

**THE CITY OF ZANESVILLE**  
**TEMPORARY BUDGET 01/01/2020 - 03/31/2020**  
**ORDINANCE #19-137 (Exhibit #1)**

850	<i><b>CEMETERY DEVELOPMENT FUND</b></i>	<u>BUDGET 2020</u>	<u>BUDGET 2019</u>	<u>ACTUAL 2018</u>
	BALANCE AVAILABLE	\$171,440	\$138,940	\$110,844
<b>REVENUES:</b>				
850-46162	Sale of Lots	<u>\$32,500</u>	<u>\$32,500</u>	<u>\$28,096</u>
	TOTAL RECEIPTS	\$32,500	\$32,500	\$28,096
	TOTAL AVAILABLE FUNDS	\$203,940	\$171,440	\$138,940
<b>APPROPRIATIONS:</b>				
850-2171-544	Capital Outlay	<u>\$203,940</u>	<u>\$171,440</u>	<u>\$0</u>
	TOTAL APPROPRIATION	\$203,940	\$171,440	\$0

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| 851                    | <i><b>CEMETERY ENDOWMENT FUND</b></i> | <u>BUDGET<br/>2020</u> | <u>BUDGET<br/>2019</u> | <u>ACTUAL<br/>2018</u> |
|------------------------|---------------------------------------|------------------------|------------------------|------------------------|
|                        | BALANCE AVAILABLE                     | \$675,252              | \$671,882              | \$672,055              |
| <b>REVENUES:</b>       |                                       |                        |                        |                        |
| 851-46160              | Perpetual Care                        | \$4,000                | \$4,000                | \$3,122                |
| 851-46164              | Pre-Need Income                       | <u>1,000</u>           | <u>1,000</u>           | <u>0</u>               |
|                        | TOTAL RECEIPTS                        | \$5,000                | \$5,000                | \$3,122                |
|                        | TOTAL AVAILABLE FUNDS                 | \$680,252              | \$676,882              | \$675,177              |
| <b>APPROPRIATIONS:</b> |                                       |                        |                        |                        |
| 851-2171-53270         | Pre-Need Trust Expenses               | \$10,000               | \$10,000               | \$3,295                |
| 851-2171-544           | Capital Outlay                        | 285,727                | 666,882                | 0                      |
| 851-2171-56110         | Restricted Funds                      | <u>384,525</u>         | <u>0</u>               | <u>0</u>               |
|                        | TOTAL APPROPRIATION                   | \$680,252              | \$676,882              | \$3,295                |

Community Development Committee  
Mark Baker, Chair

**ORDINANCE NO. 19-138  
INTRODUCED BY COUNCIL**

AN ORDINANCE ACCEPTING THE HISTORIC PRESERVATION GUIDELINES, AS HEREIN PROVIDED

**WHEREAS**, the City of Zanesville is home to three National Register Historic Districts and numerous other National Register-designed properties; and

**WHEREAS**, the City in 2006 contracted with Benjamin D. Rickey & Company to develop Historic Preservation Guidelines that are used by Community Development staff and the City's Historic Preservation Board when reviewing applications for Certificates of Appropriateness; and

**WHEREAS**, the U. S. Department of Interior has updated its guidance for historic preservation of nationally-registered districts and properties to reflect technological advances and changes in historic preservation techniques; and

**WHEREAS**, the City of Zanesville contracted with Perspectus Architecture to review and update the city's current historic guidelines and ensure alignment with guidance from the U.S. Department of Interior; and

**WHEREAS**, an ad-hoc committee of representatives from the three National Register Historic District provided input and feedback to Perspectus Architecture prior to the finalization of the updated guidelines; and

**WHEREAS**, the City of Zanesville Planning Commission has voted to recommend to the Zanesville City Council adoption of the updated Historic Preservation Guidelines.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: The City Council of the City of Zanesville hereby adopts the Historic Preservation Guidelines; and

SECTION TWO: The guidelines will be used by Community Development staff and the city's Historic Preservation Board when reviewing applications for Certificates of Appropriateness; and

SECTION THREE: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2019.

Ordinance 19-138

**ATTEST:**

\_\_\_\_\_  
SUSAN CULBERTSON  
CLERK OF COUNCIL

\_\_\_\_\_  
DANIEL M. VINCENT  
PRESIDENT OF COUNCIL

**APPROVED:** \_\_\_\_\_, 2019

\_\_\_\_\_  
JEFF TILTON,  
Mayor

**THIS LEGISLATION APPROVED  
AS TO FORM**

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE



# The City of Zanesville

Community Development Department

401 Market Street, Zanesville, Ohio 43701

Phone: (740) 617-4909

Jeff L. Tilton

Mayor

William Arnett

Director

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## MEMORANDUM

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**TO:** *Members of Zanesville Planning Commission*

**FROM:** **Bill Arnett, Director**

**CC:** **Matthew Schley, Planning & Zoning Administrator**

**DATE:** November 12, 2019

**SUBJECT:** *Historic Preservation Guidelines*

The City of Zanesville contracted earlier this year with Perspectus Architecture to update and refresh the city's Historic Preservation Guidelines. The current guidelines were created in 2006 and were adopted by the Zanesville City Council. The city concluded that after more than a decade, an update was needed to ensure the guidelines remained aligned with US Department of Interior standards for historic preservation.

The guidelines are used by city staff and the Historic Preservation Board when considering requests for external changes or additions to properties located within any of three National Register Historic Districts – Putnam, Brighton and McIntire Terrace. The new document also includes information and discussed historic preservation in downtown Zanesville; however, the design standards for downtown are part of city code and will not be impacted by adoption of the new guidelines. Downtown Zanesville is not a federally designated historic district although individual properties in the downtown are on the National Register.

For the most part, the new document utilizes much of the same information from the 2006 guidelines. Listed below are notable changes from the current guidelines to the proposed ones.

- The proposed guidelines now address solar panels in historic districts and on historic properties in agreement with the US Department of Interior Standards.
- The proposed guidelines address the use of metal roofing material, which is becoming more and more popular for historic structures.

If you should have any questions regarding the HNA document or the proposed ordinance, please let me know by calling 740-617-4879.

**ORDINANCE NO. 19 - 94**  
**INTRODUCED BY COUNCIL**

**AN ORDINANCE ESTABLISHING A "DIG ONCE" POLICY REDUCING UNDERGROUND EXCAVATION FOR COMMUNICATIONS INFRASTRUCTURE WITHIN THE CITY'S RIGHT OF WAYS.**

**WHEREAS**, the City of Zanesville desires to comply with all mandates regarding public utilities as imposed upon it by state and federal law; and

**WHEREAS**, the City desires to encourage emerging wireless and fiber optic telecommunication facilities in the City of Zanesville; and

**WHEREAS**, the City of Zanesville has an interest in preserving its streets and roadways for their intended purpose, while minimizing interruptions to the flow of traffic; and

**WHEREAS**, examination of cost data from construction projects have determined that the incremental cost to install telecommunication conduits is \$2 -\$7 per foot during a public works road or sidewalk project. The cost to install a new conduit as a standalone project is \$25 - \$35 per foot. Typically, the conduit install represents an additional 1-2% of a road construction's project budget; and

**WHEREAS**, the proposed requirements for excavation or permits and entitlements relative to such projects respond to recent changes in laws concerning regulation of wireless telecommunication facilities and provide mechanisms for the City to maintain an aesthetically pleasing community environment, protect the safety and welfare of Zanesville residents, minimize degradation of the residential character of neighborhoods, streets, and roadways, and require the best available design to eliminate visual impacts while ensuring that adequate public services and facilities are constructed to accommodate the needs of Zanesville residents.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The purpose of this Ordinance and the following policy requirements for underground communications infrastructure within the public right of way are adopted with the purpose of preserving the health, safety, and welfare of the City's residents and City property by preserving the integrity of the City of Zanesville ("City") streets.

**SECTION TWO:** The City has an obligation to comply with all applicable state and federal authority pertaining to utilities and telecommunications, and intends for the Ordinance to be interpreted so as to comply with all such authority.

**SECTION THREE:** The City has an interest in promoting increased connectivity and emerging technology to its City residents and businesses in the historically underserved areas of the City. To that aim, the City shall cause the development of a Connectivity Plan which contains the following elements:

- a) Identification of the underserved areas within the City that do not meet the current F.C.C Broadband definition.
- b) An examination of near term investment into these areas by communication providers that also identifies potential Public/Private Partnerships which could expedite increased connectivity speeds.
- c) Mapping of preferred routes for the installation of communications conduit.

- d) Examination of City-owned structures which could be made available for co-location of communications facilities.
- e) Examination of the costs to install communications conduits for use by providers.

**SECTION FOUR:** In recognition of the need to provide emerging technology to the historically underserved areas of the City, and in further recognition of the need to minimize public inconvenience and traffic, and to preserve the integrity and lifespan of City streets, the intent of this Ordinance is applicable to all City sponsored construction, reconstruction of:

- a) Street, road, sidewalk, bike path, or other transportation infrastructure construction.
- b) Excavations for the purpose of installing utilities, including but not limited to communications, electrical, gas, water, waste water, storm drainage.
- c) Other excavations, or work on public property in the public right of way, that provide a similar opportunity to install conduit for future use at a low additional cost.

**SECTION FIVE:** The approvals for such City sponsored projects located in an underserved area of the City identified within Section Three above, shall include a provision for the installation of a public utility infrastructure, such as conduit, tube, duct, or other device designed for enclosing telecommunications wires, fibers, or cables, wherever practical and feasible. Such infrastructure shall be installed in accordance with City regulations, requirements, and specifications, including but not limited to the City of Zanesville Codified Ordinances, as directed by the Director of Public Service or his/her designee.

**SECTION SIX:** The City Engineer shall work with the providers to establish common standards for the type, size, and number of conduits and associated fixtures to be installed. These shall be at a minimum, a single conduit installed with the following specifications, unless the City Engineer determines otherwise:

- a) A minimum inside diameter of 2 inches.
- b) Made of PVC Schedule 40 material (color orange).
- c) Laid to a depth of not less than 18 inches below grade in concrete sidewalk areas, and not less than 30 inches below finished grade in all other areas when feasible, or the maximum feasible depth otherwise.
- d) When feasible, installed so fiber optic cable maintains a minimum bend ratio of 20 times the cable diameter.
- e) When practicable, furnish with pull tape and an external locate wire no more than 3 inches above conduit.

**SECTION SEVEN:** When determining if a particular specification is feasible or practicable, the City Engineer will take into account the added cost, the length of the conduit installed (and therefore its potential future value), the impact on the overall project, and other relevant factors.

**SECTION EIGHT:** Because communications facilities are needed to monitor, manage, and provide security for Public Service, Public Safety, and Economic Development in general, the cost of purchasing, installing, and documenting the conduit may be included in the cost of the overall project.

**SECTION NINE:** Conduit installed by or on behalf of the City will be owned by the City.

**SECTION TEN:** A record of all City-owned conduits will be installed and maintained into a geographic information system (GIS) format.

**SECTION ELEVEN:** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2019

**ATTEST:**  
\_\_\_\_\_  
SUSAN CULBERTSON,  
Clerk of Council

\_\_\_\_\_  
DANIEL M. VINCENT,  
President of Council

**APPROVED:** \_\_\_\_\_, 2019

**THIS LEGISLATION APPROVED  
AS TO FORM**

\_\_\_\_\_  
JEFF TILTON,  
Mayor

  
\_\_\_\_\_  
LAW DIRECTOR'S OFFICE

ORDINANCE NO. 19-127  
INTRODUCED BY COUNCIL

AUTHORIZING THE PROPER CITY OFFICIAL TO GRANT FUNDS TO  
THE CITY OF ZANESVILLE COMMUNITY IMPROVEMENT  
CORPORATION RESULTING FROM THE SALE OF PROPERTY

WHEREAS, pursuant to Ordinance 06-114 approved October 10, 2006, the City of Zanesville Community Improvement Corporation (CIC) was designated as the agency of the City of Zanesville, Ohio, for the industrial, economic, civic, commercial, distribution and research development of the City of Zanesville, Ohio; and

WHEREAS, pursuant to Ordinance 19-14 approved March 26, 2019, the City of Zanesville declared parcel #84-16-02-17-000 surplus property no longer needed for municipal purposes; and

WHEREAS, the City further authorized the Zanesville Community Improvement Corporation, acting as an agent of the City, to negotiate the disposal of said property for the purpose of encouraging economic development and to promote the welfare of the citizens of the City; and

WHEREAS, Ordinance 06-114, Exhibit A, approved October 10, 2006) states in part, if any lands or interests in lands conveyed by the City to the Corporation are sold by the Corporation at a price in excess of the consideration received by the City from the Corporation therefor, such excess shall be paid to the City after deducting therefrom the following costs to the extent incurred by the Corporation: the costs of acquisition and sale by the Corporation, taxes, assessments, costs of maintenance, costs of improvements to the land by the Corporation, debt service charges of the Corporation attributable to such real lands or interests, and a reasonable service fee determined by the Corporation; and

WHEREAS, the Zanesville Community Improvement Corporation has remitted to the City of Zanesville sales proceeds for parcel #84-16-02-17-000 totaling \$1,497.67; and

WHEREAS, the City desires to continue to support the Zanesville Community Improvement Corporation to carry out its functions on behalf of the City of Zanesville.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: Resulting from the sale of Muskingum County Parcel #84-16-02-17-000, the proper City official is authorized to grant operating funds in the amount of \$1,497.67 to the Zanesville Community Improvement Corporation, Inc.

SECTION TWO: Said grant funds shall be paid upon presentation of an invoice and shall be paid from line item 101-7863-53299.

SECTION THREE: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

Ordinance No. 19-127

PASSED \_\_\_\_\_, 2019

ATTEST: \_\_\_\_\_  
Susan Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

APPROVED: \_\_\_\_\_, 2019

This legislation approved as to form:

\_\_\_\_\_  
Jeff Tilton  
Mayor

  
\_\_\_\_\_  
Law Director's Office

RECEIVED

Public Service Committee  
Andrew Roberts, Chair

NOV 05 2019

ORDINANCE NO. 19-128  
INTRODUCED BY COUNCIL

CLERK OF COUNCIL

**AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO A FIVE-YEAR LEASE WITH OPTIONS FOR RENEWAL OR EXTENSION FOR THE LEASING OF LAND FOR FARMING AT ZANESVILLE MUNICIPAL AIRPORT.**

**WHEREAS**, the City of Zanesville has previously leased land for farming at Zanesville Municipal Airport; and

**WHEREAS**, the City desires to lease approximately eighty (80) acres of land suitable for farming at the Zanesville Municipal Airport for a five-year period with options for renewal or extension.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Zanesville, State of Ohio, that:

**SECTION ONE:** The proper City official is hereby authorized to advertise for bids and enter into a contract with the highest and best bidder for the lease of approximately eighty (80) acres of land suitable for farming at Zanesville Municipal Airport for a five-year period with options for renewal or extension in accordance with specifications to be furnished to bidders.

**SECTION TWO:** This ordinance shall take effect and be in force from and after the earliest period allowed by law.

**PASSED:** \_\_\_\_\_, 2019

**ATTEST:** \_\_\_\_\_  
Susan Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

**APPROVED:** \_\_\_\_\_, 2019

**THIS LEGISLATION APPROVED  
AS TO FORM**

\_\_\_\_\_  
Jeff Tilton, Mayor

  
\_\_\_\_\_  
Law Director's Office