

Ann Gildow, Ways & Means  
City Treasurer David Wolfe

ORDINANCE NO. 19-112  
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO  
A PURCHASE AGREEMENT FOR COMPUTER HARDWARE AND SOFTWARE  
FOR THE INCOME TAX DEPARTMENT

WHEREAS, The City is currently using software that was purchased in 1996 from CMI which uses a Microsoft jBase database program that will no longer be supported after December 31, 2020; and

WHEREAS, Civicia is the successor to CMI and offers similar Income Tax software that is supported by Microsoft SQL database software and allows our existing data to be converted from our old software program to our new software program; and

WHEREAS, it was determined the best fit for the City of Zanesville is Civicia CMI Authority Income Tax software with Docuscan after considering functionality and price of various options available; and

WHEREAS, certain computer hardware will need to be upgraded or replaced in order to be compatible with the new software.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The proper city official is hereby authorized to enter into a purchase agreement with Civicia North America, Inc. for the purchase of Civicia Authority Income Tax software and related hardware.

SECTION TWO: The cost of the software is estimated to be \$101,350 and will be paid over two years. The first payment of \$50,675 will be due upon signing of the purchase agreement and will be paid from line item 101-7682-54499. The balance will be paid in 2020. The cost for associated hardware is estimated to be \$31,182. Approximately \$17,664 will be paid from line item 101-7682-54499 and approximately \$13,518 will be paid from line item 101-7862-54439.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED \_\_\_\_\_, 2019

ATTEST: \_\_\_\_\_  
Susan Culbertson  
Clerk Of Council

\_\_\_\_\_  
Daniel M. Vincent  
President Of Council

APPROVED: \_\_\_\_\_, 2019

This legislation approved as to form:

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Jeff Tilton  
Mayor

  
\_\_\_\_\_  
Law Director's Office

AUG 27 2019

Public Service Committee  
Andrew Roberts, Chair

CLERK OF COUNCIL

**ORDINANCE 19 - 102  
INTRODUCED BY COUNCIL**

**AN ORDINANCE AUTHORIZING THE CITY ENGINEER TO  
WAIVE PAYMENT OF A RIGHT OF WAY PERMIT FEE  
ASSOCIATED WITH THE PERMITTING OF A BLUE  
AVENUE BANNER PROJECT.**

**WHEREAS**, Zanesville City Schools are having school banners installed along the Blue Avenue public right-of-ways, affixed on existing AEP street light poles; and,

**WHEREAS**, the Zanesville Municipal Code Chapter 911.03 (b) (2) (A) requires a three-year Special Right-of-Way Permit, and Zanesville Municipal Code Chapter 911.03 (b) (4) requires a payment of a \$500.00 annual Permit fee; and

**WHEREAS**, AEP does not charge the City of Zanesville a permit cost for attaching banners to their street light poles; and

**WHEREAS**, there are no Municipal Code provisions which permit City staff to waive fees associated with review of plans or issuance of permits, and thus would require City Council approval.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The City Engineer is hereby authorized to waive the \$500.00 Special Right-of-Way Permit fee associated with the installation of Banners along Blue Avenue in Zanesville.

**SECTION TWO:** This three year fee waiver shall be a courtesy to Zanesville City Schools for facilitating community spirit and pride in our superior public school district, and making sure our competitors know that they are in "Blue Devil Country"!

**SECTION THREE:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2019

**ATTEST:** \_\_\_\_\_  
SUSAN CULBERTSON,  
Clerk of Council

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DANIEL M. VINCENT,  
President of Council

**APPROVED:** \_\_\_\_\_, 2019

**THIS LEGISLATION APPROVED  
AS TO FORM**

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JEFF TILTON,  
Mayor

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE

**ORDINANCE NO. 19 -104  
INTRODUCED BY COUNCIL**

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO  
ADVERTISE FOR BIDS FOR MANAGEMENT AND CONCESSION  
SERVICES FOR THE RIVERSIDE PARK SOFTBALL COMPLEX.**

**WHEREAS**, the City Administration has determined that there is a need to supplement resources in order to maintain the full array of sports offerings at the Riverside Park Softball and Soccer Fields and staff time for promoting, scheduling, and tracking the various events; and

**WHEREAS**, the City previously contracted management, maintenance, and concession services at the facility, which provided sufficient evidence to seek similar arrangements; and

**WHEREAS**, Ohio Revised Code Section 721.03 provides that *"No contract, except as provided in section 721.28 of the Revised Code, for the sale or lease of real estate belonging to a municipal corporation shall be made unless authorized by an ordinance, approved by a two-thirds vote of the members of the legislative authority of such municipal corporation, and by the board or officer having supervision or management of such real estate. When the contract is so authorized, it shall be made in writing by such board or officer, and, except as provided in section 721.27 or 721.29 of the Revised Code, only with the highest bidder, after advertisement once a week for five consecutive weeks in a newspaper of general circulation within the municipal corporation or as provided in section 7.16 of the Revised Code. Such board or officer may reject any bids and readvertise until all such real estate is sold or leased,"* and therefore must be formally bid; and

**WHEREAS**, additional maintenance, management, and concessions through a Management/Concession Service Agreement offers the best potential for sufficient future operation of the Riverside Softball Complex.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper city official is hereby authorized to advertise for bids for the Management and Concession Services of the Riverside Park Softball Complex, which includes certain upkeep and improvement activities.

**SECTION TWO:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2019

**ATTEST:**

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Susan Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

**APPROVED:** \_\_\_\_\_, 2019

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Jeff Tilton, Mayor

**THIS LEGISLATION APPROVED  
AS TO FORM**

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Law Director's Office