



THE CITY OF
Zanesville

401 Market Street • Zanesville, Ohio 43701
Phone (740) 455-0646 • Fax (740) 455-0642
E-mail • buildingcode@coz.org

Council-Mayor Government
John F. Fenton, Mayor
Applicant

Plan Submittal Checklist

Department of Public Safety
Tim Smith Building Inspector

Name _____

Address _____

Phone No. _____ Cell/Pager No. _____

Location of Project: _____

Residential

Commercial

Residential Checklist

Approval, Issue Date or Stamp

- Date _____ Zoning Permit Application _____
 1 Set of Plans For Review & Approval
- Date _____ Residential Storm Water Permit Application _____
 1 Set of Plans for Review & Approval
- Date _____ Building Permit Application _____
 2 Sets of Plans for Review & Approval
- Date _____ Alteration Application _____
 Listing of work to be performed
 Pre-Inspection Required
- Date _____ Curb-Cut Permit Application _____

Commercial Checklist

- Date _____ Zoning Permit Application _____
 1 Set of Plans For Review & Approval
- Date _____ General Storm Water Permit Application _____
 4 Sets of Storm & Grading Plans
 1 Set of Storm Calculations
- Date _____ Building Permit Application _____
 3 Sets of Plans for Review & Approval
 4 Sets of Sprinkler Plans
 3 to County Building Department
 1 to Fire Department
- Date _____ Curb-Cut Permit Application _____