

Mr. Sharrer moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-28** - Introduced by Council – An Ordinance authorizing the proper City official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport Runway 4 Obstruction Removal Project.

Mr. Sharrer moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-29** - Introduced by Council – An Ordinance authorizing the proper City official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport South Runway Wildlife Habitat Removal Project.

Miss Bradshaw moved for first reading, seconded by Mr. Sharrer.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-30** - Introduced by Council – An Ordinance authorizing the proper City official to purchase grinder pumps for the City's East End Sewer Collection System from Covalen.

Ms. Gildow moved for first reading, seconded by Mr. Baker.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-31** – Introduced by Council – An Ordinance authorizing the proper City official to dispose of City property.

Mrs. Gentry moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: As this is time sensitive I would entertain a motion to waive this.

Mr. Baker moved to waive the readings and it was seconded by Mrs. Osborn.

Mr. Roberts: Roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.

8 Ayes

0 Nays

1 Absence Mr. Foreman

Motion carries.

Mrs. Osborn moved for passage, seconded by Miss Bradshaw.

Roll call vote for passage.

8 Ayes

0 Nays

1 Absence Mr. Foreman

Motion carries. Ordinance is passed.

## **ORDINANCES FOR ACTION**

**Ordinance No. 2020-08** – Introduced by Council – An Ordinance enacted by the City of Zanesville of Muskingum County, Ohio for cleaning of the bridge carrying SR 555 over the Muskingum River in the City of Zanesville.

Miss Bradshaw moved for second reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-09**- Introduced by Council – An Ordinance establishing rates of pay and benefits for Seasonal Employees and Employees engaged in stage and technical support at Secrest Auditorium.

Mr. Sharrer moved for second reading, seconded by Ms. Gildow.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-11** – Introduced by Council - An Ordinance authorizing the Community Development Director to execute an agreement with the Muskingum Soil and Water Conservation District.

Mr. Baker moved for second reading, seconded by Miss Bradshaw.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-12** – Introduced by Council - An Ordinance authorizing the Community Development Director to execute a Gift Agreement with the Muskingum County Farm Bureau.

Mr. Baker moved for second reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-13** – Introduced by Council - An Ordinance authorizing the Proper City Official to enter into an amended Historic Property Investment Agreement in connection with the Zane-Zenith Downtown Redevelopment District.

Ms. Gildow moved for second reading, seconded by Mr. Sharrer.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-14** – Introduced by Council - An Ordinance authorizing the City to enter into Energy Savings Contracts with ABM Technical Solutions, LLC.

Mr. Sharrer: I will make a motion to table (postpone) these Ordinances 2020-14 and 2020-15 (the next one on the agenda) until the March 9, 2020 Council meeting in order to give Council a little more time to review the contract and the administration time to review that contract. It was seconded by Mr. Baker.

Mr. Roberts: A motion by Mr. Sharrer, seconded by Mr. Baker, to table (postpone) these two Ordinances 2020-14 and 2020-15 until the March 9, 2020 meeting. All those in favor of tabling (postponing) these two ordinances until March 9, 2020 signify by saying aye.

All present were in favor. None were opposed. The Ordinances stand tabled or postponed. Mr. Foreman was absent.  
Motion carries.

**Ordinance No. 2020-15** – Introduced by Council - An Ordinance authorizing the City to enter into a Tax-Exempt Municipal Lease for the funding of Energy Conservation Measures in the city provided by ABM Technical Solutions, LLC.

Mr. Sharrer had moved to table (postpone) this Ordinance along with Ordinance 2020-14 in his previous motion until the March 9, 2020 Council meeting. It was seconded by Mr. Baker.

**Ordinance No. 2020-05** – Introduced by Council - An Ordinance authorizing the proper City Official to dispose of City property.

Mrs. Osborn moved for third reading and passage, seconded by Miss Bradshaw.

Roll call vote for third reading and passage.

8 Ayes

0 Nays

1 Absent Mr. Foreman

Motion carries. Ordinance is passed.

#### **TRAFFIC ORDERS**

No traffic Orders were filed for this meeting.

#### **MISCELLANEOUS AND UNFINISHED BUSINESS**

Mr. Roberts: Mr. Mayor, do you have anything for us tonight.

Mayor Mason responded no, sir.

Mr. Roberts: Is there anything from the administration?

No responses.

Mr. Roberts: Alright.

**PRIVATE PETITIONS AND COMMUNICATIONS**

No Non-agenda item petitions were filed for this meeting.

Mr. Baker moved to adjourn. Mrs. Osborn seconded the motion. All present were in favor by voice vote. None were opposed. Motion carries.

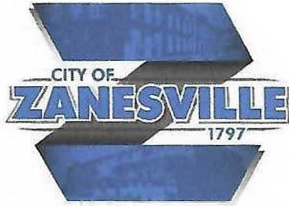
Mr. Roberts: Thank you all. The meeting adjourned about 7:17 p.m.

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Susan Culbertson  
Clerk of Council  
City Council

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Andrew Roberts  
President Pro-Tempore of Zanesville



Council-Mayor Government  
Donald L. Mason, Mayor

THE CITY OF  
**Zanesville**

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Zanesville, Ohio 43701  
Phone (740) 617-4913  
Fax (740) 455-0744  
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FEB 19 2020

CLERK OF COUNCIL

**MEMORANDUM**

To: City Council  
From: Mayor Mason  
Date: February 19, 2020  
Re: Housing Connections Program

The Zanesville City Council in May 2019 approved Ordinance #19-46 authorizing the proper city official to submit an application to the Ohio Development Services Agency (ODSA) for an award of Community Development Block Grant PY 19 Allocation funds. The Ordinance outlines the local projects being funded, which included \$27,600 for the Zanesville Community Housing Connection program. It is described as a program "to provide city-wide housing assistance services to LMI residents." The program would be conducted by the Think Tank on Poverty (TTOP) and its parent organization, the Vincentian Ohio Action Network (VOAN).

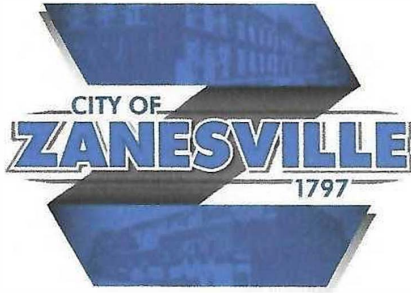
Community Development staff, in preparation for launch of PY 19 program of work, submitted a contract for services to the VOAN based upon the organization's CDBG funding application that received multiple levels of review via the Citizens Advisory Council, Community Development Committee and Zanesville City Council. The organization's leadership responded with a different program of work that would now include mediation training for Think Tank on Poverty members. Central Ohio Mediation Services would provide the training to TTOP members, would conduct two or three housing stability workshops in Zanesville and would be available for technical assistance. VOAN leadership says mediation services are not readily available in Zanesville and adding the component to the program would further the goal of increasing housing stability.

Community Development staff consulted with the ODSA to learn if a formal amendment to the City's grant agreement with the State would be needed. Benjamin Kepple from ODSA said since the expected outcomes are not changing and the total budget amount for the program remains the same, then no formal amendment is necessary.

The Zanesville Community Housing Connections Program scope of work is changing slightly, but the purpose of the program remains the same. The Zanesville City Council Community Development Committee voted February 18 to support the recommended change of scope. I am providing this communication to City Council, so that all members are aware of the change and have an opportunity to provide comment and feedback prior to the City executing a contract for services with the VOAN.

Should you have suggestions, please contact William Arnett.





THE CITY OF  
**Zanesville**

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FEB 19 2020

Council-Mayor Government  
Donald L. Mason, Mayor

CLERK OF COUNCIL

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## MEMORANDUM

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**TO:** *Members of City Council*

**FROM:** *Mayor Don Mason* 

**DATE:** *February 19, 2020*

**SUBJECT:** *Board Appointment*

**South East Area Transit Board**

*I am hereby recommending the appointment of Mary Kitzig to the South East Area Transit (SEAT) Board. Ms. Kitzig will replace Jay Bennett. Ms. Kitzig's term will expire December 31, 2020.*

*Thank you!*

*DM/pke*

ORDINANCE NO. 2020-32  
INTRODUCED BY COUNCIL

PROVIDING APPROPRIATIONS FOR USE DURING THE FISCAL YEAR 2020, AND  
DECLARING AN EMERGENCY

**WHEREAS**, City Council must establish an annual budget for the operations of the City of Zanesville for the fiscal year 2020; and

**WHEREAS**, said budget must be passed and be in effect on or before April 1, 2020; and

**WHEREAS**, without appropriate funding in place to maintain the daily operations of municipal departments, City Departments will not be able to provide services to the residents of Zanesville jeopardizing their health and safety; it is therefore in the best interest of the residents and visitors of Zanesville to have this ordinance passed as an emergency.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Zanesville, Ohio,  
that:

**SECTION ONE:** The City of Zanesville’s FY 2020 working budget is attached as Exhibit A, and with Council’s approval shall be amended as necessary to meet the daily operations of the City.

**SECTION TWO:** Out of the monies known to be in the Treasury and estimated to come into the Treasury during the period from January 1, 2020 through December 31, 2020, from the collection of taxes and from all other sources of revenue, there is hereby appropriated the following amounts set forth in the columns designated as “Appropriations.” Each of the following sections numbered 101-41102 etc. (Revenues) and 101-1081- etc. (Appropriations), is hereby declared to be a separate and distinct section for purposes of this ordinance.

**SECTION THREE:** The amounts presented in the budget for the years, 2018 and 2019 are provided for informational purposes only.

**SECTION FOUR:** For the reasons stated above, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_  
Susan Culbertson  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

APPROVED: \_\_\_\_\_, 2020

This legislation approved as to form:

\_\_\_\_\_  
Donald L. Mason, Mayor

  
\_\_\_\_\_  
Law Director’s Office



**THE CITY OF ZANESVILLE**  
**WORKING BUDGET 01/01/2020 - 12/31/2020**  
**ORDINANCE #2020-32 (Exhibit A)**

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
<b>101</b>	<b>GENERAL FUND</b>			
	BALANCE AVAILABLE	\$4,144,164	\$3,551,833	\$2,449,053
<b>REVENUES:</b>				
101-41102	Real Estate Taxes	\$1,099,276	\$1,046,745	\$975,623
101-41104	Sales & Intangible Taxes	745,327	784,601	706,438
101-41106	State Liquor Tax	45,000	45,139	45,167
101-41107	State Cigarette Tax	2,000	1,397	1,478
101-41110	Admission Tax	1,000	662	780
101-41117	Special Assessment Tax	10,000	41,230	9,415
101-42101	Taxi License	250	0	20
101-42102	Curb and Street Cut Permits	1,000	940	800
101-42103	Theaters, Shows and Dance Licenses	1,000	0	0
101-42104	Bowling and Billiard Licenses	1,000	0	0
101-42105	Cable TV Franchise Fee	320,000	302,724	253,024
101-42106	Mechanical Amusement License	4,000	0	0
101-42108	Electrician Licenses	5,000	4,290	4,945
101-42109	Parking Lot Licenses	150	0	0
101-42113	Pawnbroker Licenses	400	0	600
101-43101	Residential Building Permits	\$20,000	\$22,937	\$18,988
101-43103	Vacant Property Registration Fees	2,500	3,200	3,300
101-43105	Stormwater Drainage Permits	5,000	4,650	4,250
101-43107	Right-of-Way Fees	46,000	44,250	48,200
101-44101	Court Fines and Costs	\$250,000	\$278,087	\$247,192
101-45101	Sale of Assets	\$0	\$178,767	\$2,960
101-46100	Government Administrative Fees	\$700,000	\$738,572	\$618,239
101-46103	Postage Charges	20,000	20,849	16,642
101-46105	Civil Service Testing Fees	0	0	825
101-46110	Commercial Building Charges	40,000	26,718	36,903
101-46111	Recreation Activity Revenue	4,500	2,894	3,114
101-46119	Building Rent	4,800	6,400	6,400
101-46188	Land Leases and Rental Charges	10,000	10,000	10,000
101-47326	Reimbursement Indigent Defense Fees	\$15,000	\$12,563	\$11,873
101-48205	Transfer from Income Tax Fund	\$11,583,408	\$11,853,148	\$12,036,798
101-48824	Transfer from Unclaimed Monies Fund	3,500	1,827	0
101-49101	Interest Income	\$42,000	\$41,410	\$44,829
101-49109	Gifts & Donations	0	21,000	0
101-49112	Reimb In-Kind Work	0	0	15,635
101-49140	Returned Check Charges	100	115	30
101-49175	Interfund Receivable	8,373	58,082	8,372
101-49196	State Grants	0	0	137,800
101-49197	Federal Grants	0	0	15,000
101-49199	Miscellaneous Revenues	300,000	300,764	392,076
	TOTAL RECEIPTS	\$15,290,584	\$15,853,961	\$15,677,716
	TOTAL AVAILABLE FUNDS	\$19,434,748	\$19,405,794	\$18,126,769