



The City of Zanesville

401 Market Street, Zanesville, Ohio 43701

Phone: (740) 617-4890

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Council-Mayor Government
Jeff Tilton, Mayor

Department of Public Safety
Tim Smith, Building Inspector

Plan Submittal Checklist

Applicant

Name _____

Address _____

Phone No. _____ Cell/Pager No. _____

Location of Project:

Residential

Commercial

Residential Checklist

Approval, Issue Date or Stamp

- Date _____ Zoning Permit Application _____

1 Set of Plans for Review & Approval

- Date _____ Residential Storm Water Permit Application _____

1 Set of Plans for Review & Approval

- Date _____ Building Permit Application _____

2 Sets of Plans for Review & Approval

- Date _____ Alteration Application _____

Listing of work to be performed

Pre-Inspection Required

- Date _____ Curb-Cut Permit Application _____

Commercial Checklist

- Date _____ Zoning Permit Application _____

1 Set of Plans for Review & Approval

- Date _____ General Storm Water Permit Application _____

4 Sets of Storm & Grading Plans

1 Set of Storm Calculations

- Date _____ Building Permit Application _____

3 Sets of Plans for Review & Approval

4 Sets of Sprinkler Plans

3 to County Building Department

1 to Fire Department _____

- Date _____ Curb-Cut Permit Application _____