

Budget & Finance Director  
Kade Haddox

**ORDINANCE NO. 2023-106**  
**INTRODUCED BY COUNCIL**

**AN ORDINANCE AMENDING APPROPRIATION ORDINANCE  
NO. 2023-28 AND DECLARING AN EMERGENCY**

WHEREAS, it is necessary during the course of the fiscal year to make changes to the City's working budget; and

WHEREAS, to keep the City's estimated revenues and appropriations as current as possible those changes should be made at least on a quarterly basis or when the need arises; and

WHEREAS, without appropriate funding City Departments would be in jeopardy of providing efficient and reliable services, it is therefore in the best interest of the residents and visitors of Zanesville, to have this ordinance passed as an emergency.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio,  
that:

SECTION ONE: Exhibit #1 of Ordinance No. 2023-28, which established revenues and appropriations from January 1, 2023 through December 31, 2023, is hereby amended as indicated in Exhibit #1, attached hereto.

SECTION TWO: For the reasons stated above, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED November 13, 2023

ATTEST:

Billie Corns

Billie Corns  
Clerk of Council

Daniel M. Vincent

Daniel M. Vincent  
President of Council

APPROVED:

November 13, 2023

Donald Mason

Donald Mason  
Mayor

This legislation approved as to form:

[Signature]

Law Director's Office

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

101	GENERAL FUND	Current Budget	Amending Amount	Amended Budget
	BALANCE AVAILABLE	\$4,667,435		\$4,667,435
<b>REVENUES:</b>				
101-41102	Real Estate Taxes	\$1,126,534	\$48,000	\$1,174,534
101-41104	Sales & Intangible Taxes	850,000	173,000	1,023,000
101-43101	Residential Building Permits	\$85,000	\$35,000	\$120,000
101-44101	Court Fines and Costs	\$240,000	\$100,000	\$340,000
101-46110	Commercial Building Charges	40,000	25,000	65,000
101-48205	Transfer from Income Tax Fund	\$10,111,395	\$2,105,263	\$12,216,658
	TOTAL RECEIPTS	\$17,389,432	\$2,486,263	\$19,875,695
	TOTAL AVAILABLE FUNDS	\$22,056,867	\$2,486,263	\$24,543,130
<b>APPROPRIATIONS:</b>				
101.1021	<b><u>TRAFFIC SIGNALS &amp; SIGNS</u></b>			
101.1021.510	Salaries and Wages	\$293,600	\$6,000	\$299,600
101.1021.521	Employee Benefits	50,320	3,000	53,320
101.1021.532	Contractual Services	77,400	32,000	109,400
101.1021.5701	Reimbursements to Vehicle Maintenance	13,650	1,500	15,150
	TOTAL	\$586,720	\$42,500	\$629,220
101-1311	<b><u>EMPLOYEE BENEFITS</u></b>			
101-1311-57020	Reimbursement to Self Insurance Fund	1,200,000	300,000	1,500,000
	TOTAL	\$1,220,000	\$300,000	\$1,520,000
101-4381	<b><u>BUILDING &amp; CODE ENFORCEMENT</u></b>			
101-4381-510	Salaries and Wages	\$479,857	\$45,000	\$524,857
101-4381-532	Contractual Services	172,050	15,000	187,050
	TOTAL	\$815,581	\$60,000	\$875,581
101-7661	<b><u>MAYOR'S OFFICE</u></b>			
101-7661-510	Salaries and Wages	\$136,015	\$50,000	\$186,015
101-7661-521	Employee Benefits	29,662	9,000	38,662
	TOTAL	\$190,577	\$59,000	\$249,577
101-7682	<b><u>TREASURER'S OFFICE</u></b>			
101-7682-521	Employee Benefits	85,225	1,600	86,825
	TOTAL	\$602,725	\$1,600	\$604,325
101-7705	<b><u>PUBLIC SERVICE DIRECTOR</u></b>			
101-7705-510	Salaries and Wages	\$144,375	\$16,000	\$160,375
	TOTAL	\$236,012	\$16,000	\$252,012

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
101-7721	<b><u>MUNICIPAL COURT</u></b>			
101-7721-521	Employee Benefits	65,336	2,000	67,336
	TOTAL	\$662,298	\$2,000	\$664,298
101-7782	<b><u>CITY MAINTENANCE</u></b>			
101-7782-544	Capital Outlay	15,000	5,000	20,000
	TOTAL	\$467,960	\$5,000	\$472,960
101-7862	<b><u>IT MANAGEMENT</u></b>			
101-7862-532	Contractual Services	140,000	125,000	265,000
	TOTAL	\$457,316	\$125,000	\$582,316
101-7863	<b><u>BUDGET &amp; FINANCE</u></b>			
101-7863-532	Contractual Services	206,600	25,000	231,600
	TOTAL	\$308,668	\$25,000	\$333,668
101-7921	<b><u>TRANSFERS</u></b>			
101-7921-55202	Transfer to Auto Gas Fund	1,386,616	150,000	1,536,616
101-7921-55620	Transfer to Auditorium Operating Fund	276,552	43,000	319,552
101-7921-55700	Transfer to Vehicle Maintenance Fund	0	92,000	92,000
				0
	TOTAL	\$10,331,633	\$285,000	\$10,616,633
101-7951	<b><u>OTHER DISBURSEMENTS</u></b>			
101-7951-53434	Contingencies	2,164,483	1,565,163	3,729,646
				0
	TOTAL	\$2,499,483	\$1,565,163	\$4,064,646
	TOTAL APPROPRIATION	\$22,056,867	\$2,486,263	\$24,543,130

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
<b>201</b>	<b>POLICE FUND</b>			
	BALANCE AVAILABLE	\$706,015		\$706,015
<b>REVENUES:</b>				
201-45101	Sale of Assets	0	35,000	35,000
201-48211	Transfer from Income Tax Fund--5%	5,054,738	1,052,632	6,107,370
201-49109	Gifts and Donations	0	20,000	20,000
	TOTAL RECEIPTS	\$8,293,485	\$1,107,632	\$9,401,117
	TOTAL AVAILABLE FUNDS	\$8,999,500	\$1,107,632	\$10,107,132
<b>APPROPRIATIONS:</b>				
201-1111	<b>POLICE OPERATIONS</b>			
201-1111-53406	Insurance	70,000	10,000	80,000
201-1111-544	Capital Outlay	95,000	25,000	120,000
	TOTAL	\$6,664,046	\$35,000	\$6,699,046
201-1311	<b>EMPLOYEE BENEFITS</b>			
201-1311-57020	Reimbursement to Self Insurance Fund	1,100,000	1,072,632	2,172,632
	TOTAL	\$2,335,454	\$1,072,632	\$3,408,086
	TOTAL APPROPRIATION	\$8,999,500	\$1,107,632	\$10,107,132
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<b>202</b>	<b>AUTO GAS FUND</b>			
	BALANCE AVAILABLE	\$214,784		\$214,784
<b>REVENUES:</b>				
202-48101	Transfer from General Fund	1,386,616	150,000	1,536,616
	TOTAL RECEIPTS	\$2,922,216	\$150,000	\$3,072,216
	TOTAL AVAILABLE FUNDS	\$3,137,000	\$150,000	\$3,287,000
<b>APPROPRIATIONS:</b>				
202-6311	<b>EMPLOYEE BENEFITS</b>			
202-6311-57020	Reimbursement to Self Insurance Fund	300,000	225,000	525,000
	TOTAL	\$500,400	\$225,000	\$725,400
202-6541	<b>STREET OPERATIONS</b>			
202-6541-533	Materials and Supplies	458,683	(75,000)	383,683
	TOTAL	\$2,636,600	(\$75,000)	\$2,561,600
	TOTAL APPROPRIATION	\$3,137,000	\$150,000	\$3,287,000

**THE CITY OF ZANESVILLE**  
**WORKING BUDGET 01/01/2023 - 12/31/2023**  
**ORDINANCE #2023-106 (Exhibit #1)**

		<u>Current Budget</u>	<u>Amending Amount</u>	<u>Amended Budget</u>
<b>205</b>	<b>INCOME TAX FUND</b>			
	BALANCE AVAILABLE	\$1,016,229		\$1,016,229
<b>REVENUES:</b>				
205-41111	Income Tax .2%--Fire	\$2,011,230	\$421,200	\$2,432,430
205-41112	Income Tax .2%--Jail	2,011,230	421,200	2,432,430
205-41113	Income Tax .5%--Police	5,025,210	1,052,400	6,077,610
205-41114	Income Tax 1%	<u>10,052,330</u>	<u>2,105,200</u>	<u>12,157,530</u>
	TOTAL RECEIPTS	\$19,100,000	\$4,000,000	\$23,100,000
	TOTAL AVAILABLE FUNDS	\$20,116,229	\$4,000,000	\$24,116,229
<b>APPROPRIATIONS:</b>				
205-7683	<u>CITY INCOME TAX</u>			
205-7683-55101	Transfer to General Fund	10,111,395	2,105,263	12,216,658
205-7683-55211	Transfer to Police Fund (.5%)	5,054,738	1,052,632	6,107,370
205-7683-55250	Transfer to Jail Operating Fund	2,023,048	421,053	2,444,101
205-7683-55270	Transfer to Fire Operating Fund	<u>2,023,048</u>	<u>421,053</u>	<u>2,444,101</u>
	TOTAL APPROPRIATION	\$20,116,229	\$4,000,000	\$24,116,229
<b>=====</b>				
<b>270</b>	<b>FIRE OPERATING FUND</b>			
	BALANCE AVAILABLE	\$329,124		\$329,124
<b>REVENUES:</b>				
270-48209	Transfer from Income Tax Fund--.2% Fire	<u>2,023,048</u>	<u>314,191</u>	<u>2,337,239</u>
	TOTAL RECEIPTS	\$6,698,156	\$314,191	\$7,012,347
	TOTAL AVAILABLE FUNDS	\$7,027,280	\$314,191	\$7,341,471
<b>APPROPRIATIONS:</b>				
270-1041	<u>FIRE DEPARTMENT</u>			
270-1041-53406	Insurance	33,000	15,000	48,000
270-1041-544	Capital Outlay	105,000	25,000	130,000
270-1041-5701	Reimbursements to Vehicle Maintenance	<u>93,000</u>	<u>8,000</u>	<u>101,000</u>
	TOTAL	\$5,156,786	\$48,000	\$5,204,786
270-1311	<u>EMPLOYEE BENEFITS</u>			
270-1311-57020	Reimbursement to Self Insurance Fund	<u>800,000</u>	<u>266,191</u>	<u>1,066,191</u>
	TOTAL	\$1,870,494	\$266,191	\$2,136,685
	TOTAL APPROPRIATION	\$7,027,280	\$314,191	\$7,341,471

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
304	<b>COMMUNITY DEVELOPMENT ADMINISTRATIVE FUND</b>			
	BALANCE AVAILABLE	\$50,000		\$50,000
REVENUES:				
	TRANSFERS:			
304-48101	Transfer from General Fund	\$352,042	\$231,000	\$583,042
	TOTAL RECEIPTS	\$392,500	\$231,000	\$623,500
	TOTAL AVAILABLE FUNDS	\$442,500	\$231,000	\$673,500
APPROPRIATIONS:				
304-4311	<u>EMPLOYEE BENEFITS</u>			
304-4311-521	Employee Benefits	\$61,000	\$3,000	\$64,000
304-4311-57020	Reimbursement to Self Insurance Fund	60,000	175,000	235,000
	TOTAL	\$121,000	\$178,000	\$299,000
304-4361	<u>C.D. ADMINISTRATION</u>			
304-4361-510	Salaries and Wages	\$281,000	\$52,000	\$333,000
304-4361-53406	Insurance	1,500	1,000	2,500
	TOTAL	\$321,500	\$53,000	\$374,500
	TOTAL APPROPRIATION	\$442,500	\$231,000	\$673,500
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601	<b>AIRPORT FUND</b>			
	BALANCE AVAILABLE	\$128,603		\$128,603
REVENUES:				
601-49199	Miscellaneous Revenues	0	12,000	12,000
	TOTAL RECEIPTS	\$309,795	\$12,000	\$321,795
	TOTAL AVAILABLE FUNDS	\$438,398	\$12,000	\$450,398
APPROPRIATIONS:				
601-6411	<u>AIRPORT OPERATIONS</u>			
601-6411-532	Contractual Services	31,614	8,000	39,614
601-6411-53406	Insurance	9,500	4,000	13,500
	TOTAL	\$391,464	\$12,000	\$403,464
	TOTAL APPROPRIATION	\$438,398	\$12,000	\$450,398

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
<b>602</b>	<b><u>CEMETERY OPERATING FUND</u></b>			
	BALANCE AVAILABLE	\$103,415		\$103,415
				\$0
<b>REVENUES:</b>				
602-49199	Miscellaneous Revenues	15,000	2,000	17,000
	TOTAL RECEIPTS	\$530,905	\$2,000	\$532,905
	TOTAL FUNDS AVAILABLE	\$634,320	\$2,000	\$636,320
<b>APPROPRIATIONS:</b>				
602-2171	<b><u>CEMETERY OPERATIONS</u></b>			
602-2171-53406	Insurance	7,000	1,000	8,000
602-2171-5701	Reimbursements to Vehicle Maintenance	46,895	1,000	47,895
	TOTAL	\$477,560	\$2,000	\$479,560
	TOTAL APPROPRIATION	\$634,320	\$2,000	\$636,320
<b>=====</b>				
<b>603</b>	<b><u>WATER OPERATING FUND</u></b>			
	BALANCE AVAILABLE	\$1,999,636		\$1,999,636
<b>REVENUES:</b>				
603-46121	Water Charges	5,855,000	442,100	6,297,100
	TOTAL RECEIPTS	\$6,649,800	\$442,100	\$7,091,900
	TOTAL AVAILABLE FUNDS	\$8,649,436	\$442,100	\$9,091,536
<b>APPROPRIATIONS:</b>				
603-5311	<b><u>EMPLOYEE BENEFITS</u></b>			
603-5311-521	Employee Benefits	\$338,721	\$7,000	\$345,721
603-5311-57020	Reimbursement to Self Insurance Fund	1,000,000	150,000	1,150,000
	TOTAL	\$1,338,721	\$157,000	\$1,495,721
603-5470	<b><u>WATER OPERATIONS</u></b>			
603-5470-532	Contractual Services	1,256,160	20,100	1,276,260
603-5470-533	Materials and Supplies	819,798	30,000	849,798
603-5470-55611	Trf to Municipal Water Improvement Fund	579,462	200,000	779,462
	TOTAL	\$6,774,528	\$250,100	\$7,024,628
603-5471	<b><u>UTILITY BILLING &amp; ACCOUNTING</u></b>			
603-5471-510	Salaries and Wages	\$335,000	\$35,000	\$370,000
	TOTAL	\$536,187	\$35,000	\$571,187
	TOTAL APPROPRIATION	\$8,649,436	\$442,100	\$9,091,536

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
604	<b>SEWER OPERATING FUND</b>			
	BALANCE AVAILABLE	\$1,977,216		\$1,977,216
<b>REVENUES:</b>				
604-46122	Sewer Charges	6,100,000	80,100	6,180,100
	TOTAL RECEIPTS	\$6,394,260	\$80,100	\$6,474,360
	TOTAL AVAILABLE FUNDS	\$8,371,476	\$80,100	\$8,451,576
<b>APPROPRIATIONS:</b>				
604-5450	<b>SEWER OPERATIONS</b>			
604-5450-532	Contractual Services	1,958,985	45,000	2,003,985
604-5450-53406	Insurance	47,200	15,000	62,200
604-5450-544	Capital Outlay	25,000	20,000	45,000
604-5450-56109	Delinquent Real Estate Tax Fees	1,000	100	1,100
	TOTAL	\$7,108,168	\$80,100	\$7,188,268
	TOTAL APPROPRIATION	\$8,371,476	\$80,100	\$8,451,576
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611	<b>MUNICIPAL WATER IMPROVEMENT FUND</b>			
	BALANCE AVAILABLE	\$113,786		\$113,786
<b>REVENUES:</b>				
611-48603	Transfer from Water Fund	\$579,462	\$200,000	\$779,462
	TOTAL RECEIPTS	\$5,079,462	\$200,000	\$5,279,462
	TOTAL AVAILABLE FUNDS	\$5,193,248	\$200,000	\$5,393,248
<b>APPROPRIATIONS:</b>				
611-5473-54458	Water System Improvements	3,793,248	200,000	3,993,248
	TOTAL APPROPRIATION	\$5,193,248	\$200,000	\$5,393,248

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
<b>615</b>	<b>AIRPORT CAPITAL REPLACEMENT FUND</b>			
	BALANCE AVAILABLE	\$97,000		\$97,000
<b>REVENUES:</b>				
615-49197	Federal Grants	497,000	130,000	627,000
	TOTAL RECEIPTS	\$500,000	\$130,000	\$630,000
	TOTAL AVAILABLE FUNDS	\$597,000	\$130,000	\$727,000
<b>APPROPRIATIONS:</b>				
615-6415-54413	Airport Improvements	\$554,753	\$130,000	\$684,753
	TOTAL APPROPRIATION	\$597,000	\$130,000	\$727,000
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<b>620</b>	<b>AUDITORIUM OPERATING FUND</b>			
	BALANCE AVAILABLE	\$80,000		\$80,000
<b>REVENUES:</b>				
620-48101	Transfer from General Fund	276,552	43,000	319,552
	TOTAL RECEIPTS	\$861,302	\$43,000	\$904,302
	TOTAL AVAILABLE FUNDS	\$941,302	\$43,000	\$984,302
<b>APPROPRIATIONS:</b>				
620-3261	<b>AUDITORIUM OPERATIONS</b>			
620-3261-510	Salaries and Wages	\$174,500	\$35,000	\$209,500
620-3261-532	Contractual Services	624,358	2,000	626,358
620-3261-53406	Insurance	13,500	5,000	18,500
	TOTAL	\$852,358	\$42,000	\$894,358
620-3311	<b>EMPLOYEE BENEFITS</b>			
620-3311-521	Employee Benefits	\$38,944	\$1,000	\$39,944
	TOTAL	\$88,944	\$1,000	\$89,944
	TOTAL APPROPRIATION	\$941,302	\$43,000	\$984,302
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<b>650</b>	<b>SANITATION OPERATING FUND</b>			
<b>APPROPRIATIONS:</b>				
650-5481	<b>SANITATION OPERATIONS</b>			
650-5481-53406	Insurance	10,200	5,000	15,200
650-5481-53434	Contingencies	206,211	(5,000)	201,211
	TOTAL	\$2,579,095	\$0	\$2,579,095
	TOTAL APPROPRIATION	\$2,973,234	\$0	\$2,973,234

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
<b>700</b>	<b>VEHICLE &amp; EQUIPMENT MAINTENANCE FUND</b>			
	BALANCE AVAILABLE	\$173,383		\$173,383
<b>REVENUES:</b>				
700-48101	Transfer from General Fund	\$0	\$92,000	\$92,000
	TOTAL RECEIPTS	\$1,765,000	\$92,000	\$1,857,000
	TOTAL AVAILABLE FUNDS	\$1,938,383	\$92,000	\$2,030,383
<b>APPROPRIATIONS:</b>				
700-7631	<u>VEHICLE &amp; EQUIPMENT MAINTENANCE</u>			
700-7631-533	Materials and Supplies	975,373	88,500	1,063,873
700-7631-53406	Insurance	7,450	2,000	9,450
700-7631-544	Capital Outlay	200,000	1,500	201,500
	TOTAL	\$1,682,823	\$92,000	\$1,774,823
	TOTAL APPROPRIATION	\$1,938,383	\$92,000	\$2,030,383
<b>750 SELF INSURANCE FUND</b>				
	BALANCE AVAILABLE	\$986,638		\$986,638
<b>REVENUES:</b>				
750-47101	Reimbursement from General Fund	\$950,000	\$550,000	\$1,500,000
750-47201	Reimbursement from Police Fund	1,100,000	1,072,632	2,172,632
750-47202	Reimbursement from Auto Gas Fund	300,000	225,000	525,000
750-47270	Reimbursement from Fire Operating Fund	800,000	266,191	1,066,191
750-47304	Reimbursement from C.D. Admin. Fund	60,000	175,000	235,000
750-47603	Reimbursement from Water Fund	1,000,000	150,000	1,150,000
	TOTAL RECEIPTS	\$6,148,864	\$2,438,823	\$8,587,707
	TOTAL AVAILABLE FUNDS	\$7,135,522	\$2,438,823	\$9,574,345
<b>APPROPRIATIONS:</b>				
750-7641-53240	Claims	\$6,335,522	\$2,238,823	\$8,574,345
750-7641-53299	Miscellaneous Contracts	800,000	200,000	1,000,000
	TOTAL APPROPRIATION	\$7,135,522	\$2,438,823	\$9,574,345

THE CITY OF ZANESVILLE  
WORKING BUDGET 01/01/2023 - 12/31/2023  
ORDINANCE #2023-106 (Exhibit #1)

		Current Budget	Amending Amount	Amended Budget
801	<b>FIRE PENSION FUND</b>			
	BALANCE AVAILABLE	\$0	\$0	\$0
<b>REVENUES:</b>				
801-41102	Real Estate Taxes	\$117,644	\$8,356	\$126,000
	TOTAL RECEIPTS	\$118,644	\$8,356	\$127,000
	TOTAL AVAILABLE FUNDS	\$118,644	\$8,356	\$127,000
<b>APPROPRIATIONS:</b>				
801-1041-52104	Fire Pension	\$118,644	\$8,356	\$127,000
	TOTAL APPROPRIATION	\$118,644	\$8,356	\$127,000
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802	<b>POLICE PENSION FUND</b>			
	BALANCE AVAILABLE	\$0	\$0	
<b>REVENUES:</b>				
802-41102	Real Estate Taxes	\$117,644	\$8,356	\$126,000
	TOTAL RECEIPTS	\$117,644	\$8,356	\$126,000
	TOTAL AVAILABLE FUNDS	\$117,644	\$8,356	\$126,000
<b>APPROPRIATIONS:</b>				
802-1111-52103	Police Pension	\$117,644	\$8,356	\$126,000
	TOTAL APPROPRIATION	\$117,644	\$8,356	\$126,000
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844	<b>MUNICIPAL PUBLIC IMPROVEMENT TAX FUND</b>			
<b>APPROPRIATIONS:</b>				
844-7832-53402	Principal Note Payment	\$163,000	\$5,000	\$168,000
844-7832-53403	Interest Note Payment	72,000	(5,000)	67,000
	TOTAL APPROPRIATION	\$1,321,271	\$0	\$1,321,271