	\$ 47.54
83-19-01-42-000	KENNETH E ATKINS JR	635	BATES	ST	\$ 29.56	\$ 14.78	\$ 14.78
82-29-01-09-000	MARGIE NORRIS	836	VIRGINIA	ST	\$ 107.26	\$ 53.63	\$ 53.63
82-29-01-15-000	LISA DALTON	918	VIRGINIA	ST	\$ 106.77	\$ 53.39	\$ 53.38
82-39-01-01-000	JOSHUA A & SUSAN M NEWTON	822	INDIANA	ST	\$ 27.65	\$ 13.83	\$ 13.82
82-39-01-08-000	TEMPEST PATTERSON	912R	INDIANA	ST	\$ 16.12	\$ 8.06	\$ 8.06
82-34-04-18-000	LEE J WOLFE	741	LUCK	AVE	\$ 313.49	\$ 156.75	\$ 156.74
82-34-05-10-000	RANDY TOMPKINS	724	LUCK	AVE	\$ 30.26	\$ 15.13	\$ 15.13
82-34-05-13-000	SUSAN C HUTSON	740	LUCK	AVE	\$ 30.39	\$ 15.20	\$ 15.19
82-29-01-20-000	TOTAL PROP RESOURCES	846	LUCK	AVE	\$ 78.68	\$ 39.34	\$ 39.34
82-39-04-16-000	OHIO RENTALS LLC	807	LARZELERE	AVE	\$ 93.12	\$ 46.56	\$ 46.56
82-39-03-11-000	ROBERT & LUANN TILTON	812	LARZELERE	AVE	\$ 36.89	\$ 18.45	\$ 18.44
83-18-02-23-000	TOM WITHERS	329	LUCK	AVE	\$ 166.65	\$ 83.33	\$ 83.32
83-18-08-02-000	JOHN WAGNER / Y-CITY PROP	419	LUCK	AVE	\$ 87.45	\$ 43.73	\$ 43.72
82-38-02-10-000	CSD REALTY LLC	532	LUCK	AVE	\$ 29.11	\$ 14.56	\$ 14.55
83-18-01-29-000	LEWIS BRIGHT	837	AYERS	ST	\$ 40.52	\$ 20.26	\$ 20.26
83-18-09-07-000	L RYAN HARDMAN	838	AYERS	ST	\$ 148.27	\$ 74.14	\$ 74.13
83-18-09-14-000	WALTER L COFFEE	924	AYERS	ST	\$ 64.53	\$ 32.27	\$ 32.26
82-34-06-14-000	CSD REALTY LLC	736	MUNSON	AVE	\$ 101.89	\$ 50.95	\$ 50.94
83-20-02-12-000	LORI L GOODNITE	903	PROSPECT	AVE	\$ 173.57	\$ 86.79	\$ 86.78
83-22-04-38-000	RUSSELL K ELLIOTT / T & E RENTALS	201	LUCK	AVE	\$ 104.05	\$ 52.03	\$ 52.02
83-22-03-08-000	JOHN WAGNER / Y-CITY PROP	220	LUCK	AVE	\$ 157.67	\$ 78.84	\$ 78.83
83-18-02-07-000	37 PROPERTIES LLC	324	ABINGTON	AVE	\$ 115.43	\$ 57.72	\$ 57.71
83-18-07-05-000	JONATHAN A PORTER	408	ABINGTON	AVE	\$ 83.07	\$ 41.54	\$ 41.53
83-18-07-06-000	JOHN WAGNER	412	ABINGTON	AVE	\$ 25.90	\$ 12.95	\$ 12.95
83-18-07-08-000	ASHLEY D FRANK- GUARDIAN	422	ABINGTON	AVE	\$ 120.43	\$ 60.22	\$ 60.21
83-18-07-10-000	JOHN WAGNER	432	ABINGTON	AVE	\$ 32.69	\$ 16.35	\$ 16.34
83-23-88-03-000	RANDY LYONS	217	BRIGHTON	BLVD	\$ 43.88	\$ 21.94	\$ 21.94

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CITY OF ZANESVILLE, OHIO		WATER / SEWER ASSESSMENT REPORT			PERIOD ENDING 12/31/2015		
PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
83-17-02-34-000	KELSCON ENTERPRISES LLC	307	BRIGHTON	BLVD	\$ 37.55	\$ 18.78	\$ 18.77
83-17-02-32-000	KEITH R BAGENT	317	BRIGHTON	BLVD	\$ 200.83	\$ 100.42	\$ 100.41
82-35-05-17-000	TAD D SOWERS	797	BRIGHTON	BLVD	\$ 33.51	\$ 16.76	\$ 16.75
83-17-01-05-000	MVL PROPERTIES LLC	242	BRIGHTON	BLVD	\$ 22.28	\$ 11.14	\$ 11.14
83-17-01-16-000	PETER J RAPOL	358	BRIGHTON	BLVD	\$ 20.31	\$ 10.16	\$ 10.15
83-03-01-08-000	SAMUEL F GIANETTINO	580	BRIGHTON	BLVD	\$ 46.68	\$ 23.34	\$ 23.34
83-17-02-19-000	KING PROPERTY DEVELOPMENT LLC	1333	CLOVER	ST	\$ 119.71	\$ 59.86	\$ 59.85
82-35-01-18-000	EARNEST ENDEAVORS LLC	711	HOMWOOD AVE	AVE	\$ 162.95	\$ 81.48	\$ 81.47
82-39-04-06-000	DAVID R CAIN	776	HOMWOOD AVE	AVE	\$ 29.56	\$ 14.78	\$ 14.78
82-35-01-01-000	37 PROPERTIES LLC	1204	OHIO	ST	\$ 11.55	\$ 5.78	\$ 5.77
82-35-03-22-000	JOHN WAGNER / TOTAL PROP	731	LEXINGTON	AVE	\$ 589.55	\$ 294.78	\$ 294.77
83-18-05-06-000	MIKE NAUGHTON ASSOCIATES LTD	421	CLARK	ST	\$ 99.62	\$ 49.81	\$ 49.81
83-18-05-07-000	MIKE NAUGHTON ASSOCIATES LTD	425	CLARK	ST	\$ 336.07	\$ 168.04	\$ 168.03
82-36-03-10-000	AYSHA KHAN	725	DRYDEN	RD	\$ 65.77	\$ 32.89	\$ 32.88
82-36-03-16-000	LISA A EHRNFELD	763	DRYDEN	RD	\$ 933.12	\$ 466.56	\$ 466.56
82-36-02-22-000	JOHN WAGNER	799	DRYDEN	RD	\$ 20.14	\$ 10.07	\$ 10.07
82-36-05-01-000	CHARLES F STRAIN	843	DRYDEN	RD	\$ 69.92	\$ 34.96	\$ 34.96
82-36-05-10-000	SHANNON L MEEK	861	DRYDEN	RD	\$ 208.11	\$ 104.06	\$ 104.05
83-18-08-05-000	TOTAL PROP RESOURCES	430	DRYDEN	RD	\$ 45.73	\$ 22.87	\$ 22.86
83-11-03-02-000	SEALOVER PROPERTIES LLC	584	DRYDEN	RD	\$ 28.88	\$ 14.44	\$ 14.44
83-03-02-22-000	DANIEL REINSTETLE	618	DRYDEN	RD	\$ 38.97	\$ 19.49	\$ 19.48
82-36-01-10-000	RANDY TOMPKINS	792	DRYDEN	RD	\$ 62.34	\$ 31.17	\$ 31.17
82-36-06-15-000	PETER / VICKI RAPOL	809	WESTBOURNE	AVE	\$ 88.67	\$ 44.34	\$ 44.33
82-36-06-13-000	WESTBROOK RENTAL PROPERTIES LL	817	WESTBOURNE	AVE	\$ 251.05	\$ 125.53	\$ 125.52
82-35-03-13-000	KEITH A SHUTTLEWORTH	752	WESTBOURNE	AVE	\$ 43.91	\$ 21.96	\$ 21.95
82-36-02-04-000	SHANNON L MEEK	1626A	OWENS	ST	\$ 62.30	\$ 31.15	\$ 31.15
83-12-05-14-000	RICHARD & MARY HAMMOND	448	SCHAUM	AVE	\$ 75.61	\$ 37.81	\$ 37.80
83-12-05-21-000	JOHN WAGNER	514	SCHAUM	AVE	\$ 23.69	\$ 11.85	\$ 11.84
83-02-04-27-000	JOSHUA A & SUSAN M NEWTON	664R	SCHAUM	AVE	\$ 1,111.91	\$ 555.96	\$ 555.95
83-13-04-06-000	TOTAL PROP RESOURCES	430	STEWART	ST	\$ 84.17	\$ 42.09	\$ 42.08
83-12-05-34-000	TOTAL PROP RESOURCES	447	SPANGLER	DR	\$ 51.04	\$ 25.52	\$ 25.52
83-02-04-33-000	DANNY L WILSON	637	SPANGLER	DR	\$ 52.19	\$ 26.10	\$ 26.09
83-12-04-06-000	VICKIE ERICHSEN	462	SPANGLER	DR	\$ 87.65	\$ 43.83	\$ 43.82
83-12-04-07-000	JOHN M KEMP	468	SPANGLER	DR	\$ 70.07	\$ 35.04	\$ 35.03

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PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
83-01-01-03-000	TERRY M BOCOOK	678	SPANGLER	DR	\$ 26.41	\$ 13.21	\$ 13.20
83-01-04-02-000	CHARLES F STRAIN	704	SPANGLER	DR	\$ 21.79	\$ 10.90	\$ 10.89
82-36-02-15-000	SCOTT E LAW	1611	DEARBORN	ST	\$ 122.25	\$ 61.13	\$ 61.12
83-22-05-01-000	ROBERT VAN ALLEN	1173	RIDGE	AVE	\$ 83.04	\$ 41.52	\$ 41.52
83-23-01-19-000	JOHN M KEMP	1231	RIDGE	AVE	\$ 13.75	\$ 6.88	\$ 6.87
83-23-02-23-000	BRETT D SMITH	1321	RIDGE	AVE	\$ 822.31	\$ 411.16	\$ 411.15
83-27-06-22-000	CHARLES F STRAIN	1124	RIDGE	AVE	\$ 82.53	\$ 41.27	\$ 41.26
83-23-88-02-000	JOANNA SWINGLE	1322	RIDGE	AVE	\$ 10.97	\$ 5.49	\$ 5.48
83-17-02-03-000	LLC AIRO PROPERTY DEV	1340	RIDGE	AVE	\$ 30.45	\$ 15.23	\$ 15.22
83-17-05-01-000	JOHN WAGNER	1402	RIDGE	AVE	\$ 37.39	\$ 18.70	\$ 18.69
83-17-04-02-000	THOMAS R HITCHCOCK JR	1512	RIDGE	AVE	\$ 18.54	\$ 9.27	\$ 9.27
83-17-04-01-000	JOHN WAGNER / TOTAL PROP	1518	RIDGE	AVE	\$ 89.75	\$ 44.88	\$ 44.87
83-15-06-03-000	AMANDA R HUNT	1570	RIDGE	AVE	\$ 32.69	\$ 16.35	\$ 16.34
83-15-05-03-000	DAVID L BAILEY	1608	RIDGE	AVE	\$ 19.70	\$ 9.85	\$ 9.85
83-13-04-03-000	COTTONWOOD PROPERTY MGMT LLC	1844	RIDGE	AVE	\$ 68.17	\$ 34.09	\$ 34.08
83-17-03-11-000	SEUNG JA LEE	1427	RIDGE	AVE	\$ 154.14	\$ 77.07	\$ 77.07
83-17-05-39-000	MARK RUCKER	315	MEAD	ST	\$ 112.92	\$ 56.46	\$ 56.46
83-17-05-30-000	MIKE D LYONS	351	MEAD	ST	\$ 10.97	\$ 5.49	\$ 5.48
83-16-02-02-000	RANDY TOMPKINS	409 1/2	MEAD	ST	\$ 46.11	\$ 23.06	\$ 23.05
83-17-02-05-000	PANTHER LLC	308	MEAD	ST	\$ 160.57	\$ 80.29	\$ 80.28
83-17-04-10-000	JOHN WAGNER / Y-CITY PROP	349	BAILEY	ST	\$ 45.13	\$ 22.57	\$ 22.56
83-17-05-09-002	JOHN M KEMP	320	BAILEY	ST	\$ 306.51	\$ 153.26	\$ 153.25
83-12-01-01-000	JOHN WAGNER / Y-CITY PROP	418	HEDGEWOOD	AVE	\$ 13.23	\$ 6.62	\$ 6.61
83-12-01-02-000	JOHN WAGNER / Y-CITY PROP	422	HEDGEWOOD	AVE	\$ 43.90	\$ 21.95	\$ 21.95
83-12-02-06-000	RUSSELL K ELLIOTT / T & E RENTALS	1573	HICKORY	ST	\$ 78.28	\$ 39.14	\$ 39.14
83-27-04-11-000	TROY L BALL	1217	W MAIN	ST	\$ 37.68	\$ 18.84	\$ 18.84
83-26-05-07-000	KELSCON ENTERPRISES LLC	1252	W MAIN	ST, #2	\$ 53.42	\$ 26.71	\$ 26.71
83-14-02-10-000	TREVOR J MEEK	330	STEWART	ST	\$ 57.01	\$ 28.51	\$ 28.50
83-15-04-09-000	KELSCON ENTERPRISES LLC	323	SCHAUM	AVE	\$ 162.79	\$ 81.40	\$ 81.39
83-15-02-27-000	TERESA D KOPCHAK	267	GRAY	ST	\$ 147.42	\$ 73.71	\$ 73.71
83-23-04-07-000	ANTHONY L GREEN II	129	CORWIN	AVE	\$ 24.15	\$ 12.08	\$ 12.07
83-15-01-21-000	FRANK HIRSCH	257	CORWIN	AVE	\$ 270.84	\$ 135.42	\$ 135.42
83-23-06-01-000	JOHN WAGNER / Y-CITY PROP	204	CORWIN	AVE	\$ 161.86	\$ 80.93	\$ 80.93
83-15-01-29-000	TERRIANNE BEVERIDGE	258	CORWIN	AVE	\$ 46.51	\$ 23.26	\$ 23.25

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PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
83-23-07-16-000	JOHN WAGNER / RICHLEY TRUSTEE	1502	CARROLL	ST	\$ 29.91	\$ 14.96	\$ 14.95
83-17-03-01-000	LLC AIRO PROPERTY DEV	1504	CARROLL	ST	\$ 32.03	\$ 16.02	\$ 16.01
83-23-02-10-000	KATHY & RICHARD SANDS	210	MEAD	ST	\$ 74.02	\$ 37.01	\$ 37.01
83-23-02-01-000	TERRY BELL	1438	CROWN	ST	\$ 56.98	\$ 28.49	\$ 28.49
83-23-01-02-000	BEN & DAVES	101	CHAPMAN	ST	\$ 33.96	\$ 16.98	\$ 16.98
83-23-01-28-000	LISA L KROUSKOUFP	103	CHAPMAN	ST	\$ 60.34	\$ 30.17	\$ 30.17
83-27-05-25-000	HARRY H KROUSKOUFP JR	138	CHAPMAN	ST	\$ 188.18	\$ 94.09	\$ 94.09
83-26-04-03-000	FRANK M PETERSON	1322	BRISTOL	ST	\$ 692.20	\$ 346.10	\$ 346.10
83-26-05-14-000	DEREK WEST	1226	MELROSE	AVE	\$ 45.10	\$ 22.55	\$ 22.55
83-26-05-16-000	RUSSELL K ELLIOTT / T & E RENTALS	1234	MELROSE	AVE	\$ 39.00	\$ 19.50	\$ 19.50
83-26-05-17-000	T & E RENTALS	1238 1/2	MELROSE	AVE	\$ 33.06	\$ 16.53	\$ 16.53
83-26-05-20-000	JANICE G NORRIS	1252	MELROSE	AVE	\$ 20.73	\$ 10.37	\$ 10.36
83-29-01-05-000	DAVID M COOPER	1149	PEAR	ST	\$ 11.31	\$ 5.66	\$ 5.65
83-35-03-20-000	JOHN WAGNER / Y-CITY PROP	521	FULTON	ST	\$ 22.59	\$ 11.30	\$ 11.29
83-41-01-17-000	GREGG R NORRIS	907	KEEN	ST	\$ 54.85	\$ 27.43	\$ 27.42
83-41-04-05-000	JOHN WAGNER / Y-CITY PROP	1024	KEEN	ST	\$ 11.11	\$ 5.56	\$ 5.55
17-86-08-23-000	DENNIS B BEACH	315	CAMDEN	RD	\$ 102.40	\$ 51.20	\$ 51.20
84-19-01-02-000	KELSCON ENTERPRISES LLC	407	FAIRBANKS	ST	\$ 48.40	\$ 24.20	\$ 24.20
83-28-04-07-000	BERNARD B ALDERMAN	716	W MAIN	ST	\$ 90.16	\$ 45.08	\$ 45.08
85-09-02-14-000	JOHN WAGNER / Y-CITY PROP	1629 1/2	MAPLE	AVE	\$ 70.44	\$ 35.22	\$ 35.22
85-09-02-15-000	JOHN WAGNER / Y-CITY PROP	1633 1/2	MAPLE	AVE	\$ 88.28	\$ 44.14	\$ 44.14
85-18-03-01-000	KEVIN / ELLEN BAKER	1911	MAPLE	AVE	\$ 221.85	\$ 110.93	\$ 110.92
84-18-02-15-000	BRIAN D MORGAN	906	MAPLE	AVE	\$ 43.19	\$ 21.60	\$ 21.59
85-10-02-02-000	ROCOCO PROPERTIES	1646R	MAPLE	AVE, #2	\$ 41.21	\$ 20.61	\$ 20.60
84-19-04-01-000	37 PROPERTIES LLC	514B	BALL	ST	\$ 28.63	\$ 14.32	\$ 14.31
85-04-01-12-000	ANN M CARTER	1502	LINDEN	AVE	\$ 18.70	\$ 9.35	\$ 9.35
84-11-02-12-000	JOHN WAGNER / Y-CITY PROP	516	ADAIR	AVE	\$ 18.63	\$ 9.32	\$ 9.31
84-23-03-03-000	KENNETH E ATKINS JR	1444	CENTRAL	AVE	\$ 66.80	\$ 33.40	\$ 33.40
84-22-01-02-000	KENNETH E ATKINS JR	422	FOREST	AVE	\$ 84.65	\$ 42.33	\$ 42.32
85-05-06-11-000	JOHN WAGNER TRUSTEE / TOTAL PROP	446	SHERIDAN	ST	\$ 89.55	\$ 44.78	\$ 44.77
85-12-03-06-000	HENRY R WINKELMES	325	MC CONNELL	AVE	\$ 32.82	\$ 16.41	\$ 16.41
85-12-03-07-000	RITA R GORSKY	329	MC CONNELL	AVE	\$ 85.95	\$ 42.98	\$ 42.97
85-05-01-06-000	SYLVIA BARE	446	VAN HORN	AVE	\$ 17.52	\$ 8.76	\$ 8.76
85-15-04-03-000	KEELIE D GOLDSMITH	1665	HOGUE	AVE	\$ 100.31	\$ 50.16	\$ 50.15

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PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
85-15-05-12-000	DTJM INVESTMENTS LLC	1616	HOGUE	AVE	\$ 82.62	\$ 41.31	\$ 41.31
85-15-05-19-000	THOMAS A CASH	1663	LINDEN	AVE	\$ 74.71	\$ 37.36	\$ 37.35
85-15-05-23-000	MIKE NAUGHTON ASSOCIATES LTD	1681	LINDEN	AVE	\$ 387.37	\$ 193.69	\$ 193.68
85-15-01-18-000	PETER J RAPOL	1662	LINDEN	AVE	\$ 12.13	\$ 6.07	\$ 6.06
85-25-05-06-000	MARTHA J HOUK	220	HOGUE	AVE	\$ 146.34	\$ 73.17	\$ 73.17
85-25-05-10-000	MARTHA J HOUK		HOGUE	AVE	\$ 163.52	\$ 81.76	\$ 81.76
85-25-05-08-000	MARTHA J HOUK		HOGUE	AVE	\$ 79.10	\$ 39.55	\$ 39.55
85-34-04-21-000	MVL PROPERTIES LLC	2331	LINDEN	AVE	\$ 333.36	\$ 166.68	\$ 166.68
85-25-05-02-000	MARTHA J HOUK	2037	HOGUE	AVE	\$ 55.17	\$ 27.59	\$ 27.58
85-25-02-23-000	THOMAS FRANKLIN BURNETT JR	2227	HOGUE	AVE	\$ 88.88	\$ 44.44	\$ 44.44
85-25-01-11-000	HEATHER L ANTONETZ	2132	HOGUE	AVE	\$ 69.37	\$ 34.69	\$ 34.68
85-25-01-07-000	JOHN WAGNER / Y-CITY PROP	2220	HOGUE	AVE	\$ 84.02	\$ 42.01	\$ 42.01
85-34-04-03-000	DTJM INVESTMENTS LLC	2358	HOGUE	AVE	\$ 261.72	\$ 130.86	\$ 130.86
85-11-06-21-000	JOHN WAGNER / TOTAL PROP	1643	NORWOOD	BLVD	\$ 19.50	\$ 9.75	\$ 9.75
85-11-04-02-000	DUSTIN J STEED	1721	NORWOOD	BLVD	\$ 40.94	\$ 20.47	\$ 20.47
85-34-02-18-000	CHASE A WALLACE	2103	NORWOOD	BLVD	\$ 11.31	\$ 5.66	\$ 5.65
85-26-02-08-000	MICHAEL D SMITH	387	ENGLEWOOD	AVE	\$ 68.85	\$ 34.43	\$ 34.42
85-21-01-13-000	TOTAL PROP RESOURCES	1956	DRESDEN	RD	\$ 35.87	\$ 17.94	\$ 17.93
85-26-04-14-000	JOHN WAGNER / Y-CITY PROP	2214	DRESDEN	RD	\$ 29.25	\$ 14.63	\$ 14.62
85-21-02-06-000	BOBBI J SPOFFORD	550	GLENDALE	AVE, #3	\$ 60.09	\$ 30.05	\$ 30.04
85-28-01-37-000	MICHAEL D SMITH	525	TAYLOR	ST	\$ 41.26	\$ 20.63	\$ 20.63
85-28-01-15-000	STEPHEN J WINGO	538	WINTON	AVE	\$ 21.43	\$ 10.72	\$ 10.71
85-35-04-19-000	MICHAEL D SMITH	217	INWOOD	ST	\$ 145.52	\$ 72.76	\$ 72.76
85-31-02-24-000	RUSSO REAL PROP LTD	2526	MAPLE	AVE	\$ 138.91	\$ 69.46	\$ 69.45
86-08-01-06-000	CARL D MURRAY JR	2338	ADA	ST	\$ 83.06	\$ 41.53	\$ 41.53
86-14-02-08-000	STEPHEN J WINGO	2521	VINSEL	DR	\$ 12.50	\$ 6.25	\$ 6.25
86-05-01-13-000	LOIS P PIERCE	2345	BLUE	AVE	\$ 55.74	\$ 27.87	\$ 27.87
86-13-03-02-000	JVB PROPERTIES LLC	2355	BLUE	AVE	\$ 45.28	\$ 22.64	\$ 22.64
86-16-02-05-000	THE KESSLER CO	2809	BELL	ST, #4	\$ 96.15	\$ 48.08	\$ 48.07
86-30-02-35-000	DOROTHY C KNIGHT	1229	MILITARY	RD	\$ 43.26	\$ 21.63	\$ 21.63
86-32-02-70-000	RUSSO REAL PROP LTD	844	EASTWARD	CIR	\$ 127.38	\$ 63.69	\$ 63.69
86-31-01-12-508	RUSSO REAL PROP LTD	1135D	BRANDYWINE	BLVD	\$ 145.57	\$ 72.79	\$ 72.78
84-05-03-18-000	ALEX T NASH	951 1/2	ADAIR	AVE	\$ 23.75	\$ 11.88	\$ 11.87
84-08-02-14-000	MICHAEL D SMITH	1105 1/2	BLUE	AVE	\$ 34.48	\$ 17.24	\$ 17.24

CITY OF ZANESVILLE, OHIO		WATER / SEWER ASSESSMENT REPORT			PERIOD ENDING 12/31/2015		
PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
84-08-02-11-000	PAUL / JENNIFER WILKES	1123	BLUE	AVE	\$ 91.84	\$ 45.92	\$ 45.92
84-18-04-06-000	STEPHANIE L ZULLO	802	MAPLE	AVE	\$ 23.24	\$ 11.62	\$ 11.62
84-13-05-03-000	WESTBROOK RENTAL PROPERTIES LLC	962 1/2	MC INTIRE	AVE	\$ 32.62	\$ 16.31	\$ 16.31
84-13-04-11-000	JOHN PESHAK	1159	ROOSEVELT	AVE	\$ 1,030.45	\$ 515.23	\$ 515.22
84-17-02-12-000	TREVOR J MEEK	770 1/2	FINDLEY	AVE	\$ 27.82	\$ 13.91	\$ 13.91
84-13-02-36-000	STEVEN A JOHNSON	839	SUNSET	AVE	\$ 45.63	\$ 22.82	\$ 22.81
84-38-06-23-000	COTTONWOOD PROPERTY MGMT LLC	1203	ELM	ST	\$ 69.27	\$ 34.64	\$ 34.63
84-39-03-12-000	TOTAL PROP RESOURCES	414	HAMLIN	AVE	\$ 73.86	\$ 36.93	\$ 36.93
84-43-02-15-000	DONNA L BURKE	830	WARWICK	AVE	\$ 79.84	\$ 39.92	\$ 39.92
84-43-03-10-000	JOSHUA A & SUSAN M NEWTON	1067	MOUND	ST	\$ 197.58	\$ 98.79	\$ 98.79
84-38-01-08-000	JOHN WAGNER	1216	BLANDY	AVE	\$ 36.76	\$ 18.38	\$ 18.38
84-38-01-06-000	JOHN WAGNER / Y-CITY PROP	1226	BLANDY	AVE	\$ 44.64	\$ 22.32	\$ 22.32
84-38-02-07-000	DAVID GARRETT	501	MORRISON	ST	\$ 65.74	\$ 32.87	\$ 32.87
81-58-02-33-000	GEORGE M/CAROLYN S SHERRY	1001	E MAIN	ST	\$ 125.99	\$ 63.00	\$ 62.99
81-63-03-42-000	JOHN C HOBART II	630	MAIN	ST	\$ 65.89	\$ 32.95	\$ 32.94
84-58-02-09-000	PAUL EMORY	110	N 6TH	ST	\$ 14.11	\$ 7.06	\$ 7.05
84-58-01-11-000	JAY KLIES	724	ORCHARD	ST	\$ 139.59	\$ 69.80	\$ 69.79
81-62-05-05-000	ROBERT J SMELTZER JR	150	150 8TH ST	ST	\$ 202.55	\$ 101.28	\$ 101.27
81-57-03-01-000	FRANK HIRSCH	1072	HARVEY	ST	\$ 21.08	\$ 10.54	\$ 10.54
81-63-01-17-000	JOHN WAGNER / Y-CITY PROP	728	FOUNTAIN	SQ	\$ 157.60	\$ 78.80	\$ 78.80
81-61-01-14-000	ALBERT RUCKER	225	WAYNE	AVE	\$ 74.99	\$ 37.50	\$ 37.49
81-51-03-21-000	RANDY TOMPKINS	305	WAYNE	AVE	\$ 95.20	\$ 47.60	\$ 47.60
81-50-99-11-000	MICHAEL & BRANDI BENNETT	468	WAYNE	AVE	\$ 173.19	\$ 86.60	\$ 86.59
81-40-01-04-000	KENNETH E ATKINS JR	604	WAYNE	AVE	\$ 46.26	\$ 23.13	\$ 23.13
81-57-03-67-000	JULIE C RICHLEY TRUSTEE	979	MARIETTA	ST	\$ 103.42	\$ 51.71	\$ 51.71
81-52-03-05-000	JULIE C RICHLEY TRUSTEE	962 1/2	MARIETTA	ST	\$ 44.88	\$ 22.44	\$ 22.44
81-54-01-04-000	SHANJI ZHANG	1437	SHARON	AVE	\$ 24.77	\$ 12.39	\$ 12.38
81-45-01-04-002	DEREK ALTON	338	WHITE OAK	AVE	\$ 76.70	\$ 38.35	\$ 38.35
81-60-03-19-000	RESIDENTIAL OPPORTUNITIES LTD	58	GREEN	ST	\$ 110.28	\$ 55.14	\$ 55.14
81-60-03-21-000	DOUBLE S JOINT INVESTMENTS LLC	74	GREEN	ST	\$ 41.83	\$ 20.92	\$ 20.91
81-59-02-02-000	JOHN M KEMP	1234	SWINGLE	ST	\$ 199.27	\$ 99.64	\$ 99.63
81-59-01-12-000	RANDALL & TERESA KOPCHEK	16	GLESSNER	AVE	\$ 196.17	\$ 98.09	\$ 98.08
84-28-02-32-000	CHARLES W & ANGELE C MANSOR	1345	WHEELING	AVE	\$ 39.72	\$ 19.86	\$ 19.86
73-03-05-07-000	JOHN R QUINN JR	1567	WHEELING	AVE	\$ 28.84	\$ 14.42	\$ 14.42

Ordinance 16-77

CITY OF ZANESVILLE, OHIO		WATER / SEWER ASSESSMENT REPORT			PERIOD ENDING 12/31/2015		
PARCEL #	PROPERTY OWNER	STREET NUMBER	STREET NAME	STREET SUFFIX	AMOUNT ASSESSED	1ST HALF	2ND HALF
73-03-06-12-000	PETER J RAPOL	1620	WHEELING	AVE	\$ 40.12	\$ 20.06	\$ 20.06
84-28-02-31-000	MICHAEL S HOOD	19	CEMETERY	AVE	\$ 27.84	\$ 13.92	\$ 13.92
70-55-03-06-000	JOHN WAGNER / Y-CITY PROP	39	RICHARDS	RD	\$ 59.52	\$ 29.76	\$ 29.76
84-26-06-05-000	DANIEL REINSTETLE	1031	WHEELING	AVE	\$ 32.51	\$ 16.26	\$ 16.25
84-27-05-30-000	JOHN R QUINN	1177	WHEELING	AVE	\$ 68.82	\$ 34.41	\$ 34.41
84-27-06-03-000	ADAM W WEST	1232	GREENWOOD	AVE	\$ 144.56	\$ 72.28	\$ 72.28
84-27-01-17-000	LINDA HELSER	1125	E MARKET	ST	\$ 86.26	\$ 43.13	\$ 43.13
84-28-01-24-000	DOUBLE S JOINT INVESTMENTS LLC	110	HAMLIN	AVE, #4	\$ 109.41	\$ 54.71	\$ 54.70
84-30-04-18-000	LISA A EHRNFELD	170	HAMLIN	AVE	\$ 52.03	\$ 26.02	\$ 26.01
84-30-03-04-000	EARNEST ENDEAVORS LLC	206	HAMLIN	AVE	\$ 43.81	\$ 21.91	\$ 21.90
84-30-04-11-000	DANIEL REINSTETLE	135	FOX	AVE	\$ 48.44	\$ 24.22	\$ 24.22
84-31-03-04-000	ANRIC COMPANY LLC	1076	EASTMAN	ST	\$ 59.44	\$ 29.72	\$ 29.72
84-31-03-01-000	AMBER D SWEENEY	1096	EASTMAN	ST	\$ 35.87	\$ 17.94	\$ 17.93
84-26-02-01-000	ANTHONY SAAD	131	GALIGHER	ST	\$ 37.68	\$ 18.84	\$ 18.84
84-31-03-19-000	THOMAS MYERS	141	BEULAH	AVE	\$ 54.91	\$ 27.46	\$ 27.45
84-31-02-25-000	RANDALL & TERESA KOPCHEK	138	BEULAH	AVE	\$ 42.96	\$ 21.48	\$ 21.48
84-31-02-20-000	JOHN/BOBETTA HOHMAN	1106	EASTMAN	ST	\$ 766.33	\$ 383.17	\$ 383.16
84-31-02-29-000	CHEVINGTON GROUP LLC	1127	LAFAYETTE	ST	\$ 430.89	\$ 215.45	\$ 215.44
<b>TOTALS</b>					<b>\$ 28,900.43</b>	<b>\$ 14,450.99</b>	<b>\$ 14,449.44</b>

Ordinance 16-77

Ways & Means Committee  
Ann Gildow, Chairperson



**ORDINANCE NO. 16-68**

**AN ORDINANCE AMENDING ORDINANCE NO. 00-16 THE CLASSIFICATION PLAN, AND ORDINANCE NO. 13-16A THE UNAFFILIATED EMPLOYEES ORDINANCE INCREASING PAY RANGE OF THE MUNICIPAL COURT PROBATION OFFICER**

WHEREAS, Zanesville City Council has adopted Ordinance No. 00-16 the Classification Plan established and maintained by the Civil Service Commission for all positions in the municipal service, and Ordinance No. 13-16A the Unaffiliated Employees Ordinance, together, these Ordinances listed titles, job descriptions and pay ranges for positions in the City; and

WHEREAS, Section Three (C)(2) of Ordinance No. 13-16A provides that for employees in the unclassified service, the Appointing Authority may submit an Ordinance to City Council requesting a pay range adjustment if he believes a pay range adjustment is justified; and

WHEREAS, the Civil Service Commission, upon the request of the Municipal Court, revised and made additions to the Job Description for Municipal Court Probation Officer, and after the Probation Officer's Job Description was point factored by an outside agency, the pay range went from a Range 7 to a Range 9.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: Ordinance No. 00-16 the Classification Plan, and Ordinance 13-16A the Unaffiliated Employees Ordinance are hereby amended by changing the Job Description and Pay Range of the Probation Officer to Range 9, Step 16.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2016

ATTEST: \_\_\_\_\_  
SUSAN CULBERTSON  
CLERK OF COUNCIL

\_\_\_\_\_  
DANIEL M. VINCENT  
PRESIDENT OF COUNCIL

APPROVED: \_\_\_\_\_, 2016

This legislation approved as to form:

\_\_\_\_\_  
JEFF TILTON  
MAYOR

  
\_\_\_\_\_  
Law Director's Office

**POSITION DESCRIPTION**

1 of 4

## City of Zanesville

<b>CLASSIFICATION TITLE:</b>	Chief Probation Officer
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<b>FLSA STATUS/TYPE</b>	Non-Exempt	<b>EMPLOYMENT STATUS</b>	Full-time
<b>CIVIL SERVICE STATUS</b>	Unclassified	<b>REPORTS TO</b>	Municipal Court Judge
<b>BARGAINING UNIT</b>	None	<b>PAY GRADE</b>	
<b>DEPARTMENT</b>	Municipal Court	<b>CLASS SERIES NUMBER</b>	33101

**POSITION QUALIFICATIONS**

An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities. An example of an acceptable qualification is: a Bachelor's Degree in a Criminal Justice or Social Science field or a minimum of 5 years full-time experience working with offenders. Must be able to qualify in the use of firearms and have previous experience in law enforcement.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

**LICENSURE OR CERTIFICATION REQUIREMENTS**

Certification from Basic Police Officer Training. Certification in Interviewing and investigation techniques. Criminal Code training. State of Ohio Motor Vehicle Operator's License. Must be able to be insured under City's vehicle fleet insurance.

**DISTINGUISHING JOB CHARACTERISTICS**

Under direction, serves at the discretion and pleasure of the Municipal Court Judge. Engages in activities related to probation of adult offenders.

Observes all provisions of probation laws and court rules; complies with all instructions and orders of Municipal Court Judge. Conducts prehearing or presentencing investigations; prepares social history and interprets findings. Contacts and coordinates drug/alcohol, psychological counseling, employability skills, community service restitution. Supply and supervise workers with city/county division projects and Litter Recycle Prevention. Evaluates progress of offenders on follow-up basis.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*To perform this job successfully, an individual must be able to satisfactorily perform each essential duty listed below. Reasonable accommodations will be made for disabled persons, covered by the Americans With Disabilities Act, in accordance with its requirements.*

Oversees and supervises caseload of approximately fifty (50) probationers and prisoners. Observes and follows all probation laws and court rules.

Conducts prehearing and presentencing investigations of adults by interviewing offender, family and others concerned.

Contacts and coordinates drug/alcohol and psychological counseling, employability skills, GED training and community service restitution program.

Arranges for placement or clinical services, if ordered by Court, and works with offender according to treatment plan, toward discharge from probation.

Supplies and supervises workers for city/county projects, Litter Recycling Prevention & Enforcement, Parks & Recreation, Cemeteries and various social service organizations.

Evaluates probationers' progress on follow-up basis. Provides and interprets all necessary reports and documentation.

Maintains appropriate records, problems encountered and secures remedial action, if deemed necessary by the Court.

Responds to inquiries from federal, state and local legislative and executive bodies for information concerning the program and specific areas in accordance with written policy, procedures and provisions of the Ohio Revised Code relevant to the right of privacy.

Coordinates security in the Municipal Court. Assures compliance with security standards established by the Ohio Supreme Court.

Direct involvement with the development and implementation of internal programming and services with annual reviewing and monitoring of all entities providing external programming and services.

Ensure compliance of all staff in performance of duties, work load, and adherence to policy and procedure.

Conduct and direct staff meetings and provide continued updates to policy and procedure as set forth by law for the professional performance of the department.

Conduct internal audits in compliance with the Community Correction Act (CCA) grant standards.

Report to the Administrative Judge any and all violations of policy and procedures.

Monitor and report fiscal activity of the Zanesville Municipal Court Probation Department in accordance with CCA grant standards.

Adhere to the duties and responsibilities set forth for Probation Officers.

**OTHER DUTIES AND RESPONSIBILITIES****SCOPE OF SUPERVISION**

Probationers and prisoners; Secretary to the Chief Probation Officer

**EQUIPMENT OPERATED**

Firearms, automobile, computer, typewriter, copier, police radio, BAC equipment.

**CONTACTS WITH OTHERS**

Court personnel; Police Officers; attorneys; Judges; community service agencies; media city/county division personnel; probationer/prisoners; general public.

**CONFIDENTIAL DATA**

Leads/BCI information; background files, criminal case investigation evidence; strategy and documentation; clinical/counseling reports; jail security procedure.

**WORKING CONDITIONS**

Good working conditions but with occasionally exposure to heat, cold, dampness, fumes, noise, dirt and dust. Occasionally exposed to life-threatening or other dangerous working conditions and extreme stress. Flexible 40 hour work week with occasional evening hours in both office and field setting.

**USUAL PHYSICAL DEMANDS**

*The following physical demands are typically exhibited by position incumbents performing this job's essential duties and responsibilities. These physical demands are not, and should not be construed to be job qualification standards, but are illustrated to help the employer, employee and/or applicant identify tasks where reasonable accommodations may need to be made when an otherwise qualified person is unable to perform the job's essential duties because of an ADA disability.*

While performing duties of this job, the employee normally sits for extended periods of time while conferring with probationers. On rare occasions may have to physically control persons of varying weights and strengths. The employee uses usual vision demands. The employee normally must be able to converse verbally with probationers, general public and others, and to hear.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge of:** Court process and procedure; federal, state and local laws; criminology; law enforcement procedures; public relations; legal terminology; counseling.

**Ability to:** develop and maintain effective working relationships with associates, Judge, attorneys, probationers, prisoners, media and general public; tactfully handle delicate and sensitive situations; deal with different variables involving numerous problems in an unfriendly atmosphere; maintaining confidentiality of confidential and sensitive information; effectively handle probationers.

**Skill in:** use of firearms; investigations; interpreting reports; counseling; maintaining accurate records and documentation; communicating effectively in both oral and written form.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the employee filling this position, who will be required to follow instructions and perform any duties required by the employee's supervisor or designee.

MANAGEMENT APPROVAL

\_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Department Head Date

EMPLOYEE UNDERSTANDING AND AGREEMENT

I understand, and will effective perform, the duties & requirements specified in this job description.

\_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Employee Date

Public Service Committee  
Andy Roberts, Chair



**ORDINANCE NO. 16- 70**  
**INTRODUCED BY COUNCIL**

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CLEANING, REHABILITATION, AND MAINTENANCE OF POTABLE WATER SUPPLY WELLS #11 and #16.**

**WHEREAS**, the City has an ongoing maintenance program in the well field to assure an adequate potable water supply.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper City official is hereby authorized to advertise for bids and enter into contracts for cleaning, rehabilitation, and maintenance of potable water supply wells #11 and #16.

**SECTION TWO:** The cost for this project is estimated to be \$50,000 and shall be taken from Line Item 611.5473.53310.

**SECTION THREE:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2016

**ATTEST:** \_\_\_\_\_  
SUSAN CULBERTSON  
Clerk of Council

\_\_\_\_\_  
DANIEL M. VINCENT  
President of Council

**APPROVED:** \_\_\_\_\_, 2016

\_\_\_\_\_  
JEFF TILTON  
Mayor

THIS LEGISLATION APPROVED AS TO FORM

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE

No repetition of remarks shall be permitted nor speaking on the same subject matter will be allowed at more than three meetings, unless there has been a substantive change to the legislation or situation as determined by the President.

To accommodate special needs or circumstances that are in the best interest of the City, Council may temporarily suspend any of these rules, by motion, second and 2/3 majority vote (6 votes), which includes the opportunity to address Council without written notice.

If a speaker does not speak on a matter concerning the legislative or administrative responsibilities of city government, the President may terminate the right to speak and refer the speaker to more appropriate public forum.

Signs and banners are not permitted in Council Chambers. This prohibition does not apply to charts, diagrams, enlarged photographs, or other demonstrative exhibits or visual media utilized by a speaker in presenting testimony to Council.

Any variance or waiver of these rules shall be by a 2/3 majority vote (6 votes) of Council.

PETITION TO ADDRESS COUNCIL

IT IS ADVISED THAT YOU READ AND FAMILIARIZE YOURSELF WITH THE ABOVE-LISTED RULES AS WELL AS ALL RULES SET FORTH IN CHAPTER 111 OF THE CODIFIED ORDINANCES OF THE CITY OF ZANESVILLE PRIOR TO SPEAKING BEFORE COUNCIL.

Those desiring to address Council must complete a "Petition to Address Council." These Petitions are available in the Clerk's office, online, by email request, and in Council Chambers. To speak on a non-agenda item, the completed Petition must be provided to the Clerk of Council by noon on Wednesday the week prior to the Council meeting to be eligible to speak at the meeting. To address Council on an item that is on the agenda, the Petition must be provided to the Clerk of Council fifteen minutes prior to beginning of the meeting. Council will not consider an incomplete Petition to Address Council, which requires the following: Name, Organization Representing (if any), Address, Telephone Number, Email Address (optional), Ordinance/Resolution Number and if For or Against the legislation, and if not speaking on an agenda item list the Subject. Also required is a Signature and Date to indicate "I Have read the restrictions and guidelines regarding speaking before Council, including those set forth in Chapter 111 of Zanesville's Codified Ordinances. I understand and agree to abide by these rules and acknowledge that my failure to abide by these rules may result in my request to speak being denied or terminated". It is recommended that any available supporting documentation be submitted with the Petition to ensure that Council and City Administration have the information necessary to effectively respond to the concern. All documents submitted to Council become public documents, so please ensure that all personal and private information is redacted (deleted or removed).

NAME: Eric Jones

3:55 pm 7-18-16

REPRESENTING AN ORGANIZATION (IF YES, PLEASE LIST): MYSELF

ADDRESS: 221 Luck Ave

TELEPHONE: (740) 588-1837



EMAIL (OPTIONAL): \_\_\_\_\_

COMMUNICATION/RESOLUTION/ORDINANCE #: \_\_\_\_\_ FOR OR \_\_\_\_\_ AGAINST

IF YOU ARE NOT SPEAKING ON AN AGENDA ITEM, YOU MUST INDICATE YOUR SUBJECT BELOW:

Tenets of democracy 20F6 Majority Decision

I HAVE READ THE RESTRICTIONS AND GUIDELINES REGARDING SPEAKING BEFORE COUNCIL, INCLUDING THOSE SET FORTH IN CHAPTER 111 OF ZANESVILLE'S CODIFIED ORDINANCES. I UNDERSTAND AND AGREE TO ABIDE BY THESE RULES AND ACKNOWLEDGE THAT MY FAILURE TO ABIDE BY THESE RULES MAY RESULT IN MY REQUEST TO SPEAK BEING DENIED OR TERMINATED

Eric Jones  
SIGNATURE

07/18/16  
DATE