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DEC 28 2017

CLERK OF COUNCIL



THE CITY OF
Zanesville

401 Market Street • Zanesville, Ohio 43701
Phone (740) 455-0601 Ext. 128
Fax (740) 455-0744 E-mail: mayor@coz.org

Council-Mayor Government
Jeff Tilton, Mayor

MEMORANDUM

TO: *Members of City Council*
FROM: *Mayor Jeff Tilton* JT
DATE: *December 28, 2017*
SUBJECT: *Board Appointments*

Downtown Design Review Board

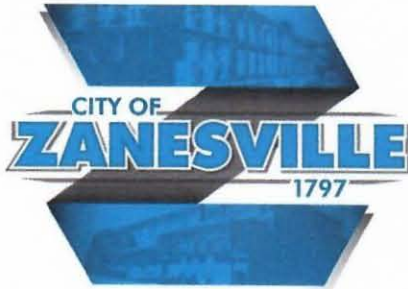
I am hereby recommending the reappointment of Ms. Pam Uddin, Mr. Bob Grayson, Mr. Chip Saunders, Ms. Ginger Hamilton and Mr. Mike Nelson to the Downtown Design Review Board. All members' terms will expire December 31, 2020.

Thank you!

JT/pke

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MEMORANDUM

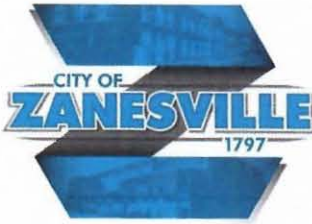
TO: *Members of City Council*
FROM: *Mayor Jeff Tilton* JT
DATE: *December 28, 2017*
SUBJECT: *Board Appointments*

Board of Zoning Appeals

I am hereby recommending the reappointment of Ms. Carol Kaido, Mr. David Wagner, Mr. Mark Douglas and Mr. Pat O'Brien to the Board of Zoning Appeals. All members' terms will expire December 31, 2020.

Thank you!

JT/pke



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MEMORANDUM

TO: *Members of City Council*
FROM: *Mayor Jeff Tilton JT*
DATE: *January 3, 2018*
SUBJECT: *Board Appointment*

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JAN 03 2018

CLERK OF COUNCIL

Zanesville Community Improvement Corporation Board

I am hereby recommending the appointment of George Kagafas to the Zanesville Community Improvement Corporation Board. Mr. Kagafas will replace Pat Denbow completing the unexpired term ending on December 31, 2018.

Thank you!

JT/pke

Daniel M. Vincent
President of Council

ORDINANCE NO. 18-01
INTRODUCED BY COUNCIL

AN ORDINANCE ESTABLISHING THE MEETING DATES
OF ALL REGULAR COUNCIL MEETINGS FOR THE YEARS
2018 AND 2019, AND DECLARING AN EMERGENCY

WHEREAS, it is the duty of City Council to establish the regular meeting nights, and

WHEREAS, traditionally City Council meets the second and fourth Mondays of every month,
and

WHEREAS, since several stated meetings fall on legal holidays it is necessary to make the
appropriate adjustments, and

WHEREAS, failure of the Ordinance to take immediate effect will impair the daily operations of
various municipal departments which could impact the health, safety, and welfare of the public and
should therefore be considered an emergency.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of
Ohio; that

SECTION ONE: All regular City Council meetings shall be on the second and fourth Mondays
with exceptions as listed in Section Two.

SECTION TWO: Where a legal holiday or Christmas Eve is on the same date as a regularly
scheduled Council meeting, the meeting shall be postponed to the evening of the first business day
following the legal holiday.

SECTION THREE: All regular Council meetings shall be at 7:00 p.m. on the 2nd Floor of the
City Hall Building, 401 Market Street, Zanesville, Ohio in the Council Chambers.

SECTION FOUR: For the reasons stated above, this ordinance is declared to be an emergency
measure. Provided it receives the affirmative vote of six or more members of City Council, this
ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor.
Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2018

ATTEST:

Susan Culbertson
Clerk of Council

Daniel M. Vincent
President of Council

Ordinance No. 18-01

APPROVED: _____, 2018

This legislation approved as to form

Jeff Tilton
Mayor



Law Director's Office

Daniel M. Vincent
President of Council

ORDINANCE NO. 18-02
INTRODUCED BY COUNCIL

AN ORDINANCE APPOINTING THE CLERK OF COUNCIL AND
DECLARING AN EMERGENCY

WHEREAS, it is the duty of the Council of the City of Zanesville, Ohio, to appoint the Clerk of Council, and

WHEREAS, it is necessary to make said appointment within the first ten days of the legislative term; and

WHEREAS, for the reason stated herein, failure of this ordinance to be effective prior to thirty days after passage will create an emergency in the daily operation of a municipal department therefore jeopardizing the health, safety, and welfare of the operations of the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: Pursuant to the authority set forth in Ohio Revised Code §731.04, Susan Culbertson is hereby appointed to the position of Clerk of Council for the City of Zanesville, Ohio, for the Council term beginning January 1, 2018 and ending January 1, 2020, or until her successor is appointed and qualified, unless she is removed from office in accordance with law.

SECTION TWO: The compensation for such services shall be at the annual rate set by Council.

SECTION THREE: The Clerk of Council shall attend all meetings of Council unless excused. The Clerk of Council shall keep an accurate and complete journal of all proceedings of Council, authenticated by her signature, and have custody of all laws, ordinances, and resolutions of Council, have custody of all official documents, reports, papers, communications, and files of Council, and perform such other duties as Council shall require.

SECTION FOUR: The Clerk shall be bonded as set by Council and as amended from time to time by Council or the City Administration.

SECTION FIVE: For the reasons stated above, this ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six or more members of City Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.