

Council-Mayor Government
Jeff Tilton, Mayor

The City of Zanesville

401 Market Street, Zanesville, Ohio 43701
Phone: (740) 617-4910
Email: csaunders@coz.org

Department of Public Service
Engineering Division
Charles M. Saunders, P.E., City Engineer

February 13, 2018

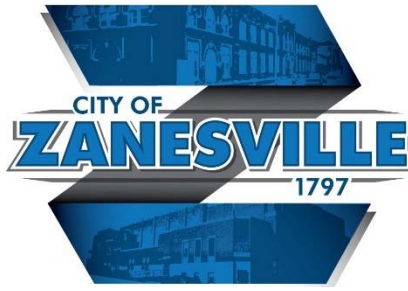
RE: Statement of Qualifications for Professional Design Services

Qualification Statement

Pursuant to Ohio Revised Code Section 153.71, the City of Zanesville is hereby soliciting Statements of Qualifications from qualified firms to provide professional design services for various City projects. The qualification statements submitted will be kept on file **for three years** and evaluated for design requirements when the City of Zanesville is planning to contract for professional design services with an estimated design fee of less than \$50,000. Interested firms shall demonstrate knowledge and experience in at least one of the following service categories:

1. Transportation, Safety, and Planning Studies
2. Roadway Design
3. Roadway Lighting Design
4. Traffic Signal Design
5. Surveying, Mapping, and Construction Staking
6. Water Treatment Plant and Distribution Design
7. Wastewater Treatment Plant and Sewer Collection Design
8. Electrical Substation and Distribution Design
9. Storm Water Design and Management
10. Construction Engineering and Administration Services
11. Material Testing and Laboratory Services
12. Geotechnical Investigation, Studies, and Pavement Design
13. Environmental Services
14. Right-of-Way Services
15. Architectural Services
16. Landscape Architecture Services
17. Structural Engineering
18. Electrical Engineering
19. Mechanical Engineering

Qualification statements shall contain the information requested on the following Qualification Based Selection Statement Criteria. Any Qualification Statements not including all requested information or not updated upon request will be reason to deem a firm unqualified.



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City of Zanesville Qualification Based Selection Statement Criteria

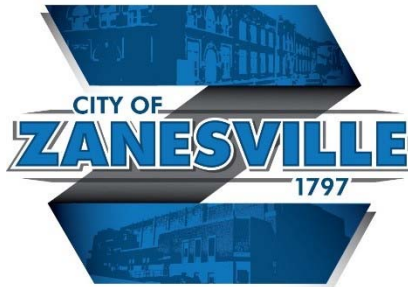
1. Provide a brief history of the firm. Include year establish, type of organization and information pertaining to major areas of expertise. 3 page max.
2. Provide information regarding insurance carried by the firm. 2 page max.
3. Provide information regarding the type of computer hardware and software. 2 page max.
4. For each category your firm is submitting, provide resumes for key personnel of the firm and list the number of employees by classification. 3 page max per category.
5. For each category your firm is submitting, list clients and representative projects worked on during the last five years. Provide a brief description and relative size of each project. 3 page max per category.
6. For each category your firm is submitting, provide any further information which may be helpful for the City of Zanesville to determine the qualifications of the firm, including copy of ODOT pre-qualification letter for appropriate categories. 3 page max per category.

Information shall be provided in the order prescribed above. One overall packet shall be submitted, with the first three sections addressing items 1, 2 and 3; followed by items 4, 5 and 6 for each category your firm is submitting qualifications, with each category clearly identified. Firms must use the cover page as prescribed on the last page of this notice; a digital copy in .docx format is available on the City of Zanesville website. Interested firms shall submit an electronic PDF copy of their Statement of Qualifications packet to:

csaunders@coz.org

Charles M. Saunders, P.E.
City Engineer, Department of Public Service
City of Zanesville
401 Market Street
Zanesville, OH 43701
(740) 617-4910

Statements of Qualifications will be accepted at any time and must have been submitted within the preceding twelve months for design firms to be considered for 2018, **2019, and 2020** projects.



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2018, 2019, and 2020 CITY OF ZANESVILLE GENERAL QUALIFICATIONS

Firm Name

Address

Name of Firm Contact for Qualifications

Email address of Contact

1. ____ Transportation, Safety, and Planning Studies
2. ____ Roadway Design
3. ____ Roadway Lighting Design
4. ____ Traffic Signal Design
5. ____ Surveying, Mapping, and Construction Staking
6. ____ Water Treatment Plant and Distribution Design
7. ____ Wastewater Treatment Plant and Sewer Collection Design
8. ____ Electrical Substation and Distribution Design
9. ____ Storm Water Design and Management
10. ____ Construction Engineering and Administration Services
11. ____ Material Testing and Laboratory Services
12. ____ Geotechnical Investigation, Studies, and Pavement Design
13. ____ Environmental Services
14. ____ Right-of-Way Services
15. ____ Architectural Services
16. ____ Landscape Architecture Services
17. ____ Structural Engineering
18. ____ Electrical Engineering
19. ____ Mechanical Engineering

(mark each category that is included in the Qualification packet)