

**Zanesville City Council Special Meeting  
Agenda of Business-Revised to add time and location  
Thursday, January 02, 2020 at 7:00 p.m.  
In Council Chambers at City Hall  
401 Market Street, Zanesville, OH 43701**

The Lord's Prayer

Pledge of Allegiance to the flag

Item  
no.

**A. Roll call**

**B. Approval of minutes**

**C. Election of President Pro-Tempore**

**D. Proposed ordinances**

1. Ordinance No. 2020-01 – Introduced by Council – An Ordinance appointing the Clerk of Council and declaring an emergency. (Emergency or First Reading)
2. Ordinance No. 2020-02 – Introduced by Council – An Ordinance establishing the salary of the Clerk of Council and declaring an emergency. (Emergency or First Reading)

**E. Miscellaneous and unfinished business**

**ZANESVILLE CITY COUNCIL MEETING – MONDAY, DECEMBER 23, 2019**

The Zanesville City Council met in regular session at 7:00 p.m. on Monday, December 23, 2019 in the City Council Chambers, 401 Market Street, Zanesville, Ohio.

Mr. Vincent led those present in the Lord's Prayer and the Pledge of Allegiance to the Flag.

The following members of Council answered Roll Call: Mrs. Gentry, Mrs. Norman, Miss Bradshaw, Ms. Gildow, Mrs. Osborn, Mr. Sharrer, Mr. Foreman, Mr. Roberts, Mr. Baker, and Mr. Vincent.

**APPROVAL OF MINUTES**

Mr. Roberts moved to accept the minutes from December 9, 2019 as printed, seconded by Mrs. Osborn.

Motion carried. Minutes are approved.

**COMMUNICATIONS, REPORTS, AND RESOLUTIONS**

**Resolution No. 19-150** - Introduced by Council –A Resolution recognizing Councilperson Connie Norman for more than 30 years of dedicated service.

Mr. Sharrer moved to waive the readings and it was seconded by Mr. Baker.

Mr. Vincent: Is there any discussion on waiving? With that we will have roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Miss Bradshaw moved for passage, seconded by Ms. Gildow.

Mr. Vincent: Is there any discussion? Funny I should ask. I do have some discussion here. With this, this Resolution was not in Mrs. Norman's packet on purpose. So she is looking for it now I am sure. (Laughter broke out) So with that, to fill in; because we didn't provide, or Sue didn't provide it to you, I would like to read it to you now.

**THIS IS A RESOLUTION RECOGNIZING COUNCILPERSON CONNIE NORMAN FOR MORE THAN 30 YEARS OF DEDICATED SERVICE.**

WHEREAS, Connie Norman was appointed to fill the unexpired term of Third Ward Councilman Richard Gilbert, she was sworn into office on August 28, 1989 and elected later that fall to continue representing the citizens of her Ward, and subsequently re-elected to that position biennially, to serve for a total of 30 years and 4 months, thus potentially making her the longest consecutively serving Councilperson in the history of Zanesville.

I think that is accurate. We didn't do all the history and that itself is a lot, but let's continue here. There is more to come.

WHEREAS, Connie Norman was the first elected female African-American Councilperson, who encouraged and supported other women to run for City Council and mentored and supported them in serving their constituents and the City of Zanesville.

She has two of those people here right now.

WHEREAS, during her tenure, Connie Norman helped champion actions to improve the quality of life for the residents of the Third Ward and the City of Zanesville; serving as a leader and helping form the Putnam Hill Park Association to restore and improve the park for citizens and visitors to enjoy; working with the Muskingum Valley Old-Timers Baseball Association and renaming of the Municipal Stadium to Gant Stadium, named after Nelson T. Gant, a freed slave, abolitionist and successful Zanesville businessman; and worked to improve housing and reducing blight and crime. To help improve the City, she served on many Council Committees- Crime and Violence, Community Development, Ways and Means, Public Safety, Code Enforcement, and the Community Development Block Grant Advisory Board.

WHEREAS, Councilperson Norman has dedicated immeasurable hours to volunteer service for the Zanesville community. She has served as Past President of the NAACP and started youth groups to encourage education and leadership; helped establish the Nelson T. Gant Foundation in 2001 to purchase and restore the Gant House and continues to serve as Board President. Mrs. Norman has supported the Minority Business Resource Network of Southeastern Ohio and their Solid Gold Jazz and Rib Fest, served on the Genesis Hospital Advisory Board, and many other community organizations and events.

WHEREAS, Connie Norman carried out the responsibilities as Councilperson in a dedicated, conscientious and humanitarian manner, she has forever impacted the City of Zanesville and citizens in many positive ways.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Zanesville, that Councilperson Connie Norman is recognized for her successful leadership through more than 30 years of dedicated community service and representation.

Thank you, Mrs. Norman. (Clapping and a standing ovation took place.)

Mrs. Norman: Thank you very much. Where did you get all of this information?

Mr. Vincent: Thank the Times Recorder and the Internet. With that we all signed as Council. Is there anything you would like to add?

Mrs. Norman: Thank you.

Mr. Baker: I would just like to give my personal thanks to Connie Norman for just being a role model to me over these many years. We have asked one another for advice. We served on various committees together. I have always looked up to her as being sort of a paragon of integrity and honesty, and hopefully her presence on this Council will continue to be felt as a role model for many, many years to come.

Mrs. Norman: Thank you.

Mr. Vincent: Thank you, Mr. Baker. Is there anything else from Council? Okay, with that, Todd Ware is here this evening and he will be replacing her. She will be there helping him and has been already, so that is good. Is there anything else?

Mrs. Norman: Thank you very much.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Resolution is passed.

Mr. Vincent: Again, thank you for your service.

**Resolution No. 19-151** - Introduced by Council – A Resolution recognizing Mayor Jeff Tilton for eight years of dedicated service.

Mr. Sharrer moved to waive the readings and it was seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion on waiving? Hearing none, we will have roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Miss Bradshaw moved for passage, seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion? Since Council has nothing, we turn to Mr. Keane Toney who agreed to help us out by reading.

Keane Toney: For Resolution Number 19-151.

RESOLUTION RECOGNIZING MAYOR JEFF TILTON FOR EIGHT YEARS OF DEDICATED SERVICE

WHEREAS, Jeff Tilton was elected Mayor in November 2011; and served in that capacity for eight years. Prior to being elected Mayor he served as a City Council member.

WHEREAS, Jeff Tilton has dedicated countless hours to improving the quality of life for the residents of the City of Zanesville; arriving every single day at city hall between 4:30 5:00 am every day and staying past the normal business hours.

WHEREAS, Mayor Tilton has dedicated his life to the service of the Zanesville community. He has served as a member of numerous boards, the Genesis Advisory Board, Advisory Board at The Oaks at Bethesda and Northpointe and the Salvation Army Advisory Board. He is also a member of Gage and Gavel Lodge #448, Amrou Grotto M.O.V.P.E.R. He was a past founding member of the Community Civic Organization, and he served two terms as President and had been a member of the Zanesville Sertoma Club for 20 years.

WHEREAS, Mayor Tilton has performed immeasurable hours of volunteerism at the Gus Macker, with the Miracle on Main Street, Souper Bowl Sunday and the Y-Bridge Arts Festival. Mayor Tilton was Co-Chair of the Sertoma Club Pancake Day for five years.

WHEREAS, Mayor Tilton is recognized for the guidance he has extended to the Public Safety Director, Public Service Director, city employees and the dedication he has shown to the City of Zanesville.

WHEREAS, Jeff Tilton carried out the responsibilities as Mayor in a dedicated, conscientious and humanitarian manner; always placed the welfare and safety of the City as his first priority.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Zanesville that Mayor Jeff Tilton is recognized and appreciated for his years of civic service and personal sacrifice.

BE IT FURTHER RESOLVED, that Jeff Tilton's service to the community is appreciated, his professional demeanor with the public, colleagues and employees sets him apart as the consummate gentleman, you made the City of Zanesville a better place to live...Thanks to the Gentleman Mayor, Jeff Tilton.

Keane Toney: Thank you. (Clapping and a standing ovation took place.)

Mr. Vincent: Thank you so much Mayor Tilton. You have a lot to be proud of, but as you stated the other day; we have a lot to be proud of by working together. I enjoyed working together on Council. We had lots of good discussions and we did a lot of great things on Council and then eight years as mayor. Yes, the City is a much better place so because of you being here and your service. We are still in discussion, is there anything else from Council? Is there anything else from the administration? Okay, with that we are at roll call vote for passage.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Resolution is passed.

Mr. Vincent: Thank you, Mr. Toney.

### **PROPOSED ORDINANCES**

**Ordinance No. 19-141** – Introduced by Council – An Ordinance authorizing the expenditure of funds relating to the Lock #10 Canal Trail Project.

Mrs. Osborn moved for first reading, seconded by Miss Bradshaw.

Mr. Vincent: Is there any discussion? Time wise we are okay on this to go all readings?

Mr. Arnett nodded yes.

Mr. Vincent: If there is no discussion all in favor of first reading signify by saying aye. All were in favor. None were opposed.

Motion carries. We will return to our next meeting. With that, I will explain the preamble. If Council recalls at the last meeting this was read, or Ordinance 19-141 was read, but with the incorrect preamble. We had an Ordinance that didn't make it out of committee who was assigned that number and somehow got mixed in and the wrong preamble was read. So, you did pass first reading of 141, but the wrong preamble. I talked with the Law Director and his recommendation was to go ahead and redo the correct reading of the preamble. Council always had the correct legislation in front of them, but just to correct that then the best method was for us to read it as first reading. Then if you would like to save time later on as far as waiving maybe January you can do that to get it back on track. So we are a meeting behind because of that so I just wanted you to understand.

**Ordinance No. 19-152** – Introduced by Council – An Ordinance amending Appropriation Ordinance No. 19-10A and declaring an emergency.

Mr. Roberts moved to waive the readings and it was seconded by Ms. Gildow.

Mr. Vincent: Is there any discussion on waiving? With that we will have roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Miss Bradshaw moved for passage, seconded by Mrs. Norman.

Mr. Vincent: Is there any discussion? This came up at Ways & Means Committee meeting earlier. Council's questions at the meeting were answered and are there any other comments? Okay.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-153** – Introduced by Council – An Ordinance authorizing the proper City official to dispose of City property.

Ms. Gildow moved for first reading, seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion? Does anyone want to waive this to move this process along?

Mr. Roberts moved to waive the readings and it was seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion on waiving? With that we will have roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.

9 Ayes

0 Nays

Motion carries.

Ms. Gildow moved for passage, seconded by Mr. Foreman.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**ORDINANCES FOR ACTION**

**Ordinance No. 19-94** – Postponed until January 13, 2020. (First Reading)

**Ordinance No. 19-140** – Introduced by Council - An Ordinance authorizing the proper City official to submit an application for a 2020 Certified Local Government Program Grant.

Mr. Foreman moved for second reading, seconded by Mr. Baker.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-143** – Introduced by Council – An Ordinance amending Chapter 924.11(e) of the City of Zanesville’s Codified Ordinances regarding special charges and assessments.

Miss Bradshaw moved for second reading, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-144** – Introduced by Council – An Ordinance authorizing an encroachment of a City right-of-way.

Miss Bradshaw moved for second reading, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-145** – Introduced by Council – An Ordinance amending Chapter 1115 of the City of Zanesville’s Codified Ordinances, regarding variances.

Mr. Baker moved for second reading, seconded by Miss Bradshaw.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.



All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-146** – Introduced by Council – An Ordinance to amend and revise the Zoning Map and make permanent zoning in the City of Zanesville, Ohio as herein provided.

Mr. Roberts moved for second reading, seconded by Mr. Baker.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-147** – Introduced by Council – An Ordinance to amend and revise the Zoning Map and make permanent zoning in the City of Zanesville, Ohio as herein provided.

Miss Bradshaw moved for second reading, seconded by Mr. Baker.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-148** – Introduced by Council – An Ordinance amending the City of Zanesville's Comprehensive Plan Implementation Index.

Mr. Baker moved for second reading, seconded by Mrs. Gentry.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed.  
Motion carries.

**Ordinance No. 19-149** – Introduced by Council – An Ordinance authorizing an agreement with Muskingum County and the Zanesville-Muskingum County Port Authority related to infrastructure improvements within the Zanesville-Washington Joint Economic Development District.

Mr. Baker moved for second reading, seconded by Miss Bradshaw.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of second reading signify by saying aye.

All were in favor. None were opposed. Motion carries.

**Ordinance No. 19-132** – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids for the City of Zanesville’s Solid Waste Disposal Needs.

Mr. Foreman moved for third reading and passage, seconded by Miss Bradshaw.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-133 Amended** – Introduced by Council – An Ordinance amending Ordinance No. 01-128, making findings and determinations as permitted in Sections 3735.65 to 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of “Community Reinvestment Areas” and designating a housing officer to administer the program.

Ms. Gildow moved for third reading and passage, seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion? I know we have had a lot of discussion on this so I assume there is no more at this point.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-134** – Introduced by Council – An Ordinance amending Ordinance No. 02-175, making findings and determinations as permitted in Sections 3735.65 to 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of “Community Reinvestment Areas” and designating a housing officer to administer the program.

Miss Bradshaw moved for third reading and passage, seconded by Mr. Baker.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-135** – Introduced by Council – An Ordinance amending Ordinance No. 03-107, making findings and determinations as permitted in Sections 3735.65 to

3735.70 of the Ohio Revised Code, establishing and describing the boundaries of “Community Reinvestment Areas” and designating a housing officer to administer the program as referenced in Ordinance No. 06-10.

Miss Bradshaw moved for third reading and passage, seconded by Mr. Baker.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-136** – Introduced by Council – An Ordinance accepting the City of Zanesville Housing Needs Assessment, as herein provided.

Mr. Roberts moved for third reading and passage, seconded by Mr. Baker.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

**Ordinance No. 19-138** – Introduced by Council – An Ordinance accepting the Historic Preservation Guidelines, as herein provided.

Miss Bradshaw moved for third reading and passage, seconded by Mr. Baker.

Roll call vote for passage.

9 Ayes

0 Nays

Motion carries. Ordinance is passed.

#### **TRAFFIC ORDERS**

No traffic Orders were filed for this meeting.

#### **MISCELLANEOUS AND UNFINISHED BUSINESS**

Mayor Tilton: For one last time. Thank you for the Resolution tonight. Thank you for the wonderful gift from you and thank you for the last eight years.

Mr. Vincent: Thank you, Mayor Tilton. (Clapping followed) Is there anything from the Administration?

#### **PRIVATE PETITIONS AND COMMUNICATIONS**

No Non-agenda item petitions were filed for this meeting.

Mr. Roberts: Let her make it (referring to Mrs. Norman and motion to adjourn).

Mr. Vincent: Before you say something. This is the last meeting of the year. Thank you all again for a great year. I really appreciate each and every member of Council, the administration, the Mayor, and we are quite fortunate here in the City of Zanesville. We have a good team. That is for sure.

Mrs. Norman moved to adjourn. It was seconded by Mrs. Osborn. A voice vote was taken with all being in favor of adjournment. None were opposed. Motion carries.

Mr. Vincent: Thank you every one and have a good evening. The meeting ended about 7:25 p.m.

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Susan Culbertson  
Clerk of Council

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Daniel M. Vincent  
President of Zanesville City Council

Daniel M. Vincent  
President of Council

ORDINANCE NO. 2020-01  
INTRODUCED BY COUNCIL

AN ORDINANCE APPOINTING THE CLERK OF COUNCIL AND  
DECLARING AN EMERGENCY

WHEREAS, it is the duty of the Council of the City of Zanesville, Ohio, to appoint the Clerk of Council, and

WHEREAS, it is necessary to make said appointment within the first ten days of the legislative term; and

WHEREAS, for the reason stated herein, failure of this ordinance to be effective prior to thirty days after passage will create an emergency in the daily operation of a municipal department therefore jeopardizing the health, safety, and welfare of the operations of the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: Pursuant to the authority set forth in Ohio Revised Code §731.04, Susan Culbertson is hereby appointed to the position of Clerk of Council for the City of Zanesville, Ohio, for the Council term beginning January 1, 2020 and ending January 1, 2022, or until her successor is appointed and qualified, unless she is removed from office in accordance with law.

SECTION TWO: The compensation for such services shall be at the annual rate set by Council.

SECTION THREE: The Clerk of Council shall attend all meetings of Council unless excused. The Clerk of Council shall keep an accurate and complete journal of all proceedings of Council, authenticated by her signature, and have custody of all laws, ordinances, and resolutions of Council, have custody of all official documents, records, reports, papers, communications, and files of Council, and perform such other duties as Council shall require.

SECTION FOUR: The Clerk shall be bonded as set by Council and as amended from time to time by Council or the City Administration.

SECTION FIVE: For the reasons stated above, this ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six or more members of City Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Ordinance 2020-01

PASSED: \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_  
Susan Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

APPROVED: \_\_\_\_\_, 2020

This legislation approved as to form

\_\_\_\_\_  
Donald Mason  
Mayor

  
\_\_\_\_\_  
Law Director's Office

Daniel M. Vincent  
President of Council

ORDINANCE NO. 2020-02  
INTRODUCED BY COUNCIL

AN ORDINANCE ESTABLISHING THE SALARY OF THE  
CLERK OF COUNCIL AND DECLARING AN EMERGENCY

WHEREAS, it is the duty of the Council of the City of Zanesville, Ohio to establish the salary of the Clerk of Council; and

WHEREAS, it is necessary to establish the salary within the first ten days of the legislative term: and

WHEREAS, for the reason stated herein, failure of this ordinance to be effective prior to thirty days after passage will create an emergency in the daily operation of a municipal department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that;

SECTION ONE: The 2020 annual salary of the Clerk of Council will follow the unaffiliated employees' raise of 2.5% and for 2021 will also follow the unaffiliated employees' wage increase percentage.

SECTION THREE: For the reason stated in the preamble hereto, this ordinance is declared to be an emergency measure. Provided it receives the affirmative vote of six or more members of City council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_

SUSAN CULBERTSON  
CLERK OF COUNCIL

DANIEL M. VINCENT  
PRESIDENT OF COUNCIL

APPROVED: \_\_\_\_\_, 2020

\_\_\_\_\_  
DONALD MASON  
MAYOR

This legislation approved as to form:

  
\_\_\_\_\_  
Law Director's Office