

**City Council meeting  
Agenda of business  
Tuesday, November 13, 2018**

The Lord's Prayer

Pledge of Allegiance to the flag

Item  
no.

**A. Roll call**

**B. Approval of minutes**

**C. Communications, reports, and resolutions**

1. Communication from Jay Bennett, Public Service Director–Zanesville Municipal Airport Quarterly Report for July 1, 2018 through September 30, 2018.

**D. Proposed ordinances**

2. Ordinance No. 18-122 – Introduced by Council – An Ordinance repealing and replacing Ordinance No. 18-77 which amended Chapter 1141.05 of the City of Zanesville's Planning and Zoning Code and declaring an emergency. (Emergency or First Reading)
3. Ordinance No. 18-123 – Introduced by Council – An Ordinance authorizing the Mayor to enter into an agreement with the Muskingum County Commissioners, for the reimbursement of fees paid to attorneys who represent indigent defendants in Municipal Court. (First Reading)
4. Ordinance No. 18-124 – Introduced by Council – An Ordinance to amend Chapter 1153 of the City of Zanesville's Planning and Zoning Code. (First Reading)
5. Ordinance No. 18-125 – Introduced by Council – An Ordinance authorizing the proper city official to accept grant funding through the Ohio Division of Aviation, Ohio Department of Transportation, for certain improvements to the Zanesville Municipal Airport, and declaring an emergency. (Emergency or First Reading)

**E. Ordinances for action**

6. Ordinance No. 18-110 – Introduced by Council – An Ordinance authorizing the proper City Official to apply for grant funding through the Land and Water Conservation Fund for the Zane’s Landing Trail Improvement Project. (Second Reading)
7. Ordinance No. 18-111 – Introduced by Council – An Ordinance authorizing the proper City Official to provide funds for a Humane Officer. (Second Reading)
8. Ordinance No. 18-112 – Introduced by Council – An Ordinance authorizing the proper City Official to purchase items for employee recognition. (Second Reading)
9. Ordinance No. 18-113 – Introduced by Council – An Ordinance authorizing the proper City Official to provide Funds to South East Transit for the year 2019. (Second Reading)
10. Ordinance No. 18-114 – Introduced by Council – An Ordinance authorizing the proper City Official to provide funds to the Zanesville-Muskingum County Port Authority for organizational, promotional, and operational expenses during year 2019. (Second Reading)
11. Ordinance No. 18-115 – Introduced by Council – An Ordinance implementing a new City Purchasing Policy for items greater than or equal to \$5,000 and under \$49,999.99. (Second Reading)
12. Ordinance No. 18-116 – Introduced by Council – An Ordinance authorizing the Proper City Official to enter into a Professional Contract with Hull Inc. for the design of Pioneer Reservoir Replacement Project. (Second Reading)
13. Ordinance No. 18-117 – Introduced by Council – An Ordinance authorizing the Proper City Official to enter into a Professional Contract with Poggemeyer Design Group Inc. for Design and Bidding Services for the Replacement of the Linden Avenue Sanitary Sewer Pump Station. (Second Reading)
14. Ordinance No. 18-119 – Introduced by Council – An Ordinance authorizing the proper City Official to dispose of surplus property.(Streets Division) (Second Reading)
15. Ordinance No. 18-120 – Introduced by Council – An Ordinance authorizing the proper City Official to dispose of surplus property. (Sanitation Division) (Second Reading)
16. Ordinance No. 18-109 – Introduced by Council – An Ordinance authorizing the proper City official to execute relevant documents with the Ohio Environmental

Protection Agency (OEPA), Drinking Water Assistance Fund (DWAF) Loan for the Pioneer Reservoir Replacement Project. (Third Reading)

**F. Traffic orders**

There were no traffic orders filed for this meeting

**G. Miscellaneous and unfinished business**

**H. Private petitions and communications**

**Non-agenda item petitions filed**

There were no petitions filed for this meeting.

## **ZANESVILLE CITY COUNCIL MEETING – MONDAY, OCTOBER 22, 2018**

The Zanesville City Council met in regular session at 7:00 p.m. on Monday, October 22, 2018 in the City Council Chambers, 401 Market Street, Zanesville, Ohio.

Mr. Vincent led those present in the Lord's Prayer and the Pledge of Allegiance to the Flag.

The following members of Council answered Roll Call: Mrs. Gentry, Mrs. Norman, Miss Bradshaw, Ms. Gildow, Mrs. Osborn, Mr. Sharrer, Mr. Roberts, and Mr. Vincent.

Mr. Foreman and Mr. Baker were absent.

Mr. Roberts moved to excuse Mr. Foreman and Mr. Baker. It was seconded by Miss Bradshaw. A voice vote was taken with all present being in favor. None were opposed. Motion carries. The gentlemen stand excused.

### **APPROVAL OF MINUTES**

Mrs. Osborn moved to approve the minutes of October 09, 2018 as written, seconded by Miss Bradshaw.

Motion carried. Mr. Foreman and Mr. Baker were absent.  
The minutes stand approved.

### **COMMUNICATIONS, REPORTS, AND RESOLUTIONS**

Communication from Mayor Jeff Tilton - Muskingum County Convention Facilities Authority - Mayor Tilton is hereby recommending the reappointment of Stina Harrop to the Muskingum County Convention Facilities Authority Board of Directors effective December 15, 2018 for a four-year term.

Mrs. Osborn moved to receive and concur with the Mayor, seconded by Ms. Gildow.

All present were in favor. None were opposed. Mr. Foreman and Mr. Baker were absent.  
Motion carries.

### **PROPOSED ORDINANCES**

Mr. Roberts: I move to insert Ordinance 18-121 as Item 12A. It was seconded by Miss Bradshaw.

A voice vote was taken with all present being in favor. None were opposed. Mr. Foreman and Mr. Baker were absent.  
Motion carries.

Ordinance No. 18-110 - Introduced by Council – An Ordinance authorizing the proper City Official to apply for grant funding through the Lane and Water Conservation Fund for the Zane's Landing Trail Improvement Project.

Mr. Roberts moved for first reading, seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion? I think the deadline is November 15<sup>th</sup> and I think our meeting is the 12<sup>th</sup> (actually 13<sup>th</sup>) so a little time. It will need to go to Public Service. Will this need to be waived in order to submit it?

Mr. Bennett: At that point, yes.

Mr. Vincent: Okay, do we need emergency language in it?

Mr. Bennett: We can insert that at the next meeting.

Mr. Vincent: That will enable us to meet the deadline. Is there any further discussion?

A voice vote was taken with all present being in favor of first reading. None were opposed.

Motion carries. Mr. Foreman and Mr. Baker were absent. This will return to our next meeting.

Ordinance No. 18-111 - Introduced by Council – An Ordinance authorizing the proper City Official to provide funds for a Humane Officer.

Miss Bradshaw moved for first reading, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? This is routine with the same rates as before. That is our part. If no discussion, all in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman and Mr. Baker were absent.

Motion carries. This will return to our next meeting.

Ordinance No. 18-112 - Introduced by Council – An Ordinance authorizing the proper City Official to purchase items for employee recognition.

Mr. Roberts moved for first reading, seconded by Ms. Gildow.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of first reading signify by saying aye.

All were in favor. None were opposed. Mr. Foreman and Mr. Baker were absent.  
Motion carries.

Ordinance No. 18-113 – Introduced by Council – An Ordinance authorizing the proper City Official to provide funds to South East Transit for the year 2019.

Mrs. Osborn moved for first reading, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? With that, we do have our special guest returning for the annual visit to update us.

Special Guest/Subject Expert-Howard Stewart, Transit Director of South East Area Transit (SEAT) providing an annual report.

Mr. Howard Stewart: I just wanted to share where SEAT has come from last year to now. The transition in SEAT has been the recognition of data, technology, and collaboration. Here is what technology has done for us.

- It has basically increased our ridership in Muskingum County by 6.7%. Ridership is up. It is good. We have buses running.
- We are averaging about 458 passengers a day.
- Our E&D (elderly and disabled) passengers are about 29% of our rider population.
- We are at 23,493 passengers for the year.
- We are now providing transportation in Muskingum, Guernsey, and Noble counties.
- We started a pilot program in Noble County. I will explain a little later one of the reasons we are doing that.
- Our technology, with our scheduling software that I talked about last year, has enabled us to do this. We went live in January with CTS and we created a one stop call center at our transit center where all three of these counties are calling in to schedule their trips.
- We are focusing on customer service. Through that I handed out a flyer called On-The-Go. We created an on the go coordinated position where we will come out and teach people how to ride the bus, do travel training, provide free trips for them. We want to make sure there are no barriers in transportation.
- We are collaborating with agencies. Our CTS software has an agency portal where we are working with several agencies within the community: Genesis, the health department, All-Well, and Muskingum Behavior Health, so they can schedule trips, request trips, right then and there, and get a response if we have it available or not. That has literally transcended us into the next step because they were starting a healthy collaborative committee to decrease cancellations and no shows for medical appointments. They were looking at bringing in a Logisticare, or MAS, or CareSource, or a transit provider and we said we are able to do this. They believed in us and we are making the difference in their transportation right now.
- We don't do this publically as far as same day transportation, but because of cancellations we are able to provide. It is a double-edge sword for us because we schedule out, but we are able to do anywhere between 120 and 140 same day services for a lot of medical services. If someone is getting out of the